

**LACCD Student Success Initiative  
Steering Committee Minutes  
Friday, January 30, 2015**

Attendees: DL Harrington, DO; Jessica Cristo, DO; Crystal Kiekel, Pierce; Tim Russell, WLAC; Jeffery Nishimura, LACC; Luis Dorado, LATTC; Todd Scott, LACC; Shazia Khan, Harbor; Celena Alcala, WLAC; Cynthia Luis, LAMC; Diana Bonilla, LAMC; Tyffany Dowd, LASC; Vi Ly, ELAC

Pre-Agenda Conversation

D. Harrington discussed the upcoming AtD Conference in Baltimore and reminded attendees to check their BSI funding, to make sure they are spending the necessary funds by the end date(s).

Agenda Discussion

- A. C. Kiekel updated everyone on the planning for the summits. This meeting was a “summit working” meeting. J. Nishimura and T. Scott from L.A. City confirmed that their campus was hosting the Feb. 27<sup>th</sup> event in their student union building.

J. Cristo said that both surveys (Dev. Ed Pathways & Culturally Responsive Teaching) were completed and were waiting to be distributed. She asked participants for their assistance with who would be the “best” suited on their campus to respond to the surveys.

- B. Planning for Feb. 27<sup>th</sup> Dev. Ed. Pathways- C. Kiekel updated the group on who was part of the planning committee (Kim Manner, Clare Norris, Jessica Cristo, and herself). Diana Bonilla said she would also assist. J. Cristo showed the group the Summits Dropbox and the group saw the activities that had been planned thus far: ice breaker, agenda, power point, who what map.

This summit just needed responses to the survey, which D. Harrington will be sending out ASAP. J. Cristo received two responses so far from her own contacts at ELAC. They submitted a survey for math and English.

- i. Guest panelists: The group discussed having Pierce and Southwest present. C. Norris was going to speak to Southwest. D. Harrington stated that Norco would be a good panelist because they recently won the Bellwether Award for their bridge program.
- ii. The reading is still being decided and suggestions were offered.
- iii. J. Nishimura and T. Scott said City will host at their Student Union and will be in contact with J. Cristo and Betina Vallin about ordering lunch for that day.

- iv. The group discussed possibly changing the title of the summit to one that encourages staff and faculty from other disciplines besides English and math to attend. Examples include, "How to help students transition to transfer ready" or "How to close achievement gaps." C. Kiekel said the group would work on the title. The words "alignment, coordinating, bridging" etc. should be used. The planning group will meet next week via CCC Confer.
  - v. D. Harrington will communicate with Don Gauthier, who is organizing "Discipline Day" at City, which is occurring simultaneously as our summit. She plans for us to be a break out option; perhaps attendees can come during the panelist speakers or guest speaker. She will talk to him.
  - vi. The attendees provided names/contact information for those on their campus they believe could answer the survey. After the initial survey is sent to the VPs by D.Harrington, J. Cristo and D. Harrington will send the survey out to these identified people on the campuses.
- b. Planning for March 27<sup>th</sup>, Culturally Responsive Teaching and Learning- C. Kiekel discussed the things that were pending for the summit (agenda, ice breaker, who what map, reading, powerpoint). She told V. Ly that these things need to be updated; V. Ly said she and Evelyn Escatiola would work on it.
- i. V. Ly brought with her a nice flyer that J. Cristo was going to update on the following Monday.
  - ii. For the reading, V. Ly had an article that was distributed. C. Kiekel said she would check with Darrick Smith to see if he had anything else he wanted to use.
  - iii. Panelists may be from: Harbor, Umoja/Puente (Luis Dorado will ask), V. Ly will ask LMU.
  - iv. The planning group will meet in early March to finalize the reading and the jigsaw activity for it.
  - v. The attendees provided names/contact information for those on their campus they believe could answer the survey. After the initial survey is sent to the VPs by D.Harrington, J. Cristo and D. Harrington will send the survey out to these identified people on the campuses.
- c. Planning for AtD Summit in April- D. Harrington lead this discussion

- i. D. Bonilla and Cindy Luis will see if Mission can host the event
- ii. Possible themes include Equity, highlighting the summits, tying the 3SP, BSI, and Equity plans together in our campus efforts/activities
- iii. J. Cristo mentioned the Men of Color Survey - we can ask them to attend or present on something. She will follow-up with them and the group.
- iv. D. Harrington reminded everyone that the SSI meetings/summit debriefs are scheduled for after the summits; the discussion for the April AtD Summit will continue.