



**Los Angeles Community College District
District-wide Governance Committee
Self Evaluation Worksheet**



Committee Name: District Planning Committee							
For Academic Year: 2011-12			Date of Self Evaluation: September 28, 2012				
Month	Meeting Date(s)	# of Members Attending	Agendas posted in advance?		Minutes posted?		Please Document the Top 2-3 Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
July	No Meeting	NA					
August	No Meeting	NA					
September	No Meeting	NA					
October	Oct. 28	14		X	X		1. IES Status 2. Accreditation Update 3. District Strategic Plan Activities 4. Achieving the Dream Update
November	Nov. 18	12		X	X		1. DPC Evaluation 2. Shared Governance Survey
December	No Meeting	NA					
January	Jan. 27 (joint with DSPC)	NA					District Strategic Plan
February	No Meeting (Feb. 24 th Meeting Cancelled)	NA		X			1. Shared Governance Survey 2. College Effectiveness Reports and Presentations 3. Accreditation Update
March	March 23 (joint with DSPC)	NA					District Strategic Plan
April	April 27	10		X	X		1. District Strategic Plan
May	May 25	11		X			1. District Strategic Plan
June	June 22	10		X			1. District Strategic Plan 2. DPC Evaluation
Average Attendance		11					

Did the Committee Successfully Fulfill its Stated Charge during the Past Year?		Yes	No
• Formulates and revises the District Strategic Plan & assesses its effectiveness		X	
• Coordinates college and district-wide planning activities of the colleges, including those related to strategic planning, educational master planning, and program review		X	
• Coordinates district-wide accreditation efforts			X
• Facilitates sharing effective practices related to institutional effectiveness & planning		X	
• Coordinates Board Institutional Effectiveness & accountability reports			X
What Obstacles or Problems Have Hindered Committee Function?	<ul style="list-style-type: none"> • Overloaded attendance roster; significant proportion of members never attended a single meeting; good attendance from "core" members • Poor attendance from Council members (Presidents, Academic VP, Student Services VP, Admin Services VP); need to clarify current representatives from these councils. • Meeting day and time 		
What Changes Should be Made in Committee Composition, Function, or Charge to Enhance its Effectiveness?	<ul style="list-style-type: none"> • Clarify membership roster and representation • Clarify committee focus and function • Send out meeting notices using Outlook Calendar • Stress importance of member attendance and college representation • Submit items for meeting agenda from membership 		
What Additional Goals Should the Committee Establish for the Coming Year?	<ul style="list-style-type: none"> • Share best practices and models relating to planning-resource allocation-evaluation linkages and other accreditation issues • Review oversight structure and reporting for District Strategic Plan • Review framework for DSP within annual reporting cycle • Establish preliminary DSP targets and process for final DSP targets • Focus on institutional effectiveness and accountability as related to DSP goals and district-wide initiatives • Help colleges improve accreditation outcomes by reviewing outcomes of mock accreditation visits and serving as a District resource for institutional effectiveness activities 		

Chair/Co-Chair Signature: Maury Pearl

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