

LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
PLANNING AND STUDENT SUCCESS COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, California 90017
Wednesday, October 1, 2008
11:00 a.m. – 12:30 p.m.

Committee: Sylvia Scott-Hayes, Chair; Mona Field; Georgia Mercer

Participants: Adriana Barrera, ESC; David Beaulieu, DAS; A. Susan Carleo, LAVC; John Clerx, ESC; Gary Colombo, ESC; Marshall Drummond, ESC; Robert Garber, Pierce College; Jeanette Gordon, ESC; Camille Goulet, ESC; Vinh Nguyen, ESC; Edward Pai, ESC; George Prather, ESC; Luis Rosas, LAHC; Linda Spink, LAHC; Jim Stanbery, LAHC

Trustee Scott-Hayes called the meeting to order at 11:02 a.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS

Accreditation Progress Reports

Mr. Gary Colombo indicated that there is an action item on today's Board meeting agenda to approve the Accreditation Progress Reports for LAVC and LAHC.

Los Angeles Valley College

Copies of a document entitled "LAVC Follow-Up Report October 15, 2008" were distributed.

Dr. A. Susan Carleo discussed the document with respect to the college's responses to College Recommendation 2: Integration of Planning Processes; College Recommendation 3: Development and Assessment of Student Learning Outcomes (SLOs); and College Recommendation 4: Current Deficit and Plans for Future Financial Stability.

With respect to College Recommendation 3 in the document, Mr. Colombo indicated that the following footnote will be deleted:

~~* In the first year of reporting, we calculated percentage of courses using the total number of courses in the catalog for the denominator. Since then we have learned that the ACCJC is recommending that only courses offered in the last two years be included. Thus, the number of courses changed from 1302 last year to 850 this year.~~

Mr. John Clerx indicated that if a college archives courses that it is no longer offering, they become inactive courses and are not included in the percentage of courses with SLOs.

Mr. Colombo indicated that it needs to be made clear that these inactive courses need to be formally archived.

Dr. Carleo discussed College Recommendation 5: Communication and Participation in Decision-Making as it relates to LAVC.

Los Angeles Harbor College

Copies of a document entitled "Los Angeles Harbor College Accreditation Progress Report | October 15, 2008" were distributed.

Dr. Linda Spink deferred to Mr. Jim Stanbery.

Mr. Stanbery discussed the document with respect to the college's responses to the following recommendations:

Recommendation 2: The College needs to develop an ongoing, systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation.

Recommendation 3: Using the planning process and the governance process, the College should construct a meaningful dialog about student learning which assures understanding and infusion of Student Learning Outcomes.

Recommendation 4: In making public the process of program review as well as the results, the College will regularly and in a timely manner review and update policy, planning, and procedure manuals.

Recommendation 6: The functional relationship between the College and District needs to be fully defined through a dialog focused on efficient use of resources and service to students.

Trustee Field requested that the Board be provided with the accreditation schedule of events including the visits by the Accreditation Teams for March 2009.

District/College Functional Map

Copies of a draft document entitled "District/College Functional Map" were distributed.

Mr. Colombo discussed the document with respect to the District/College Relationship, the Governing Board, Committees of the Governing Board, Districtwide Councils and Committees, and District Office Service Outcomes. He indicated that a meeting needs to be scheduled at which all of the shared governance stakeholders will be brought together to review the document. The document would then be presented to the Board for final review and approval.

Dr. Adriana Barrera indicated that the curriculum development process has been reviewed for the past eight months in an effort to eliminate the redundant steps and clarify the essential steps.

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Trustee Mercer requested that information be provided as to the status of legislation under which the District has attempted to obtain funding for the accreditation process.

Mr. Colombo indicated that he would survey each of the colleges in order to obtain estimates of how much they are spending on the accreditation process.

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Distance Education Statistics

Copies of a document entitled "Online Instruction in the Los Angeles Community Colleges" were distributed.

Mr. George Prather gave a PowerPoint presentation and discussed the document with respect to the growth of online instruction over the past five years and online enrollment statistics for each of the colleges. He indicated that the Social Sciences, English, and Arts and Humanities account for almost half of all online enrollments. He discussed the document with respect to the successful course completion rates for students who were online only and those who were taking classes both online and at the campus.

Enrollment Management Tools

Copies of a document entitled "Enrollment Management System" were distributed.

Dr. Edward Pai discussed the document with respect to online enrollment by discipline at each college.

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Mr. Colombo indicated that the Committee needs to make a motion to approve the Accreditation Reports for LAVC and LAHC with minor editing changes and forward them to the full Board.

Motion by Trustee Mercer, seconded by Trustee Field, to approve the Accreditation Reports for LAVC and LAHC.

Without objection, so ordered.

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New Business

Mr. Colombo indicated that a Committee of the Whole meeting would be scheduled for the Board meeting of October 22, 2008 for the purpose of reviewing the Accountability Reporting for Community Colleges (ARCC) Report. At this Committee of the Whole meeting, there will also be presentations regarding the District Strategic Plan Update and College Strategic Plan Reports.

ADJOURNMENT

Motion by Trustee Mercer, seconded by Trustee Field, to adjourn.

Without objection, so ordered.

The meeting adjourned at 12:23 p.m.