

**Los Angeles Community College District**  
**Board Committee Minutes: Institutional Effectiveness & Student**  
**Success (IE&SS)**  
February 20, 2019

**Committee Members:** Dr. Gabriel Buelna, Chair  
Steven F. Veres, Vice Chair  
Andra Hoffman, Member  
3:00 p.m. – 4:15 p.m.

Trustee Buelna, Chair called the meeting to order at 3:05 p.m.

**ROLL CALL**

All voting Committee members were present on roll call.

**AGENDA ITEMS**

**PUBLIC SPEAKERS**

None.

**RECOMMENDATION ITEMS**

None.

**INFORMATION ITEMS**

**Brief Summary of the Topic (s) discussed**

Update on the Los Angeles College Promise (25 minutes)

Dr. Ryan Corner, Vice Chancellor of Educational Programs and Institutional Effectiveness, gave a brief overview of the update on the L.A. College Promise Program before introducing Joanna Zimring-Towne, LA College Promise Faculty Coordinator. Ms. Zimring-Towne reported on the increases in student access, full-time enrollment, student success, and equity for the first-year cohort.

A question and answer session was conducted regarding the program.

The Committee posed an inquiry as to how we can increase English and Math completion rates. Discussion ensued and suggestions included exploring alternative projects that could support student outcomes. The Committee also addressed increasing the number of students that remain in the program for the second year of the cohort.

### Report on Counseling Staffing (20 minutes)

Dr. Maury Pearl, Associate Vice Chancellor of Educational Programs and Institutional Effectiveness, briefed the Committee on the staffing trends and characteristics districtwide according to the "Report on Counseling Staffing." He noted that student to counselor ratios have improved in comparison to neighboring colleges, with most positions being funded through categorical or special funds.

A question and answer session was conducted on the information provided.

The Committee requested additional information as to how counseling services are provided across the district. This information will be provided at the next IE&SSC meeting.

### Quarterly Report on Effectiveness Measures (15 minutes)

Dr. Cornner reported on the "Quarterly Report on Effectiveness Measures." He briefed the Committee on the changes in access and equity metrics and provided a demonstration of the Student-Centered Funding Formula (SCFF) Report dashboard available via the LACCD intranet.

A question and answer session was conducted on the information provided.

The Committee requested simplifying the FTES report and suggested the FTES include a metric for the credit's three-year average used in the SCFF.

### Enrollment Update (15 minutes)

Dr. Cornner reported on the "Enrollment Update" for Spring 2019 which included a summary of the districtwide daily enrollment and SCFF comparisons. The report indicates we are slightly down in credit headcount, duplicated enrollment, credit section count, and enrollment per section. The Committee was informed that the data does not include enrollment from the public service academies, which would more accurately reflect core enrollment data.

A question and answer session was conducted on the information presented.

### ADJOURNMENT

There being no objection, the meeting adjourned at 4:07 p.m.