



**Los Angeles Community College District
District-wide Governance Committee
Self Evaluation Worksheet**



Committee Name: District Planning Committee

For Academic Year: 2010-11

Date of Self Evaluation: November 16, 2011

Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance?		Minutes posted?		Please Document the Top 2-3 Major Issues/Tasks Addressed at Each Meeting	
			Yes	No	Yes	No		
July	No Meeting							
August	No Meeting							
September	No Meeting							
October					X		1. "Divided We Fail" studies 2. SLO Progress 3. DPC Calendar	
November	Nov. 19	15		X	X		1. Accreditation 2. Achieving the Dream 3. IES	
December	Dec. 17	10		X	X		1. Accreditation 2. College Effectiveness Reports 3. IES 4. SLOs	
January	Jan. 28	14		X	X		1. Student Success Task Force Activities 2. District Strategic Plan Update 3. College Effectiveness Reports and Presentations	
February	Feb. 25	NA		X			1. Accreditation 2. Use of Sharepoint in Planning and Accreditation 3. College Effectiveness Reports and Presentations	
March	No Meeting							
April	April 29	12		X	X		1. Achieving the Dream 2. College Effectiveness Reports 3. IES and SLOs	
May	No Meeting							
June	June 24	8		X	X		1. District Strategic Plan 2. IES 3. DPC Meeting Calendar	
Average Attendance		12						

Did the Committee Successfully Fulfill its Stated Charge during the Past Year?		Yes	No
• Formulates and revises the District Strategic Plan & assesses its effectiveness			x
• Coordinates college and district-wide planning activities of the colleges, including those related to strategic planning, educational master planning, and program review	x		
• Coordinates district-wide accreditation efforts	x		
• Facilitates sharing effective practices related to institutional effectiveness & planning	x		
• Coordinates Board Institutional Effectiveness & accountability reports	x		
What Obstacles or Problems Have Hindered Committee Function?	<ul style="list-style-type: none"> • Role in updating strategic plan not clearly delineated • Accreditation role is mainly through information sharing; few activities or action items • Overloaded attendance roster; significant proportion of members never attended a single meeting; good attendance from "core" members • Poor attendance from Cabinet & Council members (Presidents, Academic VP, Student Services VP, Admin Services VP); need to clarify current representatives from these councils. • Meeting day and time 		
What Changes Should be Made in Committee Composition, Function, or Charge to Enhance its Effectiveness?	<ul style="list-style-type: none"> • Submit items for meeting agenda from membership • Clarify and reduce membership to manageable numbers • Appoint Co-Chair • Clarify coordinating role in planning process 		
What Additional Goals Should the Committee Establish for the Coming Year?	<ul style="list-style-type: none"> • Clarify role and responsibilities in DSP (District Strategic Plan) Process • Coordinate Mock Accreditation Visits • Develop planning handbook and guide for using IES • Develop criteria for metrics for measures used in DSP • Develop common template for college planning presentations to Board of Trustees • More focus on examining and reviewing IE data as it relates to DSP goals 		

Chair/Co-Chair Signature: _____

Mary Pearl

Chair/Co-Chair Name: _____

Mary Pearl