



INTER-OFFICE CORRESPONDENCE
LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR

TO: Members of the Board of Trustees
FROM: Adriana D. Barrera, Interim Chancellor
DATE: September 20, 2013
SUBJECT: BOARD LETTER FOR SEPTEMBER 25, 2013 MEETING

Board Meeting Location

Next week's Board meeting will be held at the LACCD Van de Kamp Innovation Center. The meeting times and locations are as follows:

Parking

Parking for Board Members and Chancellor will be located in Solar Panel Parking Lot. A campus map has been included for your convenience.

Meetings

	<u>Time</u>	<u>Location</u>
Institutional Effectiveness and Student Success Committee	3:00 p.m.	Multi-Purpose Room, 2 nd Floor, Old Bakery Building
Recess to Closed Session	4:00 p.m.	2 nd Floor, Conference Room Old Bakery Building
Convene for Public Session	5:30 p.m.	Multi-Purpose Room, 2 nd Floor, Old Bakery Building

Enclosed for your information is a copy of the PowerPoint presentation regarding the Subsequent Environmental Impact Report (SEIR) on the Van de Kamp Innovation Center. This presentation was delivered in May, but in essence, will remain unchanged for the September 25th Board meeting.

As the order of business indicates the Board president will conduct a public hearing. Once the presentation has been made, Mr. Santiago will ask those who wish to comment to step forward.

There will be no action to take at this meeting. We will allow an additional two weeks to review comments made at the meeting. On October 9th the SEIR will be presented for certification. At that time a recommendation will be made on the option to adopt. (***Refer to Attachment A***)

Institutional Effectiveness and Student Success Committee Meeting (Veres Chair, Field Vice Chair, Svonkin Member)

The committee will meet from 3:00 p.m. to 4:00 p.m. in the Multi-Purpose Room, 2nd Floor, Old Bakery Building. For the committee's agenda refer to Attachment B.

Confidential Matters

The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
 - Enclosed for your review is the District-related Litigation Report. (***Refer to Attachment C***)
 - Enclosed for your review is the Bond-related Litigation Report. (***Refer to Attachment D***)

Please let me know should you have any questions regarding the meeting.