

**Los Angeles Community College District
Board Task Force Committee Minutes
Sexual Assault, Sexual Harassment, and Title IX**

Wednesday, December 13, 2017

9:30 a.m.

Committee Member: Andra Hoffman, Chair

Welcome and Opening Remarks by Trustee Andra Hoffman

Trustee Hoffman welcomed everyone to the meeting and discussed the importance of creating and sustaining work and learning environments free of discrimination and sexual harassment.

Charge for the Task Force

Trustee Hoffman reviewed the charge of the Ad Hoc Committee:

- To participate as a member of the Ad Hoc Committee whose charge is to promote a safe educational, employment, and business environment free from prohibited discrimination and unlawful harassment
- To review district Title IX policies and administrative regulations and provide recommendations that strengthen them
- To create greater awareness of Title IX and Sexual Harassment at LACCD

It is expected that the committee will meet regularly through the spring 2018 semester and present its recommendations to the Board of Trustees at the June 2018 meeting.

Presentation: Title IX at LACCD Workshop

Ms. Cristy W. Passman and Ms. Victoria Friedman, Compliance Officers, discussed Non-Discrimination and Workplace Harassment and the process for filing a complaint of sexual assault or sexual harassment under Title IX.

A document entitled, "Title IX Workshop Worksheet" which contained a series of true/false statements was distributed and reviewed. Participants engaged in an interactive exercise.

Non-Title IX Harassment

Dr. Albert J. Román, Vice Chancellor, Human Resources, discussed the process for handling issues that are not discriminatory in nature, but could result in a hostile work environment.

Future Agenda Items

Complete Title IX Training with Ad Hoc Committee members
Sexual Harassment and Assault Policies in general

Set Next Meeting

Schedule for upcoming meetings to be determined, but was noted that additional time was needed initially. It was recommended that the next session or two be at least two hours.

ADJOURNMENT

There being no objection, the meeting was adjourned at 11:05 a.m.