

NOTICE INVITING BIDS FOR MATERIALS OR SERVICES

Notice is hereby given that the Board of Trustees of the Los Angeles Community College District will receive bids for furnishing the following services:

Invitation for Bid (IFB)
IFB No. 21-01
Digital Media Production Services-Virtual Recognition Ceremony

The Los Angeles Community College District (LACCD) seeks responses to this Invitation for Bid (IFB) from qualified companies to provide full service digital media, video and photography production services for the primary purposes of producing separate virtual commencement ceremonies for eight colleges of LACCD to broadcast on June 8, 2021. The selected company may also be engaged to produce one specialty graduation celebration during the contract period.

770 Wilshire Boulevard
Los Angeles, CA. 90017

Sealed Bids shall be prepared in conformance with the requirements of IFB No. 21-01 and must be submitted and filed before 2:00pm on **February 22, 2021**. Bids will be opened VIA ZOOM PUBLIC MEETING WHICH IS AVAILABLE FOR VIEWING BY REGISTERING HERE:

<https://laccd.zoom.us/j/99632786150?pwd=YkJhRXh0ZHQvM2REM0pHYysvQzBjUT09>

Sealed Bids should be hand-delivered or mailed to:
Los Angeles Community College District, Procurement Office
770 Wilshire Boulevard – 6th Floor
Los Angeles, California 90017
Attention: Andrea Daniel, Procurement Specialist - danielar2@laccd.edu

Bidders assume full and sole responsibility for timely receipt of their Bids by the District.

To access this IFB via the internet, including all addendums issued and bid schedule changes, please go to: <http://www.laccd.edu/Departments/BusinessServices/Contract-Services/Pages/Bids-And-Proposals.aspx>

Advertisement in the Los Angeles Daily Journal February 8, 2021 and February 15, 2021 .Send copies to the Procurement Office, LACCD, 770 Wilshire Blvd. 6th floor. Los Angeles, CA. 90017.