

District Academic Senate Meeting

Thursday, May 10, 2018

Los Angeles City College

MINUTES

Attendance

	Present (Senate Presidents in parentheses)
Officers	Angela Echeverri (President), Elizabeth Atondo (2 nd VP: Curriculum), Dan Wanner (Treasurer), John Freitas (Parliamentarian), Lourdes Brent (Secretary)
City	(Dan Wanner), Kamale Gray
East	(Jeff Hernandez), Lurelean Gaines, Alan Khuu, Jean Stapleton
Harbor	
Mission	Elizabeth Atondo, Tracy Harkins
Pierce	(Anna Bruzzese), Margarita Pillado, Lauren Saslow
Southwest	(Robert Stewart),
Trade	Ashraf Hosseini, Derek Majors, Deirdre Wood McDermott
Valley	(Josh Miller)
West	(Holly Bailey-Hofmann), Murrell Green, Casey Hunter
Guests	George Leddy (Sustainability Coordinator), Jorge Mata (District IT), Chris Nersisyan (District IT), Alicia Rodriguez-Estrada (Trade), Joanna Zimring-Towne (L.A. College Promise), Ian Contreras, Sandra Ewama, Jareld Franco, Eddie Garcia, Tracy Harkins, Kiran Mehr, Alice Revivo, Meyrav Revivo, Rafi Sharafyan, Steve Tarnoff, Katarina Terzyan

Call to Order:

President Angela Echeverri called the meeting to order at 1:33 p.m.

Many thanks to City and Dan Wanner for hosting the DAS at City.

Approval of the Agenda:

The agenda was adopted as amended. (Pillado/Gaines) **M/S/P**

Approval of the Minutes:

The minutes of the March 8, 2018 DAS meeting were approved as written.

(Gaines/Hernandez) **M/S/P**

Public Speakers:

Joanna Zimring-Towne – L.A. College Promise Update

Zimring-Towne distributed handouts which included preliminary benchmarks for districtwide Fall and Spring enrollments. These data indicate that L.A. College Promise

27 (LACP) students attended English and Math classes in higher numbers, and rates of
28 completion as well as Fall to Spring persistence increased by 12%. There are
29 approximately 3,100 students in this program.
30 Mayor Garcetti's office is one of the LACP funding sources. Zimring-Towne reported
31 that the Mayor announced that his fund will be paying the second year tuition of Cohort
32 I only, but it is not anticipated that the second year's tuition/fees for LACP students will
33 be paid for subsequent cohorts. Eligibility requirements for LACP students to continue
34 to their second year are: 1) Successfully completing 24 units by the end of summer; and
35 2) A cumulative GPA of 2.0. The passage of Assembly Bill 19, the California College
36 Promise, means that the state will fund the tuition for first-time California Community
37 College students. At present, we are waiting for the May Revise to see the allocation
38 and funding formula. There will be local control at the district level to allocate and
39 provide additional supports, such as a free parking pass or U-Pass as well as access to
40 emergency financial assistance.

41
42 LACP students will receive book grants to use during the 2018 Summer Session. No
43 specific amount per student has been designated as of this date, and awards will be
44 done on a first-come first-served basis. These book grants may only be used by LACP
45 students in the college bookstores, but may be used to purchase textbooks for the Fall
46 Semester if those books are already in the bookstore.

47
48 Zimring-Towne also announced that students will have an opportunity to obtain
49 international travel experience this summer under the Mayor's Youth Ambassadors
50 program. Under this program, ten students may travel to Cairo and ten to Mexico City,
51 all expenses paid. To qualify to apply, students must be currently enrolled, have
52 completed 12 semester units, and have a 2.5 GPA. Applications are due on May 24th
53 and letters of recommendation are due June 10th.

54
55 Continuing her report, Zimring-Towne announced the initiative of College Promise
56 Educators, which seeks to bring together English and Math faculty in order to have a
57 better understanding of what is being taught in the 11th and 12th grades. A kickoff event
58 is scheduled on June 22nd.

59
60 **Jorge Mata, CIO – Districtwide IT Update**

61
62 Mata reported on the ongoing efforts from District IT to provide an updated email
63 system. Students' email accounts migrated to this cloud-based system 8 years ago, and
64 colleges will be migrating on a schedule determined by each college. IT staff at each
65 college began planning, testing, and training in March; it is they who will do the
66 migration and updates. He noted that having ten different email systems (1 with a
67 district email address and one for each of the 9 colleges) creates complexity and
68 confusion. As a result, faculty members will have one mailbox (@faculty.laccd.edu)
69 which will provide more email capacity than is currently available through each college.
70 Email passwords will be the same as the SIS password, and emails can be accessed

71 through the Portal and through Outlook. Newer cellular phones will migrate well and
72 quickly. Mata assured the faculty that college-specific distribution lists will continue,
73 and college “alias” email addresses, e.g., @elac.edu, will seamlessly migrate to the new
74 platform. It is anticipated that this migration will be completed by the end of the Fall
75 2018 Semester.

76

77 In response to questions from the floor, Mata also noted that the new system will have
78 unlimited archive space. In addition, there can be 6 attachments per email at 25
79 megabytes each; links to Google docs will also be available. Spam filtering will also be
80 enhanced as Microsoft Cloud Spam can upgrade in a more expeditious timeline than the
81 district can.

82

83 **Action Items:**

84

- 85 **1. Sustainability Coordinator Resolution – Gauthier**
86 **Motion to move resolution to top of action items in agenda**
87 (Hernandez/Bailey-Hofmann) **M/S/P**

88

89 Leddy referred to an Associated Students Organization (ASO) resolution. This resolution
90 passed the Student Senate at the statewide level (SSCCC), but it is being brought to the
91 DAS for faculty support. This resolution asks that a sustainability coordinator – a full-
92 time staff position – be hired at each college to increase awareness, seek grants, do
93 educational outreach, and promote recycling. Wildfires have impacted our district,
94 forcing the temporary closure of two colleges. He noted that the district is lagging
95 behind in sustainability: UCLA offers a Ph.D. in Sustainability; some Cal States have
96 minors in Sustainability; Santa Monica College offers environmental certificates and
97 degrees. With 130,000 students, the LACCD can have a significant potential impact on
98 our students and for the future. Hernandez noted that such a recommendation is
99 within the purview of the DAS as it deals with institutional planning, part of the 10 + 1.
100 Meyrav Revivo and other representatives of Student Government at colleges in the
101 district also addressed DAS in favor of the student resolution, gave some history and
102 context to the resolution, and asked the DAS for its support.

103

- 104 **Motion: DAS endorse the resolution from Associate Students at L.A. Valley**
105 **College to advocate for sustainability coordinators at each college**
106 (Hernandez/Atondo) **(M/S/P)**

107

- 108 **2. Motion to continue using ECD as our official curriculum management system**
109 **for the 2018-2019 academic year – District Curriculum Committee**
110 (Mill/Stewart) **M/S/P**

111

112 Atondo reported that the district is still weighing the pros and cons between CurricuNET
113 and eLumen. Until a decision is made regarding which vendor to use, the DAS must
114 make sure that faculty have a stable curriculum platform. This motion to continue to

115 use ECD for the interim has the full recommendation of the District Curriculum
116 Committee (DCC). At its meeting tomorrow, DCC which will recommend that the district
117 adopt eLumen in future. However, as the district cannot move to another curriculum
118 platform quickly, DCC recommends that we continue with ECD for the moment.

119

120 **3. Motion to adopt a Resolution Reaffirming College Senate Purview in**
121 **Implementing State Initiatives – J. Hernandez**
122 (Hernandez/Miller) **M/S/P**

123

124 There was much discussion on this motion. On the one hand, the purview of the local
125 senates must be upheld. Colleges can have similar approaches to the implementation of
126 Guided Pathways and AB 705, but a “one size fits all” approach does not work. The
127 implementation guidelines for both initiatives permit flexibility at the local level.
128 Collaboration could be encouraged but not mandated. The role of the DAS is to help
129 colleges, assist in identifying resources, and lead the dialogue.

130

131 On the other hand, faculty must be cognizant that students attend different colleges in
132 our district, and curricular approaches and structures should be similar in order to
133 facilitate student completion. The more faculty can collaborate, the better for our
134 students; the less confusing the system is, the better for our students.

135

136 The consensus was that the purview of the local senates be affirmed, that the
137 experience of the students be acknowledged, and that the role of the DAS be to
138 facilitate dialogue regarding the implementation of these statewide initiatives.

139

140 **4. DAS Recommendations on AB 705 Implementation**
141 (Echeverri/Atondo) **M/S/P**

142

143 Referencing a draft recommendation, Echeverri reported that colleges were utilizing
144 different approaches to implement AB 705. She and Atondo met with Zimring-Towne,
145 Vice Chancellor Ryan Cornner, and Dean Deborah Harrington to draft recommendations
146 on AB 705 implementation. The Executive Committee of the District Academic Senate
147 (DAS Exec) reviewed the initial document and made some recommended changes. Of
148 particular interest were prerequisites, as well as exploring laboratory instead of lecture
149 components as ways to reduce the number of units yet expand the number of hours.
150 Echeverri walked the senators through a series of lecture/lab scenarios as a possible
151 way to include the additional assistance mandated by AB 705, especially in the support
152 classes (“S” classes). All of these possibilities have implications for hours, units, faculty
153 load, student financial aid, and state funding.

154

155 Continuing her remarks, Echeverri noted that some colleges plan to offer 3-unit co-
156 requisite support courses for English and Math. She observed that while curriculum is
157 under the purview of faculty at each college, it is important to keep in mind that it might
158 be limited to taking English and Math exclusively (12-14 units) in one or more

159 semesters. She wondered what would happen if a student failed English 101, but
160 passed the co-requisite course. In addition, there are financial aid and enrollment
161 implications to requiring high-unit credit corequisite courses. Her comments spurred
162 discussion regarding possible use of noncredit instruction, the role of adult education,
163 and the success of pilot programs in various disciplines. However, the stark reality
164 remains that AB 705 must be fully implemented in academic year 2019-2020, and to do
165 so, curriculum design needs to happen as soon as possible.

166
167 **5. Motion to Create a DAS Workgroup to Develop a Strategy for DAS**
168 **Consideration on How Best to Promote the 2018 ASCCC Paper – A**
169 **Reexamination of Faculty Hiring Processes and Procedures (J. Hernandez)**
170 [https://www.asccc.org/sites/default/files/Hiring%20Paper%20Final%203.12.18.p](https://www.asccc.org/sites/default/files/Hiring%20Paper%20Final%203.12.18.pdf)
171 [df](https://www.asccc.org/sites/default/files/Hiring%20Paper%20Final%203.12.18.pdf)

172 (Hernandez/McDermott) **M/S/P**

173 Hernandez referred to the ASCCC motion previously sent electronically and included in
174 today's DAS packet. Included are best practices, such as including a faculty member at
175 the final interview. Hernandez volunteered to chair the work group.

176
177 **6. Motion to Create a DAS Workgroup to Develop a Strategy to Reduce Course**
178 **Enrollment Maximums as Needed to Satisfy New State Directives (J.**
179 **Hernandez)**

180 <https://www.asccc.org/sites/default/files/ClassCapsS12.pdf>

181 (Hernandez/Gaines) **M/S/P**

182 Hernandez reported that the ASCCC approved the cited resolution at Plenary. The DAS
183 will work with the Faculty Guild; Hernandez volunteered to chair the work group.

184
185 **Motion to extend 15 minutes**

186 (McDermott/Stewart) **M/S/P**

187
188 **Reports:**

189 **1) President's Report – Echeverri**

190 **a) Board update –**

191 Echeverri announced that on May 9 the Board honored a Biotechnology student
192 team from LA Mission College (led by DAS Senator Steve Brown), that was
193 selected as a finalist for the National Science Foundation's Annual Community
194 College Innovation Challenge. A large group addressed the Board to protest the
195 lack of adequate support and facilities for the nursing program at Southwest. The
196 Board also voted to appoint a trustee by June 15th for the position vacated by
197 Trustee Kamlager. The Board will advertise and solicit applications for the
198 position; the announcement will be posted today; the application deadline is
199 May 30th; and the new trustee will be seated by the July Board meeting.

200 **b) AB 705 Implementation, next steps**

201 The DAS held two major districtwide events in February (City) and March (at
202 Valley) to support AB 705 implementation. Mindful of the necessity to continue

- 203 dialogue before the end of the Spring Semester regarding next steps for AB 705
 204 implementation, there will be an event on May 18th at L.A. Harbor College.
 205 Faculty from affected disciplines such as English, Math, ESL, and Counseling are
 206 particularly encouraged to attend. The May 18 meeting for the DAS Exec will be
 207 moved from the Educational Services Center (ESC/District Office) to Harbor.
- 208 **c) DAS Academically Speaking Newsletter**
 209 The Academically Speaking Newsletter has been revived after a hiatus of several
 210 years. The Spring 2018 newsletter contains articles on statewide initiatives, AB
 211 705, reports by college senate presidents, DAS update, curriculum news,
 212 equivalency, and Professional Development College activities. Echeverri sent the
 213 newsletter electronically to all District faculty, but will post a link since faculty at
 214 one of the colleges (Pierce) had trouble receiving it due to its large size. The
 215 intent is to publish the newsletter each semester in support of the DAS goal of
 216 increased communication with faculty.
- 217 **d) ASCCC Curriculum Institute**
 218 Each college is encouraged to send at least one representative to this ASCCC
 219 event in July 11-14 in Riverside. AB 705 implementation will be front and center
 220 of this event.
- 221 **e) Consultation:** Next meeting is scheduled for May 15.
- 222 **f) Project MATCH:** There are currently 65 interns.
- 223 **g) Task forces (Title IX, Enrollment, DSPS) etc.**
 224 Currently under revision are Administrative Regulations regarding sexual
 225 harassment as well as E-100 related to disabled students. The former task force
 226 has already been meeting, the latter has a meeting in June.
- 227
- 228 **2) First VP Report – El-Khoury**
- 229 **a) Equivalency Committee -**
 230 Will have its last meeting of the academic year on May 14th.
- 231
- 232 **3) Second VP Report – Atondo**
- 233 **a) District Curriculum Committee -**
 234 Will recommend that the district adopt eLumen as the official course
 235 management system at its next meeting
- 236
- 237 **4) Treasurer’s Report – Wanner**
 238 No report
- 239
- 240 **5) Standing Committee Reports**
- 241 **a) Professional Development College – Brent**
 242 Brent reported on and distributed flyers for the last PDC Faculty Leadership
 243 Seminars scheduled for the remainder of the Spring 2018 Semester. One featuring
 244 Chancellor Francisco Rodriguez and Past DAS President Don Gauthier will be
 245 tomorrow, May 11th, at L.A. City College.
- 246 **b) DBC/ECDBC – Hernandez**

247 Hernandez reported that the May revise will be out on Monday, May 14th. Colleges
248 are uncertain of their budgets as of now due to the proposed changes to the funding
249 model for California Community Colleges (60% FTES/20% Equity/20% Completion).
250 Department of Finance projections are unclear, although some colleges are likely to
251 be in deficit based on this new model. It is reported that the State Chancellor made
252 recommendations directly to the Governor. However, no faculty were consulted.
253

254 **Old Business**

- 255
- 256 • **Curriculum Management System: eLumen – Atondo**
- 257 • **Committee Assignments: District Discipline Committee, task forces, and other**
- 258 **committees**
- 259 • **Progress on Guided Pathways**
- 260 • **Update on DSPS Task Force**
- 261

262 **New Business/Discussion Items**

- 263
- 264 • **Administrative Regulations**
 - 265 ○ **E-100 (Criteria for Serving Students with Disabilities)**
 - 266 ○ **E-113 (Unit/Hour Alignment)**
- 267 • **Cornerstone Professional Development – Miller**
268 Miller will discuss at DAS Exec the possibility of using Cornerstone which will be
269 gratis for the duration of a grant written by L.A. Valley College.
270

271 **Other Items**

272 **Future dates:**

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275 **AB 705 Implementation-Next Steps:** Friday, May 18, 2018 at L.A. Harbor College 8:30
276 a.m. to 3:00 p.m.

277 **DAS Exec:** Friday, May 18, 2018 at L.A. Harbor College 10:30 a.m. to 12:00 p.m.

278 **Consultation:** Monday, May 15, 2018 at ESC Board Hearing Room 2:30 p.m. to 4:00 p.m.

279 **District Curriculum Committee:** Friday, May 11, 2018 at ESC 12:00 to 2:00 p.m.

280 **ASCCC Curriculum Institute:** July 11 – 14, 2018 (Riverside)

281 **Adjournment**

282

283 The meeting was adjourned at 3:45 p.m.

284

285 Respectfully submitted by Lourdes M. Brent, DAS Secretary