

DAS Executive Meeting Minutes
Monday, May 18, 2015 / 2:00-4:00 pm
ESC 770 Wilshire Blvd Hearing Room

Present: Don Gauthier, David Beaulieu, Elizabeth Atondo, Angela Echeverri, Adrienne Foster, Alistaire Callender, John Freitas, Leslie Milke, Wally Hanley, Kathy Oborn, and Susan McMurray

Absent: Alex Immerblum, Josh Miller

Guests: Larry Pogoler (Trade), Dan Watanabe (Valley), and David Schamus (Pierce)

Call to Order: DAS President Gauthier called the meeting to order at 2:04 PM.

Approval of the Agenda: Agenda was approved (Hanley/Oborn MSU).

Approval of Minutes of April 17, 2015: Minutes were approved with a few corrections (Hanley/Oborn MSP; Milke abstained).

Public Speakers:

Larry Pogoler, Dan Watanabe, and David Schamus spoke about proposed changes to Board Rule 6200 and their concerns about its possible impact on CTE students. After the discussion, Freitas contacted the California Community Colleges Chancellor's Office (CCCCO) to obtain clarification as to whether colleges had to annually justify having associate degrees with over 60 units. There is no such requirement.

Emergency item: Board Rule 6200-Board Decision

Gauthier reported on the Board's response to the DAS recommendation on changes to BR 6200 (Graduation Requirements) at its 5/13/15 meeting held at Mission. He stated that after several public presentations in favor and against the proposed changes, the Board postponed action on the recommendation, then went in to closed session without voting on the item. When the Board members reconvened later that evening they voted to withdraw the item and refer the matter back to faculty at the request of Board President Svonkin. McMurray stated the Board was being shortsighted on BR 6200, because students need a broad education. She added that she understands that CTE students need to get a job in a timely manner, but does not want the Board to dilute the academic preparation.

Freitas suggested collecting data on the CTE students that petition out of the additional 3-unit GE requirement. It would take until fall 2016 plus another year or two before the results are available. He added that this would give us time to design a study, collect data, and see if the additional 3-unit GE course is a real or imagined hardship. Pogoler stated he would like the CTE programs, not the students, to petition for the 3-unit course waiver because some students might have trouble doing so.

Beaulieu discussed what the DAS should do about a Board that does not rely primarily on the recommendations of the Academic Senate on academic matters. He expressed concern about the Board's response to the DAS recommendation on BR 6200 and suggested meeting with the Chancellor to discuss how it was handled. The consensus was that Chancellor Rodriguez should have explained the law to the Board; it is his job to inform the Board members when they are out of line. Furthermore, General Counsel Goulet should not have let the Board consider agenda items out of order and go into closed session after discussing BR 6200, which was in violation of the Brown Act. Hanley stated that the DAS needed to address Trade's concerns, come to an agreement on BR 6200, and work on educating the Board.

Old Business

DAS Professional Development College (Proposal): The Professional Development task force will meet on Friday, June 12 at 12 noon. The goal of the task force will be to engage underprepared students and help faculty, both new and experienced, sharpen their classroom skills. The task force will try to figure out a way to give Personal Development credit and academic credit from local colleges so that faculty can move between columns. Pogoler suggested partnering with the Extension Program of UCLA or CSU Dominguez Hills. Oborn stated she would forward Immerblum information on Pierce's professional development activities. There is a Professional Development report due June 1 to the state. McMurray stated that the issues between staff and professional development needed to be resolved as coherently as possible.

Vice Chancellor of Educational Programs and Institutional Effectiveness (EPIE) Status: Gauthier reported that the District is going to restart the selection process for this position and Bobbi Kimble would continue in an interim capacity until a new person is found. Gauthier added that he would replace Atondo on the new

selection committee. McMurray stated she had major concerns about accreditation due to the lack of a permanent person in the position. She added that Kimble's group would be visiting Harbor to discuss accreditation. Foster argued accreditation has to be a standing committee of the DAS, adding we cannot expect to be successful without being more proactive. Beaulieu stated there has been no administrative follow up and leadership on this issue. Gauthier reported there has been an internal ESC evaluation through survey monkey. Freitas asked whether the District has documented the hiring and evaluation processes of presidents and vice chancellor in Board Rules, Human Resources guide, and administrative regulations. Beaulieu replied there was nothing formal, but there was a precedent of having four faculty members on selection panels. This precedent was broken a few years ago under former Chancellor La Vista and now the selection panels are down to two faculty representatives.

New Business

Elections Evaluation of process, issues and recommendations:

Gauthier suggested the DAS Elections Committee meet to discuss the recent election process, what worked and what did not, as well as to make general recommendations to improve the process, if deemed necessary. There were questions raised about late entries and rules for campaigning. He added that having everyone on the DAS Exec elected at the same time might be a problem in terms of continuity. There should be a way to figure out transitional planning for the DAS and local campuses; we are not just a group of colleges, but also an organization. McMurray stated that senate leadership involved a steep learning curve and argued for the need to train new people.

Online Education Committee goals: Gauthier reported the Online Education Committee would meet the first week of June and would bring an agreement to the DAS. Beaulieu stated the group is composed mostly of the campus Distance Education (DE) coordinators; the idea was to create a committee where we could have more teaching faculty. He added that West has an administrator on the committee and Mission's representative is the District ITV director. McMurray stated it was important to ensure sufficient access for individuals with disabilities in order to be in compliance with Section 508 of the Rehabilitation Act of 1973, right down to providing online tutoring and online library. She added that the cost of full compliance needs to be reviewed and the District should shoulder some of these expenses. Freitas added there needs to be a committee that deals with academic and professional matters, not technical issues only. Beaulieu replied that the Online Education Committee is going to meet in June

to develop goals and DAS Exec members are invited. Callender asked about the statewide common Learning Management System (LMS) and who would make the decision. Beaulieu replied the group had an extensive discussion about Etudes and whether or not we could continue using it. Callender asked whether colleges would get money from the state, because the LMS providers are pushing hard to get colleges to sign contracts. Gauthier replied that this decision is coming soon, but it is not known what the actual cost is going to be as yet. Oborn stated that one of the biggest concerns at Pierce is that the DE coordinator reports directly to the president and is also in charge of Title V. Freitas said the DAS as a body should determine and formalize the membership structure.

Discussion

Agenda for DAS June meeting (if necessary):

The suggested date for the meeting was Friday, June 12, 2015 from noon to 1 pm. Gauthier stated the meeting would only be an hour long because it would deal with a single issue. The Professional Development task force will meet the same day from 10 am-12 pm. Milke suggested having a one-on-one consultation meeting with the Chancellor on Monday, June 15. There is a move underway from the people at Build LACCD to have the Program Management Office run Measure J and whatever is left of the IT money. Beaulieu stated AECOM is moving to take over the part of the IT program that is funded by Measure J. One of the projects is the fiber optic ring, which would connect the nine colleges, and is on the upcoming Board meeting agenda. The action is to adopt the next steps regarding the District IT status (completed projects, advisable projects, etc.). This was presented at TPPC on May 4th by Bill Sewell (from AECOM) as the beginnings of an SEP (Strategic Execution Plan). AECOM seems to have been removing classroom standards developed by faculty and replacing them with various international standards that allow for a broad range of diverse interpretations. Beaulieu expressed his frustration with the Bond Steering Committee, stating that members get the minutes and agendas one day before the meetings. McMurray stated decisions are being made about which projects are being finished and which ones are not, without proper consultation and this is a real issue. Beaulieu stated he thought Trustee Moreno would help with centralization and AECOM, but he seems more concerned about making a case against the SIS and District IT expenses.

Reports

Elections Committee Report: No report given

President's Report: No report given

First VP Report: No report given

Second VP Report: No report given

Treasurer's Report: No report given

Other Items

DAS Standing Committees: Foster stated the DAS is disconnected from accreditation, student success, and other 10+1 areas. She argued that the Student Success and Accreditation committees should formally report to the DAS. She added that the DAS needed to formalize its responsibilities, have a voice, and be recognized. She inquired about the status of Student Success, accreditation, policies relative to 10+1, transfer, and articulation. She stated those should be senate committees, but they are floating out there doing what they want to do. Milke suggested having a template for the DAS agenda. Foster stated much could be done online. Beaulieu expressed frustration due to a leadership vacuum in the student success area caused by Dean Deborah Harrington being tied up with 3CSN work at the state level.

Foster stated the DAS should raise issues regarding student success in Math. She added that the effort needs to be formalized: someone on the DAS Exec should focus on Student Success and work closely with the administration on this issue. McMurray stated there are many Student Success initiatives, such as 3CSN, and it is not easy to integrate all of this into local senate discussions. She added that there are about 15 committees operating under different agencies and we are not getting sufficient information from the District. It is a very complex organizational structure and in some instances programs are competing for funds and authority over the decisions that get made. Gauthier stated that he has requested written reports from some of these committees, but has not received them. Gauthier acknowledged Foster's concerns, and stated the DAS could put the committee reports on the agenda, but others are responsible for reporting back to the DAS. He mentioned that the Transfer Committee is not connected to the DAS or the fellow administrators; they are trying to arrange a meeting with the Chancellor to make the direct case that transfer matters. Foster reiterated that the need to have a direct relationship between the DAS and these committees. Gauthier replied there is extra money coming to the District and suggested asking for additional funding for tutoring (not only restoration but also expansion of real supplemental instruction) because it is known to work.

Pogoler discussed illiteracy and stated he would like to have more support for students struggling with literacy. Callender agreed that

many students couldn't read their textbooks. Foster asked whether the DAS could ask for funds to ensure we are in compliance. She is concerned about what is coming out of the ESC and suggested designating people to make things happen by enlisting the services of DAS members to serve on key committees. Freitas stated that if each senate president would be assigned to a committee (accreditation, transfer, student success, etc.) the DAS could justify the additional 0.2 reassigned time recently received by the local senates.

Beaulieu stated there is a lot of integration and structural work that needs to be done to make sure we work effectively. He added that there was a big Student Success event last September, but almost nothing has been done since then. Gauthier stated the Chancellor has expressed interest in student success, but needs to follow up with details and action. Beaulieu added the DAS should ask the Chancellor if he believes in District projects, which need DAS and administrative funding. Milke asked about secretarial support for the DAS office. Gauthier replied that in the past, the DAS had an office assistant. He added that the DAS has a recording and corresponding secretary. Foster stated the District website is so outdated it is almost impossible to navigate and find anything. She added that the DAS should use the resource table more effectively to disseminate reports and ask questions. Beaulieu stated that coordination was essential in order to address Student Success. Freitas added that the DAS could affect policy; Student Success is driven by matriculation coordinators who have no reporting line.

Other: Gauthier announced the next DPAC is meeting is on Friday and stated that the committee needed a faculty co-chair.

Notice Motions for next DAS meeting

- E-65 Curriculum processes
- E-113 MQ alignment with subjects

At least senate presidents should get E-65 (which passed DCC) looked at so it could be voted on it in June. Foster asked if there were changes in E-65 that needed to be sent out.

Gauthier reported that the DAS is going to ask the Chancellor for support of the Mathematica/Wolfram software in the amount of \$45,000 and \$5,000 for additional training. This contract, if approved, would provide access to the software for all nine colleges, faculty and students.

Meeting adjourned at 4:12 pm.

Minutes submitted by DAS Secretary Angela C. Echeverri