

**Los Angeles Valley College Accreditation Follow-Up Report Summary
March 2014**

Recommendation	Response
<p>College Recommendation 1: <i>In order to achieve sustainable continuous quality improvement, the team recommends that the college use ongoing and systematic evaluation and planning to refine its key processes and improve student learning. The team recommends that the processes:</i></p> <ul style="list-style-type: none"> • <i>Provide learning and achievement data on students enrolled in all delivery formats.</i> • <i>Fully evaluate indicators of effectiveness and make improvement based on findings.</i> • <i>Assure systematic analysis of data to inform decisions</i> 	<p>LAVC...</p> <ul style="list-style-type: none"> • Publishes key achievement data for all students, disaggregated by delivery format at the course and institutional levels • Revised course SLO assessment form to include results disaggregated by delivery format • Is using indicators of effectiveness for decision-making in enrollment management, program viability, and resource allocation • Integrated targets for student achievement into the 2014-2020 Educational Master Plan • Analyzes data to support and evaluate numerous college initiatives • Is currently analyzing student performance and evaluating data to create a DE Strategic Plan
<p>College Recommendation 2: <i>The team recommends that the College evaluate its institutional planning process, including hiring decisions, and ensure planning practices are integrated and aligned with resources.</i></p>	<p>LAVC...</p> <ul style="list-style-type: none"> • Evaluates planning and governance processes annually • Developed a new process to prioritize over-base funding requests through program review • Ensures all hiring decisions are aligned with criteria in the College's balanced budget plan
<p>College Recommendation 3: <i>In order to fully meet the Standards, the college must assess and align SLOs at the course, program, and institutional levels and use the results to improve student learning and institutional effectiveness.</i></p>	<p>LAVC...</p> <ul style="list-style-type: none"> • Completed assessments for 98.4% of courses • Implemented a policy to archive courses that have not been assessed • Assessed 100% of Program Pathways and Service Outcomes, made improvements based on results, and engaged in campus dialogue to share findings
<p>College Recommendation 4: <i>The team recommends that the college develop a formal definition of correspondence education that aligns with the U.S. Department of Education regulations and Commission policy and a process for determining the differences in practice between correspondence education and distance education.</i></p>	<p>LAVC...</p> <ul style="list-style-type: none"> • Adopted a formal policy to define distance education and correspondence education • Set standards for online instructors to follow • Updated the DE curriculum addendum • Adopted a policy that courses not updated on the new addendum cannot be scheduled as DE or hybrid beginning fall 2014

<p>College Recommendation 5: <i>To fully meet the Standards, the College should ensure that records of complaints are routinely maintained as required by the Policy on Student and Public Complaints Against Institutions.</i></p>	<p>LAVC...</p> <ul style="list-style-type: none"> • Routinely maintains records of complaints against the College in division offices • Improved internal complaint processes • Established regular communication with the District Office of Diversity Programs, where compliance complaints are kept
<p>College Recommendation 6: <i>To fully meet the Standards, the College should ensure that all employee performance evaluations are conducted in a timely basis in accordance with the employee contracts.</i></p>	<p>LAVC....</p> <ul style="list-style-type: none"> • Improved internal tracking so that 98% of evaluations for classified staff are up-to-date • Is current on evaluations for 100% of administrators and 89% of faculty; is working to ensure that faculty evaluations are up-to-date by the end of spring semester
<p>College Recommendation 7: <i>The team recommends that the college, in collaboration with the district, put measures in place to ensure the effective control and implementation of the bond program and that decisions related to facilities are aligned with institutional planning.</i></p>	<p>The District...</p> <ul style="list-style-type: none"> • Has resolved a 2012 recommendation to maintain effective control of the bond program <p>LAVC...</p> <ul style="list-style-type: none"> • Followed its Facilities Master Plan when deciding which project to eliminate to contribute its share to the construction program's contingency reserve
<p>College Recommendation 8: <i>To fully meet the Standards, the college should establish appropriate management and control mechanisms needed for sound financial decision-making. The Institution should ensure that it has sufficient cash flow and reserves to maintain stability with realistic plans to meet financial emergencies and unforeseen occurrences and to ensure long-term financial stability. The team recommends that the President effectively control budget and expenditures.</i></p>	<p>LAVC...</p> <ul style="list-style-type: none"> • Created a multi-year Enrollment Management Balanced Budget and Debt Reduction Plan to balance the budget in three years • Implemented several recommendations in the College Brain Trust Report (e.g., reduced expenditures, strengthened enrollment management, examined reassigned time) <p>The College President...</p> <ul style="list-style-type: none"> • Established new procedures to control the budget • Revised the annual plan cycle to align with the development of the Operations Plan • Identified revenue and expenditure-related actions the College will take for 2013-14
<p>District Recommendation 1: <i>In order to meet the Standards, the team recommends that the Chancellor and Board put accountability measures into place to ensure the long-term fiscal stability and financial integrity of the college (IV.B.1.j, IV.B.3).</i></p>	<p>The District...</p> <ul style="list-style-type: none"> • Has worked closely with LAVC on its fiscal issues, with frequent reports to the ECDBC and recommendations from the CFO • Adopted District Financial Accountability Measures for all colleges projecting negative end-of-year balances and approved a new College Debt Repayment Policy