



LACCD EMERGENCY OPERATIONS CENTER SAFETY ADVISORY FACULTY INFORMATION FOR IN-CLASSROOM INSTRUCTION August 10, 2021

INTRODUCTION

The nine colleges of the Los Angeles Community College District (LACCD) intend to increase the number of in-person classes, student services, business operations, office hours, building access and other college activities at each campus for the Fall 2021 Semester. This advisory will help provide guidance for faculty members to include in their class syllabi regarding the wearing of facial coverings and guidance regarding student non-compliance in the classroom.

GENERAL SAFETY GUIDANCE & REMINDERS FOR EMPLOYEES AND STUDENTS

LACCD falls under the jurisdiction of the Los Angeles County Department of Public Health (LACDPH) regarding [Health Orders](#), including masking/facial covering requirements. In addition to the health orders, the County provides [Requirements and Best Practices](#) for Institutes of Higher Education

FACULTY MESSAGE GUIDANCE FOR CLASS SYLLABI

The following message concerning mask/facial covering wearing has been prepared for placement on class syllabi for the Fall 2021 semester. Please display this message prominently on your class syllabus:

Wearing Masks/Facial Covering on Campus

In compliance with Health Orders from the Los Angeles County Department of Public Health, the Los Angeles Community College District, [Board Policy 2800](#), approved [August 4, 2021](#), all students, employees and visitors, regardless of vaccination status, shall wear a mask or face covering while inside any District building, classroom, library, gymnasium, facility or other indoor setting. These requirements are in place to fulfill the Board's statutory obligation to protect its students, faculty, employees and visitors from the risks associated with the spread of infectious diseases, including the spread of the COVID-19 virus and its variants.

Students who fail to wear a mask/face covering while indoors at all LACCD colleges and facilities, including classrooms, will be asked to either comply or to leave the classroom immediately. Continued failure to comply constitutes a violation of the Student Code of Conduct as outlined in [Board Policy 5500](#) and students may be subject to further disciplinary action. Pursuant to Education Code Section 76032, students may be removed from class for up to two (2) class sessions for refusing to wear the mask/face coverings required by this Board Policy. Further or repeated offenses may result in discipline pursuant to Education Code, Board Rules, and Board Policy.

Exceptions to the mask/facial covering requirement are that the student has a valid medical exception currently on file in their college's Disabled Student Programs and Services / Office of Special Services (DSPS/OSS) office, such as a medical condition, including mental health or disability, that prevents wearing a mask, or, for students who are hearing impaired or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication. To facilitate sign language use in the classroom, faculty and sign-language interpreters may remove their face covering for instruction purposes only. In such cases, faculty and interpreters must maintain six feet of distance from all others in the classroom. Should any student have an approved exemption from wearing a mask/face covering, they must also maintain six feet of distance from all others.

Board Policy 2800: <http://go.boarddocs.com/ca/laccd/Board.nsf/goto?open&id=C5LNV612301>

Board Policy 5500: <http://go.boarddocs.com/ca/laccd/Board.nsf/goto?open&id=C54M4A560575>

Board Action August 4, 2021:

<http://laccd.edu/Documents/NewsDocuments/2021/LACCD%20Board%20Adopts%20Policies%20Regarding%20Masking%20and%20Vaccinations%20August%204%20Screen.pdf>



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FACULTY GUIDANCE FOR MASK/FACIAL COVERING USE IN THE CLASSROOM

Although compliance with the mask requirement is expected to be the norm, if a student fails to adhere to these requirements during class it is recommended that instructors take the following progressive actions:

- Direct the student to comply with the safety protocols, stating that non-compliance is a violation of LACCD/College requirements and subject to student disciplinary action under the Student Code of Conduct.

If the student complies, it is recommended that the faculty member send a follow-up communication to the student thanking them for protocol adherence.

If the student refuses to comply, the faculty member should inform the student that:

- They are being asked to leave the classroom immediately
- Non-compliance is considered Willful Disobedience under the Student Code of Conduct and,
- Being asked by an instructor to leave the classroom can result in removal from one to two class meetings under the Student Code of Conduct.

The instructor should immediately report students asked to leave the class to the college's Administrator on Duty, and/or the Office of the Vice President of Student Services in case students are to be notified of possible further disciplinary action.

The college's Administrator on Duty and/or the Vice President of Student Services should be called for help in case a student fails to comply with the instructor's request to leave the classroom.