

**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES – BUDGET & FINANCE COMMITTEE  
Educational Services Center  
Board Room – First Floor  
770 Wilshire Boulevard  
Los Angeles, CA 90017  
Wednesday, October 19, 2016  
3:00 p.m. – 4:30 p.m.**

Committee: Ernest H. Moreno, Chair; Mike Fong, Vice Chair; Andra Hoffman, Member

Trustee Moreno called the meeting to order at 3:05 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTION

Expenditure Data and Costs per FTES

A document entitled “Supplemental Graphs Expenditure Data & Cost Per FTES” was distributed.

Trustee Moreno requested that the data be segregated by FTES (Full-time Equivalent Students) by the administration per college.

With respect to the Expenditure Analysis, Educational Services Center (ESC), Information Technology, and Centralized Services, Trustee Moreno requested that the data be segregated by the administration/staff members.

Ms. Jeanette L. Gordon, Chief Financial Officer/Treasurer, gave an overview of the Expenditure Analysis by Type.

Trustee Moreno discussed various issues of concern with respect to the Expenditure Analysis by Type in terms of the downward trends, declining enrollment, and the level of expenditures by college.

A question and answer session was conducted with respect to various components regarding the Expenditure Data & Cost per FTES.

Ms. Joanne Waddell, President, Los Angeles College Faculty Guild, Local 1521, stated that it would be helpful to segregate the data by part-time and full-time faculty.

Ms. Gordon continued to discuss the Cost per FTES by Location.

A question and answer session was conducted with respect to various components regarding the 2015-2016 Cost per FTES, Unrestricted General Fund by location.

Ms. Gordon continued to discuss the Expenditure Analysis for the ESC, Information Technology, and Centralized Accounts.

There being no objection, Trustee Moreno took out of order “Enrollment Update.”

## Enrollment Update

A document entitled “Enrollment Update, Budget & Finance Committee, October 19, 2016” was distributed.

Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness, discussed the charts with respect to the Comparison of Fall FTES (Full-time Equivalent Students) by College: 2016 Projected versus 2015 Actual; Percentage Change in Fall FTES by College: 2016 Projected versus 2015 Actual; and 2016-17 FTES Scenarios.

With respect to the Concurrent Enrollment, Trustee Moreno inquired as to how many high school students are taking classes both on campus and at their respective high schools.

Dr. Cornner responded that he would provide this information to the Committee.

A question and answer session was conducted with respect to the presentation.

There being no objection, Trustee Moreno took out of order “Request for Special Meeting to Review Audit.”

## Request for Special Meeting to Review Audit

Ms. Gordon requested that a Special Budget & Finance Committee meeting be scheduled on November 30, 2016 in order to review and recommend to the full Board the adoption of the Annual Audits, which are being presented for action at the December 7, 2016 Board meeting.

The Committee agreed to have a Special Budget & Finance Committee meeting on November 30, 2016 at 10:00 a.m. in the Educational Services Center (ESC).

## Audit Procedures

Due to time constraints, this item was not discussed.

## Update on Refunding of Bonds

Due to time constraints, this item was not discussed.

## FUTURE DISCUSSION/AGENDA ITEMS

None.

## FUTURE BUDGET & FINANCE COMMITTEE MEETING DATES

- November 16, 2016
- **November 30, 2016**

## NEW BUSINESS

None.

## SUMMARY – NEXT MEETING

None.

## ADJOURNMENT

There being no objection, the meeting was adjourned at 4:33 p.m.