

District Academic Senate Executive Committee

Friday, July 16, 2021

9:30 a.m. to 12:00 p.m.

Zoom URL: <https://lacc.zoom.us/j/95616814755>

Meeting ID: 956 1681 4755

MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Anna Bruzzese (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer)
City	Mickey Hong
East	Jeffrey Hernandez
Harbor	
Mission	Carole Akl
Pierce	Barbara Anderson
Southwest	
Trade	Marvin DaCosta
Valley	Chauncey Maddren
West	
Guests	Wendy Bass-Keer (Pierce), Jessica Drawbond (Southwest), Randall Gust (East), David Hale (East), William Hernandez (Harbor), Aris Hovasapian (Facilities Manager, ESC)

Call to Order:

President Angela Echeverri called the meeting to order at 9:31 a.m., and asked those present to introduce themselves. She welcomed the new Senate Presidents at East (Mickey Hong) and Trade (Marvin DaCosta).

Approval of the Agenda:

The agenda was adopted as written
(Hernandez/Akl) **M/S/P**

Approval of the Minutes:

The minutes of the June 4, 2021 meeting were approved as written
(Hernandez/Akl) **M/S/P**

Public Speakers: None

Action Items

- 1. New Subject: Registered Behavior Technician (RBT) posting closed on 6-3-2021.
Minimum qualifications for RBT from the ASCCC disciplines list: Master's in behavior**

30 analysis, education, or psychology OR the equivalent AND certification as a Board-
31 Certified Behavior Analyst (BCBA) as set by the Behavior Analyst Certification Board
32 (BACB) – from DCC
33 M/S/P
34

35 **2. Minimum Qualifications for new subject Game Art and Design (GAD): ASCCC**
36 **Discipline List: Multimedia – any degree and professional experience – from DCC**
37 **M/S/P**
38

39 Atondo noted that the full District Academic Senate (DAS) had already approved Agenda
40 items #2 and #3 as subjects, but neglected to include Minimum Qualifications (MQs) for
41 those subjects. The purpose of these two action items is to delineate the MQs.
42

43 **3. Minimum Qualifications for new Subject: Lesbian, Gay, Bisexual, Transgender, and**
44 **Queen Studies (LGBTQA+) – ASCCC Disciplines List: Interdisciplinary Studies – Master’s**
45 **Degree – from DCC**
46 **M/S/P**
47

48 Noticed Items

49

50 **Recommendation on CidiLabs design tools and UDOIT accessibility checker**

51

52 Drawbond reported that the LACCD had previously been using Ally. However, several
53 issues were noted, such as changes made for accessibility would not import into the
54 Canvas shell. Ally could not fix the problems at this time. The Distance Education (DE)
55 Coordinators recommend UDOIT as the accessibility tool to replace Ally. The UDOIT
56 company will give the LACCD a discount if the District contracts for the colleges.
57 Although the colleges will fund locally, the contract will be districtwide. The Vice
58 Presidents have approved, but DAS approval is being sought. The DAS Academic
59 Technology Committee has also recommended approval. The current contract with Ally
60 expired June 30, 2021.
61

62 Echeverri will contact Ryan Cornner (Vice Chancellor of Educational Programs and
63 Institutional Effectiveness – EPIE) for a timeline related to purchasing the software in
64 time for implementation for the Fall 2021 Semester. If necessary, and if it is an urgent
65 item, Echeverri could schedule a single-item meeting of the DAS Executive Committee
66 (DAS Exec) for next week.
67

68 Discussion Items

69

70 **LACCD Re-engagement Plan and Return to Campuses**

71

72 Echeverri observed much uncertainty regarding the Fall 2021 Semester, especially with
73 the highly contagious Delta variant of the novel coronavirus, and a District re-masking

74 mandate indoors but no requirements for social distancing. Some counseling faculty are
75 concerned about counseling students in restricted spaces with inadequate ventilation
76 and no social distancing. About 25% of classes districtwide are fully in-person for Fall
77 2021. If one includes hybrid classes, the percentage of classes with an in-person
78 component is raised to 30%. Concerns were expressed as to what that return in Fall
79 going to look like, and some Senators observed that students also need to feel safe to
80 return in person. For example, in some cases, enrollment for online classes is high but
81 that for in-person classes is very low. The HI FLEX classrooms at the colleges might not
82 be finished by the beginning of the Fall Semester. More instructors are getting DE
83 certified, but early deadlines for submission of schedules of classes for Winter and
84 Spring 2022 are still in place.

85
86 Echeverri shared the Fall 2021 enrollment numbers, noting shortfalls of 33% to 40% in
87 headcount compared to 2019. Of concern is that we are losing students
88 disproportionately in some of our most vulnerable communities; we are also losing first-
89 time students. Learning loss, especially in English and Mathematics, is of great concern,
90 especially for entering freshmen. The “hold harmless” budgetary period for California
91 Community Colleges (CCCs) has been extended for an additional year, and the CCCs will
92 be receiving a 5% cost of living adjustment (COLA) for this upcoming fiscal year. The
93 State budget also has funding for diversity, equity, and inclusion, an increase in funding
94 for part-time faculty office hours, as well as funding to increase the number of full-time
95 faculty. At present, because all COVID-19 vaccines are being administered under Food
96 and Drug Administration (FDA) emergency use authorizations, the LACCD Board of
97 Trustees will not issue a mandate for students or employees to get vaccinated. This
98 position might change if the FDA gives its full approval to the vaccines. The LACCD
99 Office of General Counsel will develop instructions for faculty if and when students
100 refuse to wear a mask in their classrooms.

101
102 **Planning for:**

- 103
- 104 • **DAS Meetings in 2021 – 2022**
- 105 • **DAS Academically Speaking Newsletter Summer 2021**
- 106 • **Collegiality in Action Technical Assistance Visit**
- 107 • **2021-2022 DAS Calendar**
- 108 • **Fall 2021 Semester**
- 109

110 Echeverri reported that Governor Newsom’s Executive Order suspending certain
111 provisions of the Brown Act expires September 30, 2021. She and some of the Senate
112 Presidents expressed concern that persons will be reluctant to come to in-person senate
113 meetings, either at the Educational Services Center (ESC) or at their colleges. Thus,
114 there would be difficulty in getting quorum, both at District and at local senate
115 meetings. Should the Executive Order expire and should there not be legislation to
116 extend the suspension, the Brown Act does permit teleconferencing as long as the
117 locations of all Senators attending remotely are posted. These posted locations could

118 include central college locations (which would permit social distancing) or faculty
119 offices.

120

121 Echeverri stated that she is awaiting written reports from some of the colleges to
122 include in *Academically Speaking* (the DAS newsletter). She encouraged the prompt
123 submission of articles as she is hopeful to publish the newsletter in the next few weeks.
124 She has still not received the dates for the collegiality in action/technical assistance visit,
125 stating that she was hopeful that it could occur in the summer. Echeverri will follow up
126 with LACCD Chancellor Francisco Rodriguez.

127

128 Referencing the LACCD/DAS Fall Summit, Echeverri requested suggestions for possible
129 topics. They included: credit for prior learning; the eLumen rollout; culturally
130 responsive curriculum; re-engagement at the colleges; what “back to normal” looks like
131 at the college and global levels; Guided Pathways initiatives; meta-majors; changes in
132 the student body, e.g., students attending a community college instead of a university
133 or deciding not to return to college or to work; student focus groups (interviewed in
134 advance of the Summit) with follow-up at the Summit; loss of first-year students; and
135 COVID-19-related learning loss. Echeverri noted that Pierce will pilot a special
136 Mathematics program in Fall 2021 to offer courses to help students who are not reading
137 to take transfer-level courses in Math. Possible topics for the Fall Summit will also be
138 discussed at consultation.

139

140 **Update on Ethnic Studies General Education Requirement and Faculty Hiring**

141

142 Atondo reported that there is nothing new on CSUGE (California State University
143 General Education) Area F courses. Very few CCC courses have been approved
144 statewide to meet this new Area F requirement. The CCC Board of Governors will
145 institute an Ethnic Studies requirement for an Associate’s degree; there are no
146 implementation guidelines at present. The related LACCD Administrative Procedure will
147 need to be updated.

148

149 Echeverri reported that AB 1040, which was intended to provide funding for the hiring
150 Ethnic Studies faculty, died in committee. With recent changes to Title 5 related to
151 Ethnic Studies, it is surmised that there is a reluctance on the part of the California
152 Legislature to have an additional bill on a similar topic. There were calls for the
153 expansion of the groups identified in Ethnic Studies to increase inclusivity. Currently,
154 there are four areas: African American, Asian American, Latinx, and Native American.
155 Echeverri relayed the desire that the District expressed to hire 100 full-time faculty in
156 Ethnic Studies. Currently, in the LACCD, there are 24 full-time faculty in Chicano/Latinx
157 Studies, 2 in African-American Studies, 2 in Asian-American Studies, and none in Native
158 American Studies. There were questions and concerns about how this initiative would
159 fit into the faculty hiring prioritization processes at the colleges.

160

161 J. Hernandez observed that the intent of AB 1040 was not related to designating money
162 for the hiring of full-time faculty, but, rather, to backfill state-mandated costs. On the
163 subject of the CSUGE Area F requirement and the denial of so many requests from the
164 CCCs, and from the LACCD in particular, for courses to fulfill that requirement, he
165 recommended a motion from the DAS to the California State Universities to put
166 pressure on them to explain their denial of those requests. J. Hernandez suggested that
167 the courses be resubmitted in June and shared a link to what the Board of Governors
168 had approved.

169 <http://go.boarddocs.com/ca/cccchan/Board.nsf/goto?open&id=C44RBY6D4553>

170

171 Senators added that the CSUs are not being transparent, that denials of submitted
172 courses are inconsistent, and that those actions will be problematic for our students as
173 they try to transfer. Echeverri will include this topic on the DAS Exec Retreat agenda.

174

175 **AB 705 Task Force and Recommendations to Address COVID-19-Related Learning Loss**

176

177 Echeverri referenced the Math Success Academy at Pierce, and noted that it is a
178 program, not just an offering of courses below transfer level. Pierce will pilot this
179 program in the Fall. Math 75 is a new course intended to target students who drop
180 Math 134 (accelerated elementary and intermediate algebra) or who have taken 134 or
181 228A (statistics pathway part 1) but who either withdrew or failed the course. Courses
182 will begin the third week of the Fall 2021 Semester, and will include tutors and peer
183 mentors. Reports on learning loss, especially among elementary and secondary pupils,
184 is contained in BoardDocs. There have also been some lawsuits against some CCC
185 districts related to the implementation of AB 705, alleging that those colleges have not
186 been adopting the spirit of that legislation adequately.

187

188 **LACCD Participation in California Virtual Campus-Online Education Initiative (CVC-OEI)**

189

190 Miller explained that all of the District's online courses are in the exchange (this permits
191 all students to enroll in any online class in the state). Colleges which are listed as
192 participants will be placed higher in the search results for students looking for online
193 CCC classes. The Peer Online Course Review (POCR) is a system at the college developed
194 to help improve courses, especially in an online platform. The presumption is that those
195 courses have met the appropriate rubrics and are considered excellent courses. POCR
196 courses will be higher up on the exchange search results. Should the LACCD participate
197 as a district, students would not have to go through CCC Apply and complete separate
198 admissions applications to take online courses at multiple colleges in multiple districts.
199 There would also be potential financial aid benefits to students.

200

201 It is unknown if the LACCD can join as a district with not all of the colleges participating.
202 Maddren reported that there had been robust discussions at Valley, with votes on this
203 topic at 2 separate senate meetings. The motion to participate in the Exchange had
204 been voted down on both occasions. Maddren agreed to place this item on the agenda

205 at Valley's senate, but also requested data that participation in the Exchange will
206 produce and has produced enrollment increases.

207

208 **Update on Tutor Classifications**

209

210 J. Hernandez reported on a fruitful meeting with VC Cornner and Interim Vice Chancellor
211 of Human Resources Mercedes Gutierrez on this topic, noting that there might be a
212 possibility to reinstate Tutor classifications III and IV. Although the reclassifications of
213 unclassified employee positions was done in committee fashion, it might have been
214 more helpful to use a desk audit approach. Echeverri will send out a reminder email to
215 follow up.

216

217 **Sustainable Environment Institute & LACCD Sustainability Efforts**

218

219 Echeverri reported that Chancellor Rodriguez increased the budget for SEI (Sustainable
220 Environment Institute). George Leddy, the Coordinator, has been increased from a .2 to
221 a .4. A .6 is available to hire a faculty member to help faculty develop curriculum across
222 the disciplines to include sustainability. Echeverri asked the Senators to encourage
223 faculty to apply for the .6 position when it becomes available.

224

225 **Update on Administrative Retreat Rights Policy**

226

227 Echeverri gave a brief report on the background, noting that the LACCD does not have a
228 written administrator retreat rights policy, and that the LACCD and the DAS need to
229 reach mutual agreement on these policies and procedures. There have been many
230 meetings between the DAS task force and the LACCD administration on this topic.
231 Educational administrators with faculty tenure in the District retain tenure (Education
232 Code Section 87454) and may return to a faculty position in the LACCD. At issue is a
233 request from the represented administrators, i.e., deans, for a grandparent clause
234 granting current administrators without faculty tenure in the District the same rights as
235 those who do. Also under discussion are the policies pertaining to unrepresented
236 educational administrators who have a retreat rights clause in their employment
237 contracts.

238

239 **Resolution on District-Wide Survey on Social Justice, Work Ethics, and Personnel 240 Diversification**

241

242 Hernandez distributed a resolution made by the East Los Angeles College's Senate's
243 Committee on Academic Freedom and Ethics (CAFÉ). Randall Gust, a faculty member at
244 East, spoke about the resolution as well. Echeverri will notice a motion in August for
245 future action, and requested feedback from the local senates.

246

247 Owing to the length of the meeting, the following agenda items were postponed.

248

249	Administrative Procedure 4106 (Formerly E-10): Registered Nursing Standards
250	
251	Concerns about Lack of Collegiality and Bullying Behavior in the LACCD
252	
253	Institutionalizing District DE Coordinator Position and Funding College DE Coordinators
254	
255	Workgroup to Review Chapter 5 Administrative Procedures and Creating a Transfer, Articulation, and Student Services Committee of the DAS
256	
257	
258	Professional Development College Future Direction: COVID-19 Learning Loss, Support for Hard-to-Convert Classes, AB 705, Online Instruction and Services, other
259	
260	
261	Follow-up Items
262	
263	<ul style="list-style-type: none"> • Faculty Participation on College Financial Intervention Teams (FIT)
264	<ul style="list-style-type: none"> • District Payroll Support for Local Senate Dues Paid Through Payroll Deductions
265	<ul style="list-style-type: none"> • Designation in PeopleSoft and Process for Adoption of Open Educational Resources (OER) and Zero Cost Textbooks (ZCT)
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267	
268	Other Concerns: Accreditation, Board Rules Project, Website Redesign
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270	<u>Reports</u>
271	
272	<ul style="list-style-type: none"> • Officer Reports
273	
274	President
275	1st Vice President
276	2nd Vice President
277	Treasurer
278	
279	<ul style="list-style-type: none"> • Other Reports:
280	<ul style="list-style-type: none"> • DBC
281	<ul style="list-style-type: none"> • TPPC
282	<ul style="list-style-type: none"> • Academic Technology
283	<ul style="list-style-type: none"> • Professional Development College
284	<ul style="list-style-type: none"> • Hard-to-convert courses
285	<ul style="list-style-type: none"> • DE Training Workgroup
286	<ul style="list-style-type: none"> • Guided Pathways
287	<ul style="list-style-type: none"> • Others
288	
289	Upcoming Meetings:
290	
291	LACCD Board Meeting: Wednesday, August 4, 2021 – Zoom

292 **District Budget Committee:** Wednesday, August 11, 2021 – Zoom
293 **Consultation:** Friday, August 13, 2021 – Zoom
294 **Board Standing Committees:** Wednesday, August 18, 2021 – Zoom
295 **DAS Executive Committee Retreat:** Friday, August 20, 2021 – Zoom
296 **DAS Meeting:** Thursday, September 9, 2021 – Zoom
297
298 **Adjournment**
299 The meeting was adjourned at 12:03 p.m.
300
301 Respectfully submitted by Lourdes M. Brent, DAS Secretary