



# **Accreditation Evidence and Report Storage and Access**

**EDUCATIONAL PROGRAMS AND INSTITUTIONAL  
EFFECTIVENESS  
DECEMBER 12, 2014**

# Screenshot of Seaside Report – Nov. 2014



## **November 2014 LACCD Progress Report on Accreditation Team Recommendations for Seaside Colleges**

### **DISTRICT RECOMMENDATION 1**

*In order to meet the Standards and Eligibility Requirements, the Teams recommend that the District actively and regularly review the effectiveness of the construction bond oversight structure and the progress in the planned lifting of the moratorium to ensure the financial integrity of the bond programs, and the educational quality of its institutions as affected by the delays of the planned facilities projects (Standard III.B.1.a; III.D.2.a; IV.B.1.c; Eligibility Requirements 17 and 18).*

### **Status – RESOLVED**

The ACCJC accepted the District's activities in response to this recommendation on February 7, 2014, stating that "...LACCD has provided evidence that it has addressed District Recommendations 1 and 2..." (**ACCJC letter, February 7, 2014**)

### **District Actions Leading to Resolution**

When this recommendation was received in July 2012, the District was already in the process of improving its bond oversight and the fiscal integrity of the program; however, the visiting team identified areas needing improvement for the District to fully meet the Standards and Eligibility Requirements.

The District had already formed an Independent Review Panel in April 2011. The Panel issued a report on the District's Building Program which included 17 recommendations covering diverse areas including: sustaining the maintenance and operations (M&O) cost of new buildings, training on ethical considerations, creation of an Executive Director of Facilities position, imposing a moratorium, modifying the college/district management structure, program costs and

# Seaside Evidence Document Database




















## (90 documents)



#	Document Date	<input type="text" value="Insert Function"/> Title	Description/Notes	Author	District Rec#
1	2/7/2014	ACCJC letter		ACCJC	Seaside #1, #2, Pt. 1a
2	1/4/2012	Independent Review Panel Report		Independent Review Panel	Seaside #1, Pt. 1a
3	4/1/2013	District Special Report to ACCJC		District	Seaside #1, #2, Pt. 1a
4	5/2/2013	ACCJC Visiting Team Report		ACCJC	Seaside #1, Pt. 1b
5	7/3/2013	AACJC letter		ACCJC	Seaside #1, Pt. 1b
6	10/15/2013	District Follow-up Report		LACCD	Seaside #1, Pt. 1b
7	8/21/2013	Board meeting agenda (p.59 & 61)	Notice of action item on changing names of committees		Seaside #1, Pt. 1b
8	8/21/2013	Board meeting minutes, BT2, p. 2-3	Approval of Comm No. BT2 Amend Board Rule Chapter III Article VI Committees of the Board of Trustees	Board of Trustees	Seaside #1, Pt. 1b
9	9/16/2013	RFP for Bond Program Monitor		LACCD	Seaside #1, Pt. 2
10	5/31/2014	LACCD CPM KPIs			Seaside #1, Pt. 2
11	7/10/2014	Risk Overview		LACCD Facilities Director's Report	Seaside #1, Pt. 2
12	4/30/14	FMP&OC Mtg Minutes	Change order policy presentation		Seaside #1, Pt. 2
13	6/16/2014	Change order memo		James O'Reilly	Seaside #1, Pt.













# Sample of Evidence Documents for Recommendation #1



Name	Date modified	Type	Size
 ACCJC Action Letter July 3 2013 - all colle...	10/20/2014 11:37 ...	Adobe Acrobat D...	4,100 KB
 ACCJC Letter to District Office_2-7-2014	10/20/2014 11:36 ...	Adobe Acrobat D...	272 KB
 ACCJCVistingTeamSpecialEvalReport-Ma...	10/20/2014 11:31 ...	Adobe Acrobat D...	70 KB
 AECOMCustodial Services Enhancement ...	10/20/2014 2:46 PM	Adobe Acrobat D...	1,483 KB
 AECOMEnergy Presentation-8.20.2014	10/20/2014 2:19 PM	Adobe Acrobat D...	752 KB
 AECOMFacilities Life Cycle Review-5.28.2...	10/20/2014 2:45 PM	Adobe Acrobat D...	543 KB
 BoardAgenda-8.6.2014	10/20/2014 2:32 PM	Adobe Acrobat D...	3,482 KB
 BoardAgenda-8.7.2013-cmtenamechanges	10/20/2014 12:33 ...	Adobe Acrobat D...	4,016 KB
 Board-Minutes-8.6.2014	10/20/2014 2:34 PM	Adobe Acrobat D...	430 KB
 Board-Minutes-8.21.2013	10/20/2014 12:49 ...	Adobe Acrobat D...	378 KB
 BoardMtgAgenda-FPD1-p39-8.6.2014	10/29/2014 9:21 AM	Adobe Acrobat D...	61 KB
 BoardMtgAgenda-p59-61-8.21.2013	10/29/2014 10:04 ...	Adobe Acrobat D...	119 KB
 BoardMtgMinutes-BT2-p2-3-8.21.2013	11/10/2014 10:00 ...	Adobe Acrobat D...	97 KB
 BoardMtgMinutes-FPD1-p5-8.6.2014	10/29/2014 9:22 AM	Adobe Acrobat D...	57 KB
 BoardRulerevision-17002-17004-9.11.13	10/20/2014 2:39 PM	Adobe Acrobat D...	55 KB
 Chancellors-directive152-4.26.2012	11/3/2014 3:26 PM	Adobe Acrobat D...	1,314 KB
 Change Order Memorandum-6.16.2014	10/20/2014 3:20 PM	Adobe Acrobat D...	551 KB
 CollegeBudgetRecoveryPlan-6.17.2014	10/28/2014 2:16 PM	Adobe Acrobat D...	242 KB
 Color of Money trainingPresentation-8.2...	10/20/2014 2:47 PM	Adobe Acrobat D...	1,100 KB

# Sample of Evidence Documents for Recommendation #2



Name	Date modified	Type	Size
 2011-2012Audit-p125-126-12.2012	10/29/2014 11:18 ...	Adobe Acrobat D...	67 KB
 2011-2012LACCDAuditedFinancialRpts	10/21/2014 9:29 AM	Adobe Acrobat D...	2,843 KB
 2012-13Audit-p.118-119	11/5/2014 12:13 PM	Adobe Acrobat D...	47 KB
 2012-2013 LACCD Audit Report-rev	10/20/2014 3:26 PM	Adobe Acrobat D...	3,309 KB
 2012-2013Audit-p88-12.2013	10/29/2014 11:14 ...	Adobe Acrobat D...	44 KB
 2012-2013Audit-p110-12.2013	10/29/2014 11:15 ...	Adobe Acrobat D...	28 KB
 2012-2013Audit-p118-12.2013	10/29/2014 11:16 ...	Adobe Acrobat D...	31 KB
 2012-2013KPMGAuditletter-p86-89	11/5/2014 12:00 PM	Adobe Acrobat D...	187 KB
 2012-2013LACCDAuditapproval-12.11.13	10/20/2014 3:27 PM	Adobe Acrobat D...	2,412 KB
 FinancialAuditTrainingParticipants-July2...	10/28/2014 2:41 PM	Adobe Acrobat D...	744 KB
 KPMG2012-2013AuditSummary-12.4.2013	10/30/2014 10:24 ...	Adobe Acrobat D...	123 KB
 SeasideEvidence-Rec2	11/6/2014 3:32 PM	Compressed (zipp...	3,747 KB

# Documents will be stored in and accessed through SharePoint site

[spidev.laccd.edu](http://spidev.laccd.edu)

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# Login to New District Intranet Site



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# Click the Administrative Tab



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# Click on Accreditation Evidence-Seaside



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## Accreditation

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# Evidence is Organized by Recommendation



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		Seaside-Rec2	... 4 hours ago	<input type="checkbox"/> Seo, Lawrence
		Seaside-Rec4	... 4 hours ago	<input type="checkbox"/> Seo, Lawrence
		Seaside-Rec5	... 4 hours ago	<input type="checkbox"/> Seo, Lawrence

# PDF Evidence Files



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		ACCJC Letter to District Office_2-7-2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		ACCJC Visting Team Special Eval Report-May 2. 2013 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		AECOM Custodial Services Enhancement Program-7.23.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		AECOM Energy Presentation-8.20.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		AECOM Facilities Life Cycle Review-5.28.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		All Trustees_Ethics Certs-2013 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Board Mtg Agenda-FPD1-p39-8.6.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Board Mtg Agenda-p59-61-8.21.2013 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Board Mtg Minutes-BT2-p2-3-8.21.2013 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Board Mtg Minutes-FPD1-p5-8.6.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Board Rule revision-17002-17004-9.11.13 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Chancellors-directive 152-4.26.2012 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		Change Order Memorandum-6.16.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence
		College Budget Recovery Plan-6.17.2014 ✱	...	5 hours ago	<input type="checkbox"/> Seo, Lawrence

# SharePoint Users (69)



#	First Name:	Last Name:	Group:
1	Nabil	Abu-Ghazaleh	Presidents list
2	Michael	Allen	DPAC & ALO lists
3	Mary-Jo	Apigo	DPAC list
4	Anna	Badalyan	DPAC list
5	Leticia	Barajas	DPAC & ALO lists
6	Adriana	Barrera	DO Senior Staff list

# Next Steps & Timeline



- **December** - IT will finish creating usernames and uploading evidence files into SharePoint
- **Late December** - Users will receive usernames and passwords and information on how to use and access SharePoint files
- **January/February** - Preview and training on accessing accreditation evidence documents and reports on SharePoint