

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
STUDENT AFFAIRS COMMITTEE
Educational Services Center
770 Wilshire Boulevard
Board Room – First Floor
Los Angeles, California 90017**

**Friday, November 8, 2013
9:00 a.m. – 12:00 p.m.**

Committee: Michael J. Griggs, Chair; Milena Calderon, LAMC; Catherine Ho, LACC; LaMont Jackson, LASC; Bobbi Kimble, ESC; M. Sonia Lopez, ELAC; Dominique Mayden, LAVC; Matthew McCracken, WLAC; Patsy Morales, LAHC; Joe Ramirez, LAMC; and Eduardo Vargas, ELAC

Student Trustee Griggs called the meeting to order at 9:07 a.m.

A quorum was not present.

The following colleges were present: ELAC, LACC, LAHC, and LAVC

Absent: LAMC (arrived at 9:32 a.m.), LAPC, LASC (arrived at 9:21 a.m.), LATTC, and WLAC (arrived at 9:15 a.m.)

There being no objection, Student Trustee Griggs called for a 15-minute recess in order to provide the remaining ASO/ASU/ASG Presidents with additional time to arrive.

The meeting was recessed at 9:08 a.m.

(Mr. Matthew McCracken, WLAC, arrived at 9:15 a.m.)

Student Trustee Griggs called the official meeting to order at 9:20 a.m.

A quorum was now present.

The following colleges were present: ELAC, LACC, LAHC, LAVC, and WLAC

Absent: LAMC (arrived at 9:32 a.m.), LAPC, LASC (arrived at 9:21 a.m.), and LATTC

(Mr. LaMont Jackson, LASC, arrived at 9:21 a.m.)

PUBLIC AGENDA SPEAKERS

Ms. Maria Baltazar of A.C. Custom Catering, Inc. introduced Mr. Armando Chavez, who is also with this company. She indicated that A.C. Custom Catering, Inc. is currently providing catering services to LASC via the use of mobile catering trucks. She distributed a packet of information regarding the catering services provided and expressed her hope that the Associated Student Body Presidents would utilize these services for campus events.

Mr. LaMont Jackson indicated that the LASC ASO's use of this catering service has resulted in increased revenue for the ASO, which has made it possible for him to offer \$400 or \$500 scholarships for the Fall 2013 semester and the Spring 2014 semester.

COVER LACCD WEEK

A document entitled "Proposal to LACCD Student Affairs Committee" regarding the "Cover LACCD Week" Student Campaign was distributed.

A copy of the resolution entitled “Cover LACCD Week” adopted by the Board of Trustees on November 6, 2013 was distributed.

Trustee Mike Eng discussed the importance of providing affordable health care for LACCD students. He indicated that the Board of Trustees is proposing the establishment of a “Cover LACCD Week” in January or February 2014. He discussed the two possible participation options, which are as follows:

1. “EDUCATION ONLY” Under this option, colleges will provide volunteers that can offer basic information and offer referrals. This option requires the commitment of a daily "supervisor" who can answer questions, handle administrative issues, and coordinate volunteers. Resources would include a tent or booth, tables and chairs, and decorative materials such as banners and posters.
2. “EDUCATION + ENROLLMENT” Under this option, the college will provide certified counselors (individuals who have gone through a 2.5 day training, background check, and passed an online exam). These counselors will have the ability to sign up uninsured individuals through a secure computer in an appropriately private setting. Basic requirements include all of those in the “Education Only” option above **plus** certified counselors (either students, faculty, staff, or administrators willing to complete the training by mid-December, or counselors provided by Covered California's constituents) along with secured computers in private locations.

(Ms. Milena Calderon, LAMC, arrived at 9:32 a.m.)

Trustee Eng introduced Ms. Diane Stanton and Mr. Achilles Cook of Covered California.

Ms. Stanton distributed the following documents:

- Changes Coming to Health Care in 2014
- Getting Financial Help
- Millenials (and Students)

Ms. Stanton indicated that Mr. Cook is based in the Los Angeles area and helps to coordinate events and activities related to health care coverage.

A question and answer session was conducted regarding the “Cover LACCD Week” Student Campaign.

Mr. Jackson indicated that he prefers Option 2.

Trustee Eng inquired as to what types of written materials can be provided to the volunteers whose function it will be to provide basic information and offer referrals during “Cover LACCD Week.”

Mr. Cook responded that Covered California would provide personnel that are knowledgeable regarding the common questions that are asked regarding the Affordable Care Act. He indicated that written materials and support staff would also be available.

Trustee Eng discussed the action items listed in the document, which are as follows:

1. Present the proposal to your college’s President and your ASO membership, securing agreement by December 2, 2013 (if possible).
2. Notify the LACCD Office of Educational Support Services (ESS) as to which participation option – “Education Only” or “Education Plus” you have selected.
3. Work with Covered California, your ASO advisor and the ESS coordinator to produce press materials, hold a press conference, and create promotional items such as signs, banners and posters.
4. Identify partners: campus organizations, non-profits, labor unions, foundation, community organizations, elected officials, etc.

5. Develop a marketing plan to publicize your college's "Covered LACCD Week" including outreach to campus organizations and the surrounding community. Examples include social media, Facebook, college websites, print media, campus newspapers, Twitter, etc.
6. Develop a budget for any potential costs, such as food, computer rental (if needed), producing written materials such as flyers, banners, handbills, posters, etc. Ensure that your ASO has the ability to cover any potential costs before proceeding with your plan.
7. Develop a timeline for meeting with your partners, securing the site, developing materials, securing equipment, and kick off activities.
8. Conduct your college's own "Covered LACCD" campaign and enroll all eligible students!

Student Trustee Griggs requested that the Associated Student Body Presidents present this information to their respective Boards in order to determine which dates work best for them.

Trustee Eng requested that the Associated Student Body Presidents create a press release regarding the campaign for their student newspapers and social media sites such as Twitter and Facebook in order to get this information out to all of the students.

ASSOCIATED STUDENT BODY PRESIDENTS' REPORTS

The following individuals reported on issues, activities, and events at their respective campuses:

Ms. Patsy Morales, LAHC; Mr. Eduardo Vargas, ELAC; Ms. Milena Calderon, LAMC; Mr. Matthew McCracken, WLAC; Mr. LaMont Jackson, LASC; Ms. Catherine Ho, LACC; and Ms. Dominique Mayden, LAVC.

STUDENT TRUSTEE MONTHLY REPORT

Student Trustee Griggs reiterated Trustee Eng's request to create a press release regarding the "Cover LACCD Week" Student Campaign. He requested that this event be publicized through the local media.

LIAISON REPORTS

District Office Report

This report was postponed.

ASO/ASU/ASG Advisors Report

Ms. M. Sonia Lopez reported that the next Advisors meeting would be held in two weeks. She indicated that the "Cover LACCD" Student Campaign would be discussed at this meeting.

Chief Student Services Officers (CSSO) Report

Mr. Joe Ramirez discussed the importance of having student representation on the various shared governance committees at the campuses. He reported regarding SB 1456 – Student Success Act of 2012, the SIS Modernization Project, and the enrollment numbers for LAMC for the upcoming Winter session.

District Academic Senate (DAS) Report

No report.

MATTERS FOR/OF THE BOARD OF TRUSTEES

Resolution – Cover LACCD Week

Student Trustee Griggs indicated that the Board of Trustees unanimously adopted the resolution regarding “Cover LACCD Week.”

At the request of Student Trustee Griggs, Mr. Jackson read the resolution.

By consensus, the SAC unanimously agreed to support the resolution.

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LIAISON REPORTS (continued)

District Office Report

Ms. Bobbi Kimble announced that she has been appointed as the Interim Vice Chancellor of Educational Services and Institutional Effectiveness in place of Dr. Yasmin Delahoussaye, who was appointed as the Interim President of LASC. She indicated that she would continue her role as the Staff Liaison to the SAC.

STUDENT INFORMATION SYSTEM (SIS) MODERNIZATION PROJECT MONTHLY UPDATE REPORT

No report.

DISCUSSION ITEMS

None.

ACTION ITEMS

None.

CONSULTATION ITEMS

None.

SAC OUTSIDE COMMITTEE REPORTS

District Academic Senate (DAS) – Student Representative

- ASO President, LAMC, Student Representative – DAS Meeting of October 10, 2013

No report.

District Budget Committee (DBC) – LaMont Jackson, ASO President, LASC – Student Representative

No report.

District Curriculum Committee – Alexia Johnson, ASU President, LAVC – Student Representative

No report.

District Citizens’ Oversight Committee (DCOC) – LaMont Jackson, ASO President, LASC – Student Representative

No report.

LACCD Sheriff's Oversight Committee – Vacant – Student Representative

No report.

RESOURCE TABLE STUDENT REPRESENTATIVE – December 11, 2013 (LATTC)

Ms. Zaakiyah Brisker will serve as the Student Representative at the Resource Table for the Board meeting of December 11, 2013 (LATTC).

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

The next regular meeting of the Student Affairs Committee is scheduled for Friday, December 13, 2013 at 9:00 a.m. The deadline for submitting agenda items is Monday, December 2, 2013.

ADJOURNMENT

There being no objection, the meeting was adjourned at 10:32 a.m.