



Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

AGENDA

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE**
Educational Services Center
6th Floor Large Conference Room
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, November 18, 2015
3:00 p.m. – 4:45 p.m.

Committee Members

Mike Fong, Chair
Andra Hoffman, Vice Chair
Nancy Pearlman, Member
Bobbi Kimble, Staff Liaison
Felicito "Chito" Cajayon, Staff Liaison
Kathleen F. Burke, College President Liaison
Linda D. Rose, College President Liaison (Alternate)

Agenda

(Items may be taken out of order)

- I. ROLL CALL
- II. PUBLIC SPEAKERS*
- III. REPORTS
 - A. WorkSource Center Report
 - B. Governance and Functions Handbook: Update
- IV. FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES
- V. NEW BUSINESS
- VI. SUMMARY – NEXT MEETING..... Mike Fong
- VII. ADJOURNMENT

*Members of the public are allotted three minutes time to address the agenda issues.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Friday prior to the Committee meeting.

Colocation of One-Stop Center Resolution Update

LACCD College	Activities	Outcomes
LA Valley College	President Endrijonas, Lennie Ciufu, Chito Cajayon met with Robert Sainz (City of LA Workforce Development system) on July 23 rd to explore the collocation potential of a center on the college campus.	There is an agreement to develop concept paper and meet again in the near future. The overall meeting was very positive and it is expected that the collocation strategy can be deployed in early 2016.
LA Mission College	Communications with President Perez occurred on August 3 rd . They are currently pursuing a co-location strategy with Sun Valley (Proyecto del barrio) One-Stop Center.	LAMC met with Sun Valley WorkSource on Sept. 8th. They intend to launch their co-location and partnership on November 1st. The WorkSource will have an office on campus and provide work source services to LAMC students. In turn, LAMC will provide non-credit courses in the areas of GED and computer literacy.
LA Pierce College	At the direction of President Burke, a meeting was held between Chito Cajayon, Robert Sainz, and Dean Jose Luis Fernandez on August 13th. The discussion focused on the benefits of a collocated center and the potential for increased enrollments especially in the non-credit enhanced area.	<p>The meeting resulted in Dean Fernandez going back to Pierce College and identifying possible location(s) for a Build-Rehab One-Stop Center satellite. Robert Sainz would reach out to Build-Rehab to get them updated. I would arrange a formal meeting again in the next few weeks.</p> <p>President Burke and I agreed that I communicate (on her behalf) with Robert Sainz directly in order to expedite the process. A meeting has been scheduled for the week of October 5th. The objective is to meet at Pierce College and identify potential locations for the One-Stop Center or identify locations for One-Stop Center-related services. The President of Pierce College will need to give final approval prior to any actions taken in the future.</p>
LA City College	A discussion with Phil Starr (MCS One-Stop Center) occurred on July 29 th . I asked if he was open to a deeper integration model whereby LACC can be referred more students from their universal access platform. He suggested a formal meeting.	<p>Phil and I met on August 12th and discussed the integration of WIOA services and participants in the traditional college process. He agreed that his center would benefit from more leveraged resources (i.e., credit and non-credit classes) through the college. A meeting with Renee Martinez was scheduled.</p> <p>Phil Staff is very open to furthering the discussion. A formal request for a meeting was sent to Renee Martinez on August 3rd.</p> <p>Phil and I met with Renee Martinez and Dan Walden on August 13th. Further discussions with frontline LACC non-credit staff have occurred that included deployment strategies between LACC and the One-Stop Center (leveraging the non-credit format).</p>
East LA	I spoke with Marvin Martinez on July 28 th whereby an	Marvin Martinez has spoken with LA County WIB leadership whereby a future

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College	overview of the potential benefits of a collocated One-Stop Center was shared.	Request For Proposal (RFP) will be released sometime in November. This opportunity will enable ELAC to pursue grant funds that will allow the college to administer a County-funded One-Stop Center. ELAC is considering submitting a proposal upon the RFP's release.
LA Trade Tech College	This college is already working with a City-funded One-Stop Center, which successfully procured funds last year from the City of Los Angeles.	The college is continuing to leverage the existing One-Stop Center funded by the City of Los Angeles, which is administered by the Coalition for Responsible Community Development (CRDC), a local non-profit organization.
West LA College	<p>I reached out to Marguerite Womack, Director of the Marina del Rey/JVS One-Stop Center shortly after the approval of the Board Resolution. She was very open to scheduling a meeting with the focus on the collocation of their One-Stop Center onto the WLAC campus.</p> <p>The meeting between WLAC and JVS One-Stop Center occurred on August 18th. Bob Sprague, Mark Procher, Kathy Walton and I met with Claudia Finkel, Margarite Womack, and Robert Sainz to discuss the Board-approved Resolution.</p>	<p>A meeting has been scheduled between Int. President Bob Sprague and Marguerite Womack for August 18th.</p> <p>The August 18th meeting resulted in WLAC and JVS leadership scheduling follow-up meetings to discuss space needs and programmatic flow of participants. This flow will follow the 'integrated model' that allows One-Stop Center participants to become enrolled into college classes (credit and non-credit classes that generate apportionment funds).</p> <p>WLAC plans to hold the first of three preliminary programming meetings on campus to address all their objectives and how we can support each one. The meetings are getting set for October and November.</p> <p>Jewish Vocational Services (JVS), which is the administrator of the City-funded One-Stop Center, has two years left on their Marina Del Rey lease. They want to use this period for decentralized activities (at WLAC) and planning the incremental move to WLAC at the end of the two years.</p>
LA Southwest College	I met with the leadership of the Los Angeles County workforce development system on July 21 st and discussed the Board-approved Resolution.	<p>There was a high degree of interest and the County is very eager to meet with County-specific colleges (beginning with LA Southwest College). A formal email introducing Otto Solorzano (head of the County workforce development system) to Dr. Linda Rose was sent on July 24th, August 3rd and August 18th.</p> <p>On October 20th, LASC met with the Los Angeles County Workforce Development system. This meeting covered collocation strategies and how the County's services can be merged with college-based activities. The</p>

Colocation of One-Stop Center Resolution Update

LACCD College	Activities	Outcomes
		meeting ended with LASC frontline staff having further internal discussions and considering LA County WIB as a potential partner in the future.
LA Harbor College	There is an existing YouthSource Center already on the campus.	LAHC is continuing to leverage its existing City of Los Angeles-funded YouthSource center.