

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
STUDENT AFFAIRS COMMITTEE
Educational Services Center
770 Wilshire Boulevard
Hearing Room – First Floor
Los Angeles, California 90017
Friday, February 27, 2009
1:00 – 4:00 p.m.**

Committee: Rose Bustos, Student Trustee; James Butler-Zetino, LACC; John Clerx, ESC; Rebecca Estrada, ELAC; Blanca Garcia, LAMC; Eileen Gnehm, WLAC; Kenneth Gulley Jr., LAHC; M. Sonia Lopez, ELAC; Christian Marfil-Amatulli, Pierce College; Joe Ramirez, LAMC; Allison Reid, LATTTC

Participants: David Beaulieu, DAS; Paul Giebel, Moran Technology Consulting; Donte Green, LAHC; Diana Ho, LACCD Transportation; Nehasi Lee, Compton Community Educational Center; Joe Lucas, Build—LACCD; Arthur Owens, LAHC; Dee Patel, ESC; Rachael Richards, LAHC

Student Trustee Bustos called the meeting to order at 1:17 p.m.

A quorum was present.

At roll call, the following colleges were present: ELAC, LACC, LAHC, LAMC, Pierce College, LATTTC, and WLAC.

Absent: LASC and LAVC

PUBLIC AGENDA SPEAKERS

Ms. Diana Ho addressed the Committee regarding the Metro TAP card that is available for all Los Angeles Community College District (LACCD) students who are enrolled in 12 units or more. Disabled students will be able to purchase the TAP card even if they are not enrolled in 12 units if they submit a form signed by a college counselor. The cost of the card is \$15 per semester.

Mr. John Clerx indicated that the 12-unit requirement is Districtwide, which means that a student who is taking courses at two different colleges that total at least 12 units is eligible to purchase the TAP card.

Ms. Ho distributed copies of a flyer publicizing the TAP card for LACCD students and requested that these be posted at the colleges.

Mr. Nehasi Lee addressed the Committee regarding the process for removing an ASO officer as outlined in the ASO Constitution.

Ms. Rachael Richards addressed the Committee regarding the reasons for her suspension as ASO President of LAHC.

For the record, Mr. James Butler-Zetino stated that the LACC ASO Board and ASO Advisor have been in consultation and are tentatively considering not attending the Student Senate for California Community Colleges District VII Region meetings any longer. They are considering finalizing this decision and if they do decide to participate, they will advise everybody that nobody represents LACC and the ASO Board. Nobody will speak or vote on their behalf except the duly elected representatives.

DISTRICT ACADEMIC SENATE REPORT

Ms. Dee Patel reported that two Sustainable Works programs are being offered at LAVC—one conducted by students with assistance from the Sustainable Works organization and the other fully operated by representatives from Sustainable Works. She indicated that this program is being expanded to four other colleges—ELAC, LACC, Pierce College, and LAMC.

ISSUES FOR THE BOARD OF TRUSTEES

None.

CONSULTATION ITEMS

Student Information Systems

Mr. John Clerx reported that in Measure J, there are funds available for systems modernization. This modernization will include the Student Information Systems (SIS). Vendors will be in the Board Room on Tuesday, March 3, 2009 at 1:00 p.m. to showcase the features of the new SIS. A needs assessment process will be conducted in spring 2009 in order to determine what changes need to be made to the existing SIS.

Mr. Paul Giebel indicated that he would attend a future SAC meeting in order to obtain additional input from the ASO Presidents regarding changes they feel need to be made to the SIS. His firm will meet with a number of individuals throughout the District for the purpose of creating a list of SIS requirements. The firm will then conduct a survey of constituent groups within the District to determine which requirements are important or whether additional requirements are needed.

There was discussion regarding the students' expectations with respect to the tools that can be provided to help them manage their educational plans and achieve their educational goals.

Student Trustee Bustos requested that the ASO Presidents e-mail her their ideas for improving the SIS and she will e-mail a list of these ideas to Mr. Clerx.

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Student Trustee Bustos entertained a motion to take out of order Roman Numeral X. Reports/Announcements/Discussion Item B. Associated Student Body Presidents' Reports.

Motion by Ms. Reid, seconded by Ms. Garcia, to take Roman Numeral X. Item B. out of order.

APPROVED: 7 Ayes

REPORTS/ANNOUNCEMENTS/DISCUSSION

The following individuals reported on issues, activities, and events at their respective campuses:

Ms. Allison Reid, LATTC; Ms. Rebecca Estrada, ELAC; Ms. Blanca Garcia, LAMC; Mr. James Butler-Zetino, LACC; Ms. Eileen Gnehm, WLAC; Mr. Christian Marfil-Amatulli, Pierce College; and Mr. Kenneth Gulley Jr., LAHC.

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Mr. Clerx indicated that he is working with the Office of General Counsel on preparing a policy that defines the student representation fee and states what it can be used for so that there will not be any question about which student activities this fee can be used for.

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DISCUSSION ITEMS

Recycling Program

Mr. Joe Lucas was not present.

Textbook Rental Program

Student Trustee Bustos distributed copies of a document entitled "East Los Angeles College Book Rental Program." She indicated that the ELAC ASU had money left over two years ago, which was invested in a textbook rental program. She stated that some of the money from the textbook rental program has been used to invest in Basic Skills classes. She encouraged the other ASO Presidents to start textbook rental programs at their respective campuses.

Ms. M. Sonia Lopez indicated that ASU membership is required in order to participate in the ELAC textbook rental program.

(Ms. Gnehm left at 3:30 p.m.)

Board Rule 9100.20 Associated Student Organization (ASO) Dues

Mr. Clerx indicated that there is a provision in the Board Rules to raise ASO dues, but it is up to the individual college's student body to decide whether or not they want to raise dues.

Administrative Regulation E-92 ASO Stipends

Mr. Clerx indicated that it is up to the individual college's ASO to decide whether they want to have stipends and, if so, how much they would be.

Financial Aid Resolution

Student Trustee Bustos indicated that Mr. David Beaulieu will attend the next SAC meeting to help write this resolution. Therefore, this item is being postponed until the next SAC meeting.

ACTION ITEMS

None.

DISCUSSION AND ACTION ITEMS

Schedule two Student Affairs Committee meetings per month

Student Trustee Bustos indicated that scheduling a second SAC meeting each month would place a burden on the Board of Trustees secretariat due to the current shortage of staff. She recommended that the ASO Presidents make an effort to arrive by 9 a.m. on the SAC meeting days so that the meeting can start on time. She requested that the Associated Student Body President's Reports be moved up on the agenda following the Public Agenda Speakers.

The ASO Presidents concurred with the recommendation to arrive at 9 a.m. and the request to move their reports up on the agenda.

REPORTS/ANNOUNCEMENTS/DISCUSSION

Student Affairs Committee Chair's Monthly Report

Student Trustee Bustos reported on the recent trip to Sacramento during which she and other students met with several legislators to discuss student issues.

Associated Student Body Presidents' Reports

The reports were taken out of order and presented earlier in today's meeting.

Resource Table Student Representative – March 11 (ESC) and March 25 (WLAC)

Ms. Eileen Gnehm will serve as the Student Representative at the Resource Table for the Board meetings of March 11, 2009 and March 25, 2009.

SAC OUTSIDE COMMITTEE REPORTS

District Academic Senate – Vacant/Allison Reid, Alternate

No report.

Districtwide Budget Committee (DBC) – Allison Reid, Representative/Arthur Minasyan, Alternate

No report.

District Curriculum Committee – Vacant

No report.

District Citizens' Oversight Committee (DCOC) – 2/27/09 – Christian Marfil-Amatulli; 5/15/09 – Eileen Gnehm

Mr. Marfil-Amatulli reported on today's DCOC meeting at which there was a video presentation regarding the construction that is occurring at the nine campuses.

Financial Aid Subcommittee – Rebecca Estrada, Christian Marfil-Amatulli, Allison Reid

No report.

Student Success Initiative Steering Committee – Rose Bustos

No report.

LACCD Sheriff's Task Force – Rose Bustos

No report.

Motion by Ms. Estrada, seconded by Mr. Marfil-Amatulli, to extend the meeting for five minutes.

APPROVED: 6 Ayes

NEW BUSINESS

Ms. Reid recommended that Student Discipline Procedures be a topic on the next SAC agenda.

Mr. Clerx indicated that he would present an overview of the Student Discipline Procedures.

With respect to the Appointed Board Representatives for the SAC, Mr. Marfil-Amatulli inquired as to whether a Board member would sit on the SAC with the ASO Presidents.

Student Trustee Bustos responded that she has sent a memorandum to the Board members inviting each of them to attend a meeting. She indicated that this would commence with the next SAC meeting.

SUMMARY – NEXT MEETING

The next meeting of the Student Affairs Committee is scheduled for Friday, March 27, 2009 at 9 a.m. at the Educational Services Center. The deadline for submitting agenda items is March 13, 2009.

ADJOURNMENT

Motion by Mr. Marfil-Amatulli, seconded by Mr. Butler-Zetino, to adjourn.

APPROVED: 6 Ayes

The meeting adjourned at 4:06 p.m.