

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES - BUDGET & FINANCE COMMITTEE
Educational Services Center
Board Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017
Wednesday, April 19, 2017
3:00 p.m. – 4:30 p.m.**

Committee: Ernest H. Moreno, Chair; Mike Fong, Chair; Andra Hoffman, Member

Trustee Moreno called the meeting to order at 3:10 p.m.

PUBLIC SPEAKERS

None.

REPORTS/RECOMMENDATIONS/ACTION

Enrollment Update

A document entitled "Number of Sections at High/Middle Schools" was distributed.

Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness, stated that there is no enrollment update because the data census for late start classes is not available yet and that he would have a detailed breakdown at the next Committee meeting for spring enrollment. He continued to discuss the short-term classes, non-credit courses, and number of sections at high/middle schools.

Trustee Moreno requested a report on the percentage of total FTEs attributed to online enrollment courses and dual enrollment.

Dr. Cornner indicated that he would provide this information to the Committee.

A question and answer session was conducted with respect to the full-time equivalent students (FTES) and the impact of summer shifts in previous years.

Trustee Moreno indicated that he has received various inquires and concerns with respect to the application process utilized to enroll at our colleges. He requested that this topic be discussed at a future Committee meeting.

Update on SIS/Cyber

A document entitled "SIS Modernization Project, Project Assessment #11, April 19, 2017" was distributed.

Mr. Steven Kish, Project Monitor, Student Information System (SIS), gave an update on Go-live #3 with respect to the main deployment for registration, student billing, MIS reporting, Financial Aid, and academic advising.

Mr. Nate Holly, Vice President, Ciber Inc., informed the Committee that Ciber Inc. filed for Chapter 11 bankruptcy protection and entered into a "stalking horse" agreement for Capgemini to purchase its business. The proposed sale will preserve jobs, ensure customers can benefit from continuity of services, and enable a smooth transition of Ciber's U.S. business to Capgemini or any other bidder providing a higher and better offer.

Dr. Cornner explained various components that are in place to secure all existing LACCD contracts with Ciber to be finished through completion.

A question and answer session was conducted regarding the presentation.

Second Quarter Financial College Reports (Cont'd)

A document entitled "Los Angeles Community College District, 2016-2017 Current Budget Allocation and Projected Expenditures, Unrestricted General Fund by College as of January 31, 2017" was distributed.

Trustee Moreno indicated that he had requested that this item be brought back to the Committee for a status update on the colleges' deficits to see if there were any improvements for fiscal stability.

Ms. Jeanette L. Gordon, Chief Financial Officer/Treasurer, stated that there was no new information. She indicated that the Third Quarter Financial College process for review with the presidents has not been completed yet. The report will be ready and presented at the next Budget & Finance Committee meeting. She indicated letters were sent to the colleges detailing the largest deficits requesting that they submit a report with the results of their previously submitted recovery plans on addressing the deficits.

Trustee Moreno expressed various issues of concern regarding the delayed reaction from the colleges in addressing its deficits so close to the end of the Fiscal Year.

A question and answer session was conducted with respect to the Second Quarter Financial College reports and the colleges with deficits.

2017-2018 Fiscal Viability Goals

A document entitled "Los Angeles Community College District, Fiscal Viability – Framework of Indicators, Proposed Goals for FY 2017-18" was distributed.

Ms. Gordon stated that the State mandates that the Fiscal Viability report be provided. She discussed the document with respect to the Required Goals and Optional Goals.

A question and answer session was conducted with respect to the presentation.

Trustee Moreno requested the enrollment status of other community colleges within the State be provided to the Committee.

Dr. Robert B. Miller, Vice Chancellor of Finance and Resource Development, stated that he would provide this report to the Committee.

Human Resources Internal Audit Report Review (Cont'd)

A document entitled "Presentation to the Budget & Finance Committee, The Human Resources Division, April 12, 2017" was distributed.

Trustee Moreno stated that at the time the Human Resources Internal Audit Report was presented he was not aware that the human resources staff did not have the authority to validate the credentials of an employee before they were hired by the colleges. He recommended that effective immediately the policy for new hires be modified to return the full responsibility of new hires to the Human Resources Division so it can give clearance to the college personnel once proper documentation has been submitted and verified.

FUTURE DISCUSSION/AGENDA ITEMS

None.

FUTURE BUDGET & FINANCE COMMITTEE MEETING DATES

- May 24, 2017

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

None.

ADJOURNMENT

There being no objection, the meeting was adjourned at 4:30 p.m.