

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MINUTES - INSTITUTIONAL EFFECTIVENESS  
& STUDENT SUCCESS COMMITTEE  
Los Angeles City College  
Administration Building, President's Conference Room, 2<sup>nd</sup> Floor  
855 N. Vermont Avenue  
Los Angeles, California 90029  
Friday, November 6, 2015  
8:30 a.m. – 10:00 a.m.**

Committee: Mike Fong, Chair; Andra Hoffman, Vice Chair; and Nancy Pearlman, Member

Trustee Fong called the meeting to order at 8:30 a.m.

WELCOME AND INTRODUCTION OF KEY FACULTY AND STAFF

The following documents entitled were distributed:

- Institutional Effectiveness Student Success (IESS) Accreditation Self-Evaluation Summary (PowerPoint)
- IESS Executive Summary
- Los Angeles City College Draft Institutional Self-Evaluation Report.

Ms. Renée Martinez, President, Los Angeles City College (LACC), introduced the following LACC faculty and staff who were present: Dr. Daniel Walden, Vice President, Academic Affairs; Mr. Daniel Wanner, Academic Senate President; Mr. Daniel Ruiz, Educational Policies and Program Integrity Committee (EPPIC), Chair; Ms. Christine Tinberg, Student Learning Outcomes Coordinator; Mr. Emil Mubarakshin, Research Analyst; Mr. Jeffrey Nishimura, COMPASS (Committee on Pathways for Student Success), Chair; Dr. Regina Smith, Vice President, Student Services; Dr. John al-Amin, Vice President, Administrative Services; Mr. George Dekermenjian, Work Environment Committee (WEC), Chair; Ms. Barbara Vasquez, Chair of Chairs; Dr. Randy Anderson, Dean, Office of Special Services; Mr. Anil Jain, Associate Vice President, Administrative Services; Ms. Allison Jones, Dean, Academic Affairs, and Ms. Sharon Hendricks, AFT 1521 Local Chapter President.

PURPOSE OF THE MEETING

The purpose of the meeting is to review the LACC Self-Evaluation Report and make recommendation to the full Board for approval.

PUBLIC COMMENT

None.

REVIEW OF INSTITUTIONAL SELF-EVALUATION REPORT

Mr. Emi Mubarakshin and Mr. Jeffrey Nishimura discussed the document with respect to Standard I. regarding major outcomes and key action plans.

Ms. Christine Tinberg and Dr. Randy Anderson discussed the document with respect to Standard II. regarding major outcomes, Quality Focus Essay plans, and major outcomes.

Mr. Anil Jain and Mr. George Dekermenjian discussed the document with respect Standard III. regarding major outcomes, key action plans, and Quality Focus Essay plans.

Ms. Allison Jones and Mr. Daniel Wanner discussed the document with respect to Standard IV. regarding major outcomes, key action plans, and Quality Focus Essay plans.

Dr. Daniel Walden and Mr. Daniel Wanner discussed the document with respect to the Quality Focus Essay and the Final Statement: Continuous Quality Improvement.

#### QUESTIONS and ANSWERS

A question and answer session was conducted regarding the presentation.

#### COLLEGE STATEMENT ON INSTITUTIONAL SELF-EVALUATION

Ms. Martinez, Dr. Walden, and Mr. Wanner discussed the LACC Statement on Instructional Self-Evaluation.

#### SUMMARY STATEMENT ON MEETING

Trustees Fong, Hoffman, and Pearlman gave a summary statement on the meeting and expressed their approval of the quality and outcomes of the Institutional Self-Evaluation.

There being no objections the LACC Institutional Self-Evaluation report was accepted by the Committee with a recommendation to the full Board.

#### NEW BUSINESS

None.

#### SUMMARY-NEXT MEETING

None.

#### ADJOURNMENT

There being no objection, Trustee Fong adjourned the meeting at 10:00 a.m.