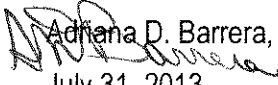




INTER-OFFICE CORRESPONDENCE
LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR

TO: Members of the Board of Trustees
FROM:  Adriana D. Barrera, Interim Chancellor
DATE: July 31, 2013
SUBJECT: **BOARD LETTER FOR AUGUST 7, 2013 MEETING**

Board Meeting Location

Next week's Board meeting will be held at the **Educational Services Center**. The meeting times and locations are as follows:

| <u>Meetings</u> | <u>Time</u> | <u>Location</u> |
|------------------------------|---|------------------------|
| Budget and Finance Committee | 2:00 p.m. | Board Room |
| Break | 3:00 p.m. | |
| Convene for Public Session | 3:30 p.m. | Board Room |
| Recess to Closed Session | Immediately Following Public Session | Board Room |
| Convene for Closed Session | Approximately 15 minutes After conclusion of Public Session | Hearing Room |
| Reconvene for Public Session | Immediately Following Closed Session | Board Room |

Budget and Finance Committee Meeting (Svonkin, Moreno, Eng)

The committee will meet from 2:00 p.m. to 3:00 p.m. in the ***Board Room***. For the committee's agenda (***Refer to Attachment A***)

Agenda Format

Under Reports from the Chancellor, the following will take place:

- Reports from the Chancellor regarding District activities or pending issues

Confidential Matters

The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
 - **Office of General Counsel** – Enclosed for your review is background information pertaining to District-related litigation matters. (***Refer to Attachment B***)
 - Enclosed for your review is the District-related Semi-Annual Litigation Report. (***Refer to Attachment C***)
 - Enclosed for your review is background information pertaining to Bond-related litigation matters. (***Refer to Attachment D***)

- Enclosed for your review is the Bond-related Semi-Annual Litigation Report. ***(Refer to Attachment E)***
- Enclosed for your review is an update pertaining to the status on personnel actions. ***(Refer to Attachment F)***
- Enclosed for your review is an update pertaining to complaints of discrimination/harassment. ***(Refer to Attachment G)***
- Enclosed for your information is a memo regarding Ratification of LACCD, Edge, Safeco Settlement Agreement from John Dacey, Lead Construction Counsel, and Kelly Cauvel, Dispute and Risk Manager at AECOM, ***(Refer to Attachment H)***
- **Chancellor's Office** – Enclosed for your information is an update on the bond program monitor Request for Proposal process from Perrin Reid, Executive Assistant to the Chancellor. ***(Refer to Attachment I)***
- **Human Resources** – Enclosed for your review is information pertaining to employment and disciplinary actions. **Due to its size, this document will be sent via U.S. mail.**

Please let me know should you have any questions regarding the meeting.