

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
PLANNING AND STUDENT SUCCESS COMMITTEE
East Los Angeles College
Edison Center for the Performing Arts Auditorium - Foyer
1301 Avenida Cesar Chavez
Monterey Park, CA 91754
Wednesday, February 24, 2010
9:00 – 11:00 a.m.**

Committee: Mona Field, Chair; Georgia L. Mercer. Absent: Sylvia Scott-Hayes

Participants: Nabil Abu-Ghazaleh, Pierce; Adriana Barrera, ESC; A. Susan Carleo, LAVC; Gary Colombo, ESC; Pat Flood, LAMC; Michelle Fowles, LAVC; Camille Goulet, ESC; Karen Hoefel, LAMC; Alma Johnson-Hawkins, LAMC; Deborah Kaye, LAVC; Carol Kowada, Pierce; Sharon Levick, Pierce; Joy McCaslin, Pierce; Sandra Mayo, LAVC; Jamillah Moore, LACC; Maury Pearl, ESC; Tyree Wieder, ESC

Trustee Field called the meeting to order at 9:19 a.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS

Draft Accreditation Reform Resolution

Mr. Gary Colombo distributed the following documents for information only.

Accreditation Under Fire
ACCJC Actions for January 2009 & January 2010
Resolution on Reforming Higher Education Accreditation in the Western Region

Valleyside College Accreditation Midterm Report Reviews

Pierce College

A document entitled “Pierce College Focused Midterm Report, February 24, 2010 Presentation to the Board of Trustees” was distributed.

Dr. Joy McCaslin introduced Mr. Nabil Abu-Ghazaleh, Ms. Sharon Levick, and Ms. Carol Kozeracki. She deferred to Mr. Abu-Ghazaleh.

Mr. Abu-Ghazaleh discussed the document with respect to the responses to the following recommendations:

Area I: Need for a comprehensive plan to address deferred maintenance projects (Recommendation 6)
Area II: The link between planning and resource allocation (Recommendation 1)

Ms. Levick discussed the document with respect to the responses to the following recommendations:

Area III: Instructional technology and distance education—major emphasis of this focused midterm report (Recommendations 3 and 7)
Area IV: Student Learning Outcomes (Recommendations 2 and 4)

Motion by Trustee Mercer, seconded by Trustee Field, to recommend approval of the Pierce College Accreditation Midterm Report to the full Board.

Without objection, so ordered.

Los Angeles Valley College

A document entitled "Los Angeles Valley College Midterm Report Summary March 15, 2010" was distributed.

Dr. A. Susan Carleo introduced Dr. Sandra Mayo, Mr. Don Gauthier, Ms. Deborah Kaye, and Ms. Michelle Fowles.

Ms. Kaye gave a PowerPoint presentation and discussed the document with respect to the responses to the following recommendations:

- College Recommendation 1: The team recommends that the college develop written, institutionalized procedures for the regular review of its mission and that it formally reference the mission in all of its planning and decision-making processes.
- College Recommendation 2: The team recommends that the college strengthen, document with narrative, and disseminate the integration of all its planning processes. These processes should incorporate evaluation, improvement and re-evaluation, as needed, of all its programs and services.
- College Recommendation 3: The team recommends that the college accelerate the continued development and assessment of student learning outcomes at the course, program, certificate and degree levels to ensure continuous improvement.
- College Recommendation 4: The team recommends that the college take action to address the current \$1.9 million deficit immediately and develop plans to establish financial stability in the long term to ensure fiscal responsibility and accountability.
- College Recommendation 5: The team recommends that the college implement its planning agenda regarding communication and participation in the decision-making process and evaluate its implementation and overall effectiveness.

Motion by Trustee Mercer, seconded by Trustee Field, to recommend approval of the Los Angeles Valley College Accreditation Midterm Report to the full Board.

Without objection, so ordered.

Los Angeles Mission College

A document entitled "Los Angeles Mission College, Accreditation Midterm Report, Summary of Responses to Recommendations and Concerns, February 24, 2010" was distributed.

Ms. Alma Johnson-Hawkins introduced Dr. Karen A. Hoefel, Mr. Maury Pearl, and Ms. Patricia T. Flood. She deferred to Ms. Flood. She distributed a document entitled "Los Angeles Mission College Accreditation Midterm Report." She gave a PowerPoint presentation and discussed the document with respect to the actions taken to address the following team recommendations: 1. Campus Relationships; 2. College Governance; 3. Evaluation and Effectiveness of Governance Committees; 4. Planning; 5. Student Learning Outcomes and Assessment; and 6. Districtwide Decentralization. She further discussed the following Commission concerns 1. Administrative Support and 2. Accountability.

Trustee Mercer inquired if each college has a full-time employee dedicated/responsible for the accreditation process.

Mr. Colombo responded that many of the colleges do have an administrator or faculty member who is the point person. However, they are not specifically dedicated to the accreditation process.

Dr. Tyree Wieder indicated that she would direct the Presidents to report back to the Board as to the college liaisons who are responsible for the accreditation process and include the amount of time they have spent on research and responding to the accreditation team.

Motion by Trustee Mercer, seconded by Trustee Field, to recommend approval of the Los Angeles Mission College Accreditation Midterm Report to the full Board.

Without objection, so ordered.

District Issues

A document entitled "Valleyside Colleges Midterm Report Responses to District Recommendations, March 15, 2010" was distributed.

Ms. Kaye discussed the document with respect to the responses to the following recommendations:

- District Recommendation 1: The team recommends that the District should provide leadership in supporting the progress toward incorporating achievement of stated student learning outcomes as a component of faculty evaluation.
- District Recommendation 2: The team recommends that the college should closely monitor in future years the success of the District's plan for addressing retiree health benefit liability to assure that out-year obligations are met without significant impact on the financial health of the institution.
- District Recommendation 3: The team recommends that the Board of Trustees should complete the self-evaluation process by discussing and developing a set of Board goals to respond to any issues identified in their self-evolution. The Board should institutionalize the goal setting and measuring of accomplishments as part of the self-evaluation process.
- District Recommendation 4: Although in practice the evaluation of the college presidents and district chancellor occurs on a regular basis and is an inclusive process, the team recommends that the district develop a written policy that clearly defines the evaluation process.

Los Angeles Valley College Strategic Plan Update Report

A document entitled "Valley College Planning Update, LACCD Board of Trustees Committee on Planning and Student Success, February 24, 2010" and a pamphlet entitled "Student Profile Fall 2009" were distributed.

Dr. Carleo deferred to Ms. Michelle Fowles who discussed the document with respect to the Educational Master Plan 2008-2013 update; Core Commitments; and the following goals: 1. Increase student retention, persistence and success; 2. Increase student access; 3. Enhance academic programs and services to meet student needs; and 4. Enhance Institutional Effectiveness.

Cityside College District Response Action Plan Matrix

Mr. Colombo distributed a document entitled "District Recommendation Action Plan Implementation (Draft: 2/24/10)" for discussion at the Committee meeting of March 10, 2010.

Draft LACCD District Governance & Functions Handbook Review

Mr. Colombo distributed a document entitled "Draft Addenda to the 2008 Functional Map" for discussion at the Committee meeting of March 10, 2010.

Future Committee Outlook

Mr. Colombo distributed a document entitled "Districtwide Councils and Committees/Committees of the Governing Board" which supports the implementation of the District's mission and outlines the goals and objectives of the *District Strategic Plan*.

New Business

None.

ADJOURNMENT

Motion by Trustee Mercer, seconded by Trustee Field, to adjourn.

Without objection, so ordered.

The meeting adjourned at 10:50 a.m.