

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
FACILITIES MASTER PLANNING & OVERSIGHT COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Wednesday, July 23, 2014  
1:45 p.m. – 3:15 p.m.**

Committee: Steve Veres, Chair; Scott J. Svonkin, Vice Chair; and Ernest H. Moreno, Member

Trustee Veres called the meeting to order at 1:59 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTIONS

There being no objection, Trustee Veres took out of order Presentations/Initiative Reviews • Los Angeles Community College District (LACCD) Custodial Services Enhancement Program (CSEP).

Presentations/Initiative Reviews

- LACCD Custodial Services Enhancement Program (CSEP)

A document entitled “Los Angeles Community College District Custodial Services Enhancement Program” was distributed.

Mr. James D. O’Reilly, Chief Facilities Executive, Facilities Planning and Development, introduced Mr. Duane G. Hickling, Managing Principal, Hickling & Associates LLC. He indicated that Mr. Hickling is present to discuss the LACCD Custodial Services Enhancement Program (CSEP). He deferred to Mr. Hickling.

Mr. Hickling gave a PowerPoint presentation and discussed the Executive Overview with respect to the Custodial Costs which are 30% of the Annual Facilities Operating Expense, the APPA\*, Custodial Service Definitions, LACCD Average Custodial Cost > Comparison Cohorts, Transformation, and Avoided Costs and Program Benefits.

\*The international association providing leadership in educational facilities through research, publications, professional development, and credentialing. Formerly known as the Association of Physical Plant Administrators.

With respect to the Custodial Staffing Density, Service Quality, and District Variation, Trustee Veres requested that the custodial costs per student and special events be considered into the equation to account for heavy usage of the facilities at the colleges that have higher student population and special events.

Mr. Hickling concurred with the recommendation and indicated that the custodial cost per student equation will be included to show the demand of the facilities at the colleges.

A question and answer session was conducted regarding the various components regarding the Custodial Services Enhancement Program.

Trustee Veres directed Chancellor Francisco C. Rodriguez and Mr. O’Reilly to proceed with the planning of the program.

Non-LEED™ Building and/or Infrastructure Project (s)

- Los Angeles Harbor College: Old Administration Modernization/ADA Transition and Access Compliance, Design-Build (\$13.7 million)

Documents entitled “Facilities Master Planning & Oversight Committee (FMP&OC) Meeting Submittal Form (Design–Build Project)” and “Old Administration Modernization ADA Transition/Access Compliance” were distributed.

Mr. Luis Rosas, Interim President, Los Angeles Harbor College (LAHC), gave an overview of the project and introduced Mr. Timothy J. Spaeth, Project Manager, Arcadis and Mr. Richard Berliner, Architect, Berliner and Associates.

Mr. Spaeth and Mr. Berliner gave a PowerPoint presentation regarding the project.

**For the record:** Trustee Veres noted that the ADA Transition and Access Compliance portion of the report was not presented to the Committee due to time constraints. However, the report was provided to the Committee prior to today’s meeting.

Motion by Trustee Svonkin, seconded by Trustee Moreno, to approve the LAHC, Old Administration Modernization/ADA Transition/Access Compliance (Design – Build Project).

Without objections, so ordered.

*APPROVED: 3 Ayes*

Presentations/Initiative Reviews (continued)

- Program Management Office One-Year Update

Due to time constraints, Trustee Veres indicated that this item is postponed until the next Committee meeting.

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 3:24 p.m.