

# District Academic Senate Meeting

Thursday, February 10, 2022

1:30 p.m. to 3:30 p.m.

Zoom URL: <https://laccd.zoom.us/j/94567699978>

Meeting ID: 945 6769 9978

## MINUTES

### Attendance – Senate Presidents in parentheses

	Present
<b>Officers</b>	Angela Echeverri (President), Anna Nicholas (1 <sup>st</sup> VP), Elizabeth Atondo (2 <sup>nd</sup> VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)
<b>City</b>	(Mickey Hong), Donna Morley, Joseph Ferrerosa
<b>East</b>	(Jeffrey Hernandez), David Hale, Cynthia Orozco, Jean Stapleton
<b>Harbor</b>	William Hernandez
<b>Mission</b>	(Carole Akl), Tracy Harkins, Esmeralda Montes, Ashley Sparks-Jamal
<b>Pierce</b>	(Barbara Anderson), Margarita Pillado, Sabrina Prieur
<b>Southwest</b>	(Robert L. Stewart, Jr.), Stephanie Arms-Gradington, Naja El-Khoury
<b>Trade</b>	David Esparza
<b>Valley</b>	(Chauncey Maddren), Kevin Sanford
<b>West</b>	(Patricia Zuk), Nikki Jacobson
<b>Guests</b>	Jessica Drawbond (Southwest), Adrian Gonzalez (Mission), George Leddy (Valley)

### Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 1:32 p.m.

### Resolution on Meeting by Teleconferencing as Allowed under AB 361 (Akl/Anderson) M/S/P

### Approval of the Agenda:

The agenda was adopted as revised  
(Nicholas/Freitas) M/S/P

### MOTION: *Add Holistic Revision of the DAS Bylaws as a Discussion Item* (Nicholas/Prieur) M/S/P

### MOTION: *Add AP 7211 as a Noticed Motion* (Nicholas/Added without objection)

**POINT OF ORDER:** Freitas noted that a motion to postpone an item on the agenda may be done at the time when the item is discussed.

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**Approval of the Minutes:**

The minutes of the December 9, 2021 meeting were approved as written (Akl/J. Hernandez) **M/S/P**

**Public Speakers:**

Adrian Gonzalez, Instructional Assistant, Assistive Technology, at L.A. Mission College, expressed the concerns of the DSPS Coordinators committee regarding Payan v. LACCD, a case brought by blind students against the District. The LACCD is appealing to the United States Supreme Court the ruling of the Ninth Circuit Court of Appeals, which ruled in favor of the plaintiffs. The concern of the DSPS coordinators is that a ruling in favor of the LACCD could trigger a change in the Americans with Disabilities Act which could have a negative impact on our students. Echeverri reported that a number of persons had addressed the Board of Trustees on this matter, and she referred to pertinent resources on BoardDocs.

**Action Items**

**1. Approve Update to Appendix A for AP 4236: Advanced Placement Credit**  
(Freitas/Pillado) **M/S/P**

Atondo noted that the next three action items are updates needed to comply with a memorandum from the California Community Colleges Chancellor’s Office (CCCCO). She worked with Cathleen Rozadilla, Articulation Officer at East, to make the changes.

**2. Approve Update to Appendix A for AP 4237: International Baccalaureate Credit**  
(Zuk/Pillado) **M/S/P**

**3. Approve Update to Appendix A for AP 4236: CLEP (College Level Examination Program) Credit**  
(Zuk/W. Hernandez) **M/S/P**

**4. Recommendation to Board: Approve New BP 7211: Faculty Service Areas, Minimum Qualifications, and Equivalencies and Repeal Board Rule 10305 – The Equivalence Policy for Faculty Qualifications**  
(Nicholas/J. Hernandez) **M/S/P**

Freitas provided context, including the observation that, in the LACCD, equivalency appeals do not go to the Board of Trustees as is the case in other districts.

**5. Motion on Digital Badges**  
(Orozco/J. Hernandez) **M/S/P**

75 Atondo reiterated that digital badges for student learners need to go through the local  
76 senates as they pertain to the colleges.

77

78 **6. Approval of New Subject: Global Studies; Assigned Discipline: Political Science**

79 (J. Hernandez/Akl) **M/S/P**

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81 Echeverri reviewed the minimum qualifications (MQs) for the Political Science discipline  
82 located in the MQ Handbook.

83

84 **7. Revision of DAS Bylaws – Professional Development College**

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86 **MOTION: Postpone action until the May 2022 meeting of the DAS**

87 (Nicholas/J. Hernandez) **M/S/P**

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89 **8. Motion to Incorporate a Peer Online Course Review (POCR) Badge in Schedule of**  
90 **Classes (Online Education Academic Technology Committee approved 11/19/21; DAS**  
91 **Exec 12/3/21)**

92 (J. Hernandez/Ferrorosa) **M/S/P**

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94 **Noticed Items**

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96 **1. Approve Revisions to Administrative Procedure (AP) 4230 – Grading and Academic**  
97 **Record Symbols**

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99 Freitas reported that the Board of Governors approved changes to the California Code  
100 of Regulations Title 5. This Administrative Procedure (AP) complies with those changes;  
101 Administrative Regulations E-111 and E-120 will be retired as a result.

102

103 Atondo observed that transcript notations and symbols used on students' permanent  
104 records are in need of updates, and more such revisions are anticipated. There will be  
105 an appendix with examples so that colleges throughout the LACCD will have consistency  
106 in posting certain things such as CSUGE and IGETC certifications, degrees, and  
107 certificates (California State University General Education; Intersegmental General  
108 Education Transfer Curriculum). Edits will occur before this item comes for action.

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110 **2. Approve Revisions to Administrative Procedure AP 4232 – Pass/No Pass Grading**

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112 This AP also complies with Title 5 changes in which students will have until the end of  
113 the term to decide on whether they want a letter grade or Pass/No Pass for those  
114 courses offering that grading option.

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116 **3. Approve Revisions to Administrative Procedure AP 4235 – Credit for Prior Learning**

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118 Atondo noted that the update to this AP includes credit by examination. Colleges do not  
119 receive apportionment and do not charge fees for credit by examination. There was  
120 discussion about workload issues, which would be best referred to the American  
121 Federation of Teachers Faculty Guild. However, it was also observed that colleges  
122 receive funding for completion as well as enrollment, and that credit by examination  
123 serves to remove barriers for students and provide a quicker path to completion.  
124 Implementation of credit for prior learning will require faculty members dedicated to  
125 this rollout.

126

#### 127 **4. Approve New Chapter 4 Administrative Procedure AP 4250 – Probation**

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129 Freitas explained that this AP incorporates some old Board Rule language, and language  
130 from Title 5. The District Counseling chairs are in agreement that we retain current  
131 LACCD language in which students who are on probation may remain on probation past  
132 3 semesters if the GPA in their current semester is 2.0 or above (for academic  
133 probation) and if 50% of their courses are completed (for progress probation).

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#### 135 **5. Approve New Chapter 4 Administrative Procedure AP 4255 – Dismissal and** 136 **Readmission**

137

138 Freitas explained that this AP replaces E-72, provides clarifying language, and  
139 incorporates Title 5. Unfortunately, Title 5 states that students must lose their  
140 California Promise Grant (formerly called the California Board of Governor’s Grant or fee  
141 waiver) in their third semester on probation.

142

#### 143 **6. Approve New Chapter 5 Administrative Procedure AP 5120 – Transfer Center**

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145 Freitas observed that the Transfer Center directors recommended guidelines which  
146 were too prescriptive. An attempt was made to generalize in this AP. He shared the link  
147 below:

148 Title 5 sec. 51027

149 [https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E](https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))  
150 [?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageIt](https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))  
151 [em&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

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#### 153 **7. District Software Budget – Fiscal Year 2022-2023**

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155 Drawbond noted that this item had been vetted at the DAS Online Education and  
156 Academic Technology Committee. The intent in the preparation of this list was to  
157 identify and fund at the district level the software which all of the colleges use.

158

#### 159 **8. Revision of DAS Bylaws – Section related to the Equivalency Committee Access -** 160 ***postponed***

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162 **9. FSA – MQ and Equivalency – AP 7211**

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164 Nicholas explained that the intent of this AP is to spell out the process of equivalency as  
165 well as to clarify that the DAS and the Equivalency Committee have purview over the  
166 area instead of the Board of Trustees.

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168 **Reports**

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170 • **Officer Reports**

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172 **President**

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174 **COVID-19 Impact**

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**Budget**

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**Enrollment**

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**DAS Newsletter**

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**Events**

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180 Echeverri gave a report on COVID-19 impact, including the Omicron surge. The Board of  
181 Trustees modified BP 2900 to define “fully vaccinated” as including receiving booster  
182 shots when eligible to do so. The State is dropping its mask mandate. But, since the  
183 District falls under Los Angeles County, masks will still be required for mega events as  
184 well as indoors. Graduation events are being planned to be held in-person. The  
185 requirement to wear masks indoors will not be removed until we are under 50 cases per  
186 100,000. There are new COVID-related State-mandated leaves – 2 sets of 40 hours  
187 each. Enrollment trends reflect COVID cases. Students and employees who test positive  
188 must quarantine. They may enter District buildings if at day 5 with decreasing  
189 symptoms, they then test negative with a rapid antigen test. The District has ordered  
190 test kits, but they have not yet been received. Those rapid antigen tests will be self-  
191 administered and persons will self-report. Each college has scanning stations in their  
192 buildings where those who enter scan their clearance. Students are having trouble in  
193 the Student Information System (SIS) with uploading their vaccination or exception  
194 status, and this is causing problems with enrollment.

195

196 The LACCD Administration had an enrollment town hall; enrollment is down. The  
197 student population has endured learning disruption. Offering instructional  
198 interventions for those students has been made more difficult since the colleges cannot  
199 offer certain remedial options to students. As a result, some are opting not to come to  
200 college. Until we can see how to best address serve and educate our population, we  
201 cannot bounce back.

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203 **1<sup>st</sup> Vice President**

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**Discipline Day**

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**Equivalency**

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**Project MATCH**

Nicholas that the Equivalency Committee will meet on February 14, 2022. This committee met twice in December – 1 regular meeting and one special meeting. One person was granted equivalency. The DAS Exec reviewed an appeal. It clarified that equivalency granted in Earth Science permits faculty to teach in other related disciplines, including Oceanography. The DAS Exec upheld the Equivalency Committee’s decision regarding Environmental Science. Still needed is the mapping of courses and subjects, and linking them to disciplines.

**2<sup>nd</sup> Vice President**

**AB 928 and AB 111 Updates**

**DCC**

**eLumen**

Atondo reported that DCC is working on AP updates, defining how we speak of things like subjects, and clarifying how we are assigning courses within disciplines. eLumen is not yet live. Daniel Keller, LACCD Dean of Educational Support Services, is working on resolving some technical glitches.

**Treasurer** – submitted electronically

**Secretary and Professional Development College Reports**

Brent reported that since the DAS is moving to a holistic revision of its bylaws, the archiving of the current bylaws will be suspended, and will resume when the new bylaws have been ratified. All of the other information on the DAS website is current and accurate.

The DAS professional Development College (PDC) is collaborating with DAS 1<sup>st</sup> VP Anna Nicholas on Discipline Day and with Sustainable Environment Institute (SEI) Coordinator George Leddy on the virtual SEI event on Earth Day, April 22, 2022.

**Standing & Other Committee/Task Force Reports**

- **Administrator Retreat Rights** – no updates
- **Online Education and Academic Technology**  
Drawbond reported on offered DE (Distance Education) courses and webinars. Data indicate that 4,275 faculty have completed DE certification.
- **Technology Policy and Planning** – no report
- **Sustainable Environment Institute**

250 SEI Coordinator George Leddy reported that hiring the .6 co-coordinator is  
251 proceeding. The February 22, 2022 newsletter is out, and includes articles such  
252 as on the work of the Los Angeles Unified School District (LAUSD) to pass a  
253 climate curriculum. There is serious commitment in Sacramento related to fire  
254 protection. West has a climate AA degree. Such degrees and certificates can  
255 serve to diversify such areas as conservation and fire training. The SEI  
256 Committee meets every 2 weeks with Vice Chancellor and Chief Facilities  
257 Executive Rueben Smith as well as Bharat Patel from LABuild. A meeting is being  
258 scheduled among engineering and architecture faculty at Pierce to begin the  
259 process to develop shared governance committees at each college which deal  
260 with sustainable facilities.

261 Important SEI links:

262 <http://www.seilaccd.net/>

263 <https://www.facebook.com/SEILACCD>

264 <https://conta.cc/35JzW85>

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266 • **Other**

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268 **District Budget Committee – Stewart**

269 **Enrollment**

270 **State Funding**

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272 Echeverri shared a report on enrollment trends which shows that enrollment is down,  
273 especially among students of color. The Governor’s proposed budget has a provision to  
274 extend hold harmless indefinitely. In addition, there is one-time funding for  
275 implementing AB 1111 and AB 928.

276

277 Stewart noted that the fill rates were better for online classes versus in-person classes.  
278 The Higher Education Emergency Relief Fund (HEERF) monies are due to be spent by  
279 May. The faculty obligation number (FON) this year is 78 positions; one more faculty  
280 hire is needed.

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282 **Guided Pathways Committee – Miller – no report**

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284 **Others:**

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286 **Board Rules Alignment Project – Freitas – no additional report**

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288 **Discussion Items**

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290 **1. Planning for 2021-2022:**

291 • **Committee Membership: Online Education and Academic Technology; Bond**  
292 **Steering Committee; Transfer, Articulation, and Student Services task force**

293 • **DAS Goals for 2021-2022**

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- **Academically Speaking Newsletter**
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- **ASCCC Events**
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- **LACCD Events: PDC, Sustainable Environment Institute, Spring 2022 Discipline**
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- **Day, and Request for Technical Assistance-Collegiality in Action Visit**
- 298

299 Echeverri will be circulating a committee list. The DAS will review and revise its goals.  
300 The DAS newsletter, *Academically Speaking*, will go out this spring semester.

301

302 J. Hernandez referred to AB 1913 (Bryan), which would establish the California Center  
303 for Climate Change Education, as part of the LACCD, to be located at West. The bill  
304 would appropriate \$5,000,000 from the General Fund for the development and initial  
305 operations of the center.

306 [https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=202120220AB1913](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1913)

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308 **MOTION: *Extend meeting 15 minutes***

309 (Nicholas/J. Hernandez) **M/S/P**

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311 Nicholas discussed Discipline Day scheduled for March 11, 2022. Echeverri invited  
312 representatives from the Academic Senate for California Community Colleges (ASCCC),  
313 who may discuss proposed legislation AB 1705 (Irwin).

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315 **2. COVID-19 Update: Revisions to Board Rule 2900 – Vaccination Requirements;**  
316 **Enrollment; AFT-LACCD Memorandum of Understanding for Winter and Fall 2022: DAS**  
317 **Resolution on COVID-19 – previously reported**

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319 **3. LACCD Discipline to Subject Crosswalk and Equivalency Matters**

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321 Nicholas referred to the document developed by Dan Keller which maps subjects to  
322 disciplines. This crosswalk will be vetted through DCC.

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324 **4. AP 2510: Participation in Local Decision-Making**

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326 Echeverri gave a brief presentation; AP 2510 is intended to replace Chancellor's memo  
327 70.

328

329 **5. Legislative Update:**

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- **AB 928: Student Transfer and Achievement Reform Act of 2021**

331

- **AB 1111: Common Course Numbering**

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- **AB 1705 (Irwin): Proposed Legislation**

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334 Echeverri will give an update at Discipline Day on March 11<sup>th</sup>.

335



336 **6. SEI: Sustainable Environment Institute Staffing and LACCD Sustainability Efforts –**  
337 previously reported

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339 **7. AB 705 Update:**

- 340 ○ **State Chancellor Office memo on Equitable Placement and Completion:**
- 341 **English and Math Validation of Practices and Improvement Plans**
- 342 ○ **2020-2021 Outcomes for English and Math Courses**
- 343 ○ **Pierce Math Program Pilot**
- 344 ○ **Other Recommendations**

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346 Echeverri referred to a memorandum from the CCCCCO and a related concern about a  
347 shift to force colleges not to offer Math and English courses below transfer. This action  
348 has the effect of disenfranchising students. By telling colleges that they are not in  
349 compliance with AB 705, the colleges are being forced to offer only transfer-level  
350 English and Math classes.

351

352 **8. LACCD Participation in CVC-OEI**

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354 **9. Ethnic Studies: Update on General Education Graduation Requirement, Articulation,**  
355 **Legislation and Title 5 Regulations**

356

357 Atondo reported that there are no further updates. Many courses which were  
358 evaluated to meet the CSU Ethnic Studies requirement were rejected, and some courses  
359 which have been approved have then had the approval revoked, with anticipated  
360 deleterious effect on our students.

361

362 **10. Student Workers: Unclassified Tutor and Student Tutor III Classifications**

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364 **11. Holistic Revision of the Bylaws**

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366 Nicholas noted that consistency among the provision in the DAS Bylaws was one goal of  
367 this revision. The work is in progress and will come to the full DAS.

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369 **12. Other Items**

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371 **Future Dates and Upcoming Events:**

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373 **District Curriculum Committee:** Friday, February 11, 2022, 11:00 a.m. -1:00 p.m. – Zoom

374 **DAS Consultation Meeting:** Tuesday, February 15, 2022 – Zoom

375 **LACCD Board Standing Committees:** Wednesday, February 16, 2022

376 **LACCD Board Meeting:** Wednesday, March 2, 2022

377 **DAS Executive Committee:** Friday, March 4, 2022 - 9:30 a.m. – Zoom

378 **District Budget Committee:** Wednesday, March 9, 2022

379 **DAS Meeting:** Thursday, March 10, 2022 - 1:30-3:30 p.m. – Zoom

380 **ASCCC Spring 2022 Plenary:** April 7-9, 2022 – Hybrid Conference

381

382 **Adjournment**

383 (Ferrorosa/Nicholas) **M/S/P**

384 The meeting was adjourned at 3:45 p.m.

385

386 Respectfully submitted by Lourdes M. Brent, DAS Secretary