

Los Angeles Community College District
Board Committee Minutes: Budget & Finance
October 18, 2017

Committee Members: Andra Hoffman, Chair
Ernest H. Moreno, Vice Chair
Sydney K. Kamlager, Member
Mike Fong, Board Alternate
Robert B. Miller, Staff Liaison
Jeanette L. Gordon, Staff Liaison
Kathleen F. Burke, College President Liaison
James M. Limbaugh, College President Liaison Alternate

Public Speakers

None.

REPORTS/RECOMMENDATIONS/ACTION

- Update on College Deficits (LACC, LAHC, LASC)
- Update on Human Resources Audit
- Update on Student Enrollment
- Update on SIS/CIBER

Brief Summary of the Topic(s) Discussed

Discussed the Update on College Deficits (LACC) (Dr. Erika A. Endrijonas, President, Los Angeles Valley College [LAVC] and Ms. Renee D. Martinez, President, Los Angeles City College [LACC]).

A question and answer session was conducted regarding the presentation.

Discussed the Update on College Deficits (LAHC and LASC) (Dr. Kathleen F. Burke, President, Los Angeles Pierce College [LAPC]).

Mr. Arnold Blanshard, Director, Internal Audit distributed and discussed a document entitled "Update on Human Resources Audit."

A question and answer session was conducted regarding the presentation.

Motion by Trustee Kamlager, seconded by Trustee Moreno, that an external analysis be conducted of the Human Resources Department that brings forth some recommendations that complement the work that has taken place during the internal audit.

Trustee Hoffman expressed her concern that performance evaluations are being used when an employee is looking to change jobs in the District. She requested that a legal opinion be provided regarding this.

APPROVED: 3 Ayes

No update was given on Student Enrollment.

Discussed the Update on SIS/CIBER (Dr. Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness).

A question and answer session was conducted regarding the presentation.

Trustee Hoffman requested that an organization chart be provided for every department in the ESC with a budget attached to it.

Trustee Kamlager requested that the list of the committee members who will be conducting an evaluation of the organization and staffing of Information Technology be provided.

Trustee Moreno requested that a list be provided of the exact staffing of Information Technology at the ESC.

Trustee Hoffman requested that this list be emailed to the Committee members before the next Committee meeting.

Action Items and Follow-Up Questions

Trustee Hoffman requested that an organization chart be provided for every department in the ESC with a budget attached to it.

Motion by Trustee Kamlager, seconded by Trustee Moreno, that an external analysis be conducted of the Human Resources Department that brings forth some recommendations that complement the work that has taken place during the internal audit.

Trustee Hoffman expressed her concern that performance evaluations are being used when an employee is looking to change jobs in the District. She requested that a legal opinion be provided regarding this.

APPROVED: 3 Ayes

Trustee Kamlager requested that the list of the committee members who will be conducting an evaluation of the organization and staffing of Information Technology be provided.

Trustee Moreno requested that a list be provided of the exact staffing of Information Technology at the ESC.

Trustee Hoffman requested that this list be emailed to the Committee members before the next Committee meeting.

FUTURE DISCUSSION/AGENDA ITEMS

None.

NEW BUSINESS

None.

SUMMARY – NEXT MEETING

Trustee Hoffman indicated that the next Committee meeting is scheduled for November 15, 2017 at 9:30 a.m. She announced that a special Budget & Finance Committee meeting will be held on November 29 for the purpose of discussing the annual audit.

ADJOURNMENT

There being no objection, the meeting was adjourned at 5:55 p.m.