



**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES – STUDENT AFFAIRS COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard, Los Angeles, California 90017**

**Friday, July 8, 2016  
9:30 a.m. – 12:00 p.m.**

Committee: Alexa Victoriano, Chair; Bobbi Kimble, ESC; Kalynda Webber McLean, LAPC; Mandie Dixon, LACC; Aurora Paredes, ELAC; Andres Aquino, LAHC; Barbara Lombrano, LAPC; and John Eleby, LATTC.

Student Trustee Victoriano called the meeting to order at 9:39 a.m.

The following colleges were present: LACC, ELAC, LAHC, LAPC, and LATTC

Absent: LAMC, LASC, LAVC and WLAC

A quorum was present.

**PUBLIC SPEAKERS**

Ms. Christie Hong, International Youth Fellowship (IYF), shared a video clip, distributed brochures, and spoke regarding the 2016 IYF World Camp to be held at the Ontario Convention Center from August 13 – 16, 2016. The SAC members were invited to participate and share the invitation to the World Camp event with other students as an opportunity to network and engage in IYF Academy programs including cooking, martial arts, photography and music master classes.

Motion by Ms. Paredes, seconded by Ms. Lombrano, to extend the speaker's time by three minutes.

*APPROVED: 5 Ayes (Absent: LAMC, LASC, LAVC and WLAC)*

The IYF World Camp presentation continued.

**ASSOCIATED STUDENT BODY PRESIDENTS' REPORTS**

The following individuals reported on issues, activities, and events at their respective campuses:

Mr. Andres Aquino, LAHC; Mr. John Eleby, LATTC; Ms. Mandie Dixon, LACC; Ms. Aurora Paredes, ELAC; and Ms. Barbara Lombrano, LAPC.

### STUDENT TRUSTEE MONTHLY REPORT

Student Trustee Victoriano welcomed the new SAC members and stated that she is looking forward to working with everyone in the coming year. She asked for the SAC members to invite her to their individual college associated student retreats and events throughout the coming year and stated that she may be contacted through text message, email, telephone, Skype, and social media.

Student Trustee Victoriano announced she will be attending the statewide Student Trustee orientation on August 12-14, 2016 in Burlingame, California.

Student Trustee Victoriano announced that she is enrolled at both ELAC and LACC for the Fall semester, in addition to attending her primary home college of LAHC.

### LIAISON REPORTS

#### Educational Services Center Report – Bobbi Kimble, Liaison

Ms. Kimble stated that each year the Student Leadership Institute is held either during the last week of September or the first week of October at one of the colleges.

Ms. Kimble provided a Resource Materials handbook to each of the SAC members that contains copies of the applicable Board Rules, Administrative Regulations, Education Code items and The Brown Act information that is germane to the Student Affairs Committee.

Ms. Kimble asked for the best method of contact to reach all SAC members. It was decided by the SAC members present that email is the best method of contact.

#### ASO/ASU/ASG Advisors' Report – Sonia Lopez, Liaison

Ms. Lopez has emailed a selection of date options to the ASO Advisors for the Student Leadership Institute.

Chief Student Service Officers' (CSSO) Report – Kalynda Webber McLean, Liaison

Dr. Webber McLean, on behalf of Dr. Dixon-Peters, stated that the CSSOs would like clarification on the online voting process for the Student Trustee and ASO Senators.

College Presidents' Report – Laurence B. Frank, Liaison

No report. (Absent)

MATTERS FOR/OF THE BOARD OF TRUSTEES

None.

DISCUSSION ITEMS

League of Women Voters Projects

Trustee Emeritus Mona Field provided a brief history of the League of Women Voters and explained the organization's current initiatives with LACCD, including public forums regarding 17 measures that will be on the November 2016 ballot. A survey was distributed to the SAC members that asked for the top two measures that would potentially most interest students.

Motion by Ms. Dixon, seconded by Ms. Paredes, to extend the speaker's time by five minutes.

*APPROVED: 5 Ayes (Absent: LAMC, LASC, LAVC and WLAC)*

Ms. Phyllis Eckler, Adjunct Professor, stated that all 17 ballot measures are listed on the California Secretary of State website: <http://www.sos.ca.gov/elections/ballot-measures/qualified-ballot-measures/>. A flyer was distributed regarding four public forums scheduled in the Fall: September 21, 2016 at LACC in the 3<sup>rd</sup> floor Multi-Purpose Room, Student Union; September 28, 2016 at LATTC in TE-101; October 3, 2016 at ELAC in F5-209; and October 5, 2016 at LAVC in the Campus Center's Fireside Room. The forums will be scheduled around noon.

Trustee Emeritus Field shared her business cards with the SAC members. Student Trustee Victoriano encouraged the ASO/ASU/ASG offices to sponsor the forums scheduled on their respective campuses.

## Student Voter Project – College Updates

This issue was tabled to the next meeting due to the fact that not all of the SAC members were in attendance.

## Umoja program at LATTC

Mr. Eleby asked for this item to be tabled until the next meeting.

## 2016-2017 SAC Goals

Mr. Eleby spoke in support of set objectives for the SAC members to accomplish as a group for the year.

Student Trustee Victoriano recommended to have at least two or three goals to focus on, and asked for suggestions from each SAC member.

Ms. Dixon suggested providing tutoring in every subject, and also mentioned the positive influence a peer-to-peer mentoring group could have on student retention.

Mr. Woodert suggested using a credit union for student financial aid disbursements.

Mr. Eleby suggested creating a SAC website.

Dr. Webber McLean suggested promoting the visibility of the SAC through the ASO office at each college.

Ms. Lopez suggested revising Administrative Regulation S-9 to allow officers to stay in office while a grade grievance is being resolved.

Student Trustee Victoriano suggested that future SAC goals be emailed to her.

## ACTION ITEMS

### SAC 2016-17 Annual Meeting Schedule

Student Trustee Victoriano stated she has a conflict with the proposed August 12, 2016 SAC meeting date due to her attendance at the statewide Student Trustee orientation. Discussion focused on whether to hold a SAC meeting on August 5 or August 19, 2016.

Motion by Ms. Lombrano, seconded by Mr. Eleby, to change the August SAC meeting date to August 5, 2016.

*APPROVED: 5 Ayes (Absent: LAMC, LASC, LAVC and WLAC)*

Motion by Mr. Eleby, seconded by Ms. Lombrano, to approve the 2016-17 SAC meeting Schedule as follows:

SAC MEETING DATES	TIME	AGENDA ITEMS DEADLINE (12:00 PM)	LOCATION
Friday, July 8, 2016	9:30 am – 12 pm	Monday, June 27, 2016	Board Room
Friday, August 5, 2016	9:30 am – 12 pm	Monday, July 25, 2016	Board Room
Friday, September 9, 2016	9:30 am – 12 pm	Monday, August 29, 2016	Board Room
Friday, October 14, 2016	9:30 am – 12 pm	Monday, October 3, 2016	Board Room
Friday, November 18, 2016*	9:30 am – 12 pm	Monday, November 7, 2016	Board Room
Friday, December 9, 2016	9:30 am – 12 pm	Monday, November 28, 2016	Board Room
Friday, January 13, 2017	9:30 am – 12 pm	Tuesday, January 3, 2017	Board Room
Friday, February 10, 2017	9:30 am – 12 pm	Monday, January 30, 2017	Board Room
Friday, March 10, 2017	9:30 am – 12 pm	Monday, February 27, 2017	Board Room
Friday, April 14, 2017	9:30 am – 12 pm	Monday, April 3, 2017	Board Room
Friday, May 12, 2017	9:30 am – 12 pm	Monday, May 1, 2017	Board Room
Friday, June 9, 2017	9:30 am – 12 pm	Tuesday, May 30, 2017	Board Room

*APPROVED: 5 Ayes (Absent: LAMC, LASC, LAVC and WLAC)*

SAC 2016-17 Resource Table Representative Assignments for Regular Board Meetings

A draft copy of the Student Representative assignments for Board Meetings was provided.

Student Trustee Victoriano asked for volunteers to serve as the Student Representative at the Resource Table for the Board meetings of July 13, 2016; August 10, 2016; December 7, 2016; and June 7, 2017.

Ms. Lombrano volunteered to serve as the Student Representative for the Board meeting of July 13, 2016.

Ms. Dixon volunteered to serve as the Student Representative for the Board meeting of August 10, 2016.

Mr. Eleby volunteered to serve as the Student Representative for the Board meeting of December 7, 2016.

Ms. Paredes volunteered to serve as the Student Representative for the Board meeting of June 7, 2017.

Motion by Mr. Eleby, seconded by Ms. Lombrano, to adopt the Student Representative assignments as follows:

<u>Board Meeting Date</u>	<u>Location</u>	<u>Student Representative at Resource Table</u>
July 13, 2016	Educational Services Center	Barbara Lombrano, LAPC ASO President
August 10, 2016	Educational Services Center	Mandie Dixon, LACC ASG President
September 7, 2016	Los Angeles Mission College	Melissa M. Ramirez, LAMC ASO President
October 5, 2016	Los Angeles Pierce College	Barbara Lombrano, LAPC ASO President
November 2, 2016	Los Angeles Southwest College	Craig E. Mitchell, LASC ASO President
December 7, 2016	Los Angeles Valley College	John Eleby, LATTC ASO Senator for Advocacy
January 11, 2017	Los Angeles Trade-Technical College	John Eleby, LATTC ASO Senator for Advocacy
February 8, 2017	East Los Angeles College	Aurora Paredes, ELAC ASU President
March 8, 2017	West Los Angeles College	Chris Mata, WLAC ASO President
April 5, 2017	Los Angeles Harbor College	Andres D. Aquino, LAHC ASO President
May 10, 2017	Los Angeles City College	Mandie Dixon, LACC ASG President
June 7, 2017	Educational Services Center	Aurora Paredes, ELAC ASU President

*APPROVED: 5 Ayes (Absent: LAMC, LASC, LAVC and WLAC)*

SAC 2016-17 Outside Committee Representative Assignments

District Academic Senate (DAS)

Ms. Lombrano volunteered to serve as the Student Representative for all DAS meetings.

Mr. Eleby volunteered to be the first alternate Student Representative for all DAS meetings.

Ms. Paredes volunteered to be the second alternate Student Representative for all DAS meetings.

District Budget Committee (DBC)

Ms. Dixon volunteered to serve as the Student Representative for all DBC meetings.

Mr. Eleby volunteered to serve as the alternate Student Representative for all DBC meetings.

#### District Curriculum Committee (DCC)

Mr. Eleby volunteered to serve as the Student Representative for all DCC meetings.

Mr. Woodert volunteered to serve as the alternate Student Representative for all DCC meetings.

#### District Planning Committee (DPC)

Mr. Larry Young, ASO Senator, WLAC, volunteered to serve as the Student Representative for all DPC meetings.

Mr. Aquino volunteered to serve as the alternate Student Representative for all DPC meetings.

#### LACCD Sheriff's Oversight Committee

Student Trustee Victoriano volunteered to serve as the Student Representative for all LACCD Sheriff's Oversight Committee meetings.

Mr. Woodert volunteered to serve as the alternate Student Representative for all LACCD Sheriff's Oversight Committee meetings.

Motion by Mr. Eleby, seconded by Ms. Lombrano, to adopt the aforementioned appointments for the SAC 2016-17 Outside Committee Representative Assignments.

*APPROVED: 5 Ayes (Absent: LAMC, LASC, LAVC and WLAC)*

#### CONSULTATION ITEMS

Ms. Kimble explained the consultation process for revising Administrative Regulations and Board Rules.

Student Trustee Victoriano will email the SAC members a revision from the state regarding noncredit course exemptions.

#### RESOURCE TABLE STUDENT REPRESENTATIVE – July 13, 2016 (ESC)

Ms. Lombrano volunteered to serve as the Student Representative at the Resource Table for the Board meeting of July 13, 2016.

## NEW BUSINESS

Ms. Lopez mentioned that the ASO Audit findings will be reviewed by all ASO Advisors again in the Fall.

Ms. Kimble suggested setting up meetings between each college ASO office and its college Business office, and advised anyone that has an ASO audit issue at their college to add it to the next SAC meeting agenda.

## SUMMARY – NEXT MEETING

The next regular meeting of the Student Affairs Committee is scheduled for Friday, August 5, 2016 at 9:30 a.m. in the Board Room at the ESC. The deadline for submitting agenda items is Monday, July 25, 2016.

## ADJOURNMENT

There being no objection, the meeting was adjourned at 11:42 a.m.