

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES - INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE**
Educational Services Center
6th Floor Large Conference Room
770 Wilshire Boulevard
Los Angeles, California 90017
Wednesday, October 21, 2015
3:00 p.m. – 4:45 p.m.

Committee: Mike Fong, Chair; Andra Hoffman, Vice Chair; Nancy Pearlman, Member
Chair Fong called the meeting to order at 3:00 p.m.

PUBLIC SPEAKERS

None.

REPORTS

Strategic Educational Master Plan—Los Angeles Trade-Technical College

Documents entitled "Los Angeles Trade-Technical College, Strategic Educational Master Plan" and "'LATTC Student Success Scorecard" were distributed.

Mr. Laurence B. Frank, President, Los Angeles Trade-Technical College (LATTC) gave an overview of the Executive Summary with respect to the development of the LATTC Strategic Educational Master Plan 2014-2017. He introduced Ms. Leticia Barajas, Vice President, Academic Affairs & Workforce/Economic Development and Ms. Anna Badalyan, Dean, Institutional Effectiveness.

Mr. Frank, Ms. Barajas, and Ms. Badalyan gave a PowerPoint presentation and discussed the document with respect to various components regarding the LATTC Strategic Educational Master Plan Goals as outlined in the document.

A question and answer session was conducted with respect to the purpose of the goals and objectives of the LATTC Strategic Educational Master Plan, 2014-2017.

Motion by Trustee Hoffman, seconded by Trustee Pearlman, to recommend to the full Board the approval of the LATTC Strategic Educational Master Plan, 2014-2017.

APPROVED: 3 Ayes

Report on Assessment of Governance and Decision-Making

A document entitled "Governance and Decision-Making" was distributed.

Ms. Bobbi Kimble, Interim Vice Chancellor, Educational Programs and Institutional Effectiveness, indicated that this item is in response to Trustee Pearlman's inquiry as it pertains to the Governance and Decision-making process. She deferred to Mr. Maury Pearl, Associate Vice Chancellor, Educational Services and Institutional Effectiveness Division.

Mr. Pearl discussed the document with respect to the Governance and Decision-making process as it pertains to the Accrediting Commission for Community and Junior Colleges (ACCJC) Standard IV.D.7 and the Los Angeles Community College District (LACCD) efforts to assess the District-level Governance and Decision-making process in response to East Los Angeles College, Los Angeles City College,

and Los Angeles Trade-Technical College (Cityside) recommendations from their self-study visits.

A question and answer session was conducted regarding various issues of concern with respect to the Governance and Decision-making process pertaining to the survey results.

Governance and Functions Handbook: Update of District-Level Planning Section

A document entitled "District Governance and Functions Handbook Update" was distributed.

Ms. Kimble discussed the document with respect to various components regarding the update of the Governance and Planning Handbook pertaining to Chancellor's Directive number 70, Functional Area Maps, Organizational Charts – Educational Services Center (ESC), Committee and Councils, Planning and Evaluation, and Next Month's Focus.

Accreditation Update

Ms. Kimble indicated that currently the LACCD does not have a Board Rule for its role on the Institutional Effectiveness & Student Success Committee (IE&SSC) and the accreditation process. She distributed and discussed a draft document entitled "ARTICLE III, Accreditation and Institutional Effectiveness", which was developed for the purpose of addressing this issue. She indicated that this was a sample of accumulative Board Rules from other community college districts and the ACCJC in order to begin consultation with constituent groups and to be presented to the full Board for approval.

FUTURE INSTITUTIONAL EFFECTIVENESS & STUDENT SUCCESS COMMITTEE MEETING DATES

A question and answer session was conducted regarding the Special IE&SSC meetings being held at the colleges in response to the ACCJC accreditation visits in 2016.

NEW BUSINESS

With respect to the LATTC Student Success Scorecard presented, Trustee Fong inquired if this could be provided by all of the colleges on a regular base.

Dr. Barrera responded that this was specific to LATTC but she would inquire as scorecards for the other colleges.

SUMMARY-NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 4:40 p.m.