

**Los Angeles Community College District  
Board Committee Minutes: Budget & Finance**

August 23, 2017

**Committee Members:** Andra Hoffman, Chair  
Ernest H. Moreno, Vice Chair  
Sydney K. Kamlager, Member  
Mike Fong, Board Alternate  
Robert B. Miller, Staff Liaison  
Jeanette L. Gordon  
Kathleen F. Burke, College President Liaison  
James M. Limbaugh, College President Liaison Alternate

**Agenda Items**

Public Speakers

None.

REPORTS/RECOMMENDATIONS/ACTIONS

- 2016-2017 Preliminary Ending Balances
- 2017-2018 Proposed Final Budget (Board Agenda Item 9/6/2017)
- Update on Enrollment
- Update on SIS/Cyber

**Brief Summary of the Topic(s) Discussed**

Discussed the 2016-17 Ending Balance, 2016-17 Open Orders and Ending Balances Unrestricted General Fund, and the 2016-17 Year End Reserves (Ms. Jeanette L. Gordon, Chief Financial Officer/Treasurer).

Trustee Hoffman requested that the colleges' with the negative balances present at a future Committee meeting how they plan to address this issue and with enrollment growth plan.

Ms. Gordon indicated that the colleges' provided their plans to address their deficits. She discussed various methods that are being implemented which include the standard budget review meetings and a group assigned that will be supervised by Dr. Erika A. Endrijonas, President, Los Angeles Valley College. This group will monitor the colleges'

plans and guide them through the process to improve their current negative balances/financial status.

Ms. Gordon discussed the 2017-2018 Proposed Final Budget with respect to the Changes from the Tentative Budget to the Final Budget, Budget Planning Priorities, Impact on the LACCD Based on State Adopted Budget, Budget Planning Assumptions, 2017-18 FTES Growth Targets, and 2017-2018 Allocation Assumptions

Dr. Ryan Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness, gave an update on Fall 2017: Credit Enrollment Comparison and the 2016-17 Annual FTES Report.

A question and answer session was conducted regarding the plan to fill vacancies as a result of the retirement incentive effective at the end of December 2017.

Dr. Cornner gave an update on the Go-live for the financial aid functions. He indicated that the student information functions are still being addressed and that a full report will be presented at a future Committee.

There was a question and answer session with respect to the activities being taken to assist student with the new Student Information System (SIS).

#### **Action Items and Follow-Up Questions**

Trustee Hoffman requested that the colleges' with the negative balances present at a future Committee meeting how they intend to address their deficits and an enrollment growth plan.

With respect to last year's goal for better customer service, Trustee Hoffman requested a report be provided to the Committee on the methods being implemented to improve customer service at the colleges in terms of engaging students. She asked if there was something the Board could do to assist, to please let the Committee know.

Trustee Kamlager echoed Trustee Hoffman's concerns. She recommended that the stakeholders be identified in order to get a better sense of the relationships we need to engage in in order to reach out to the right groups for a successful outcome in increasing enrollment.

Trustee Hoffman requested that a creative strategy be created in filling administrative positions particularly for the smaller colleges in order to maintain student services.

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Motion by Trustee Moreno, seconded by Trustee Kamlager, to approve the 2017-2018 Proposed Final Budget.

*APPROVED: 3 Ayes*

OLD BUSINESS

None.

DISCUSSION

None.

Summary – Next Meeting

None.

**ADJOURNMENT**

There being no objection, the meeting was adjourned at 5:41 p.m.