

**LACCD Student Success Initiative
Steering Committee Minutes
Friday, August 22, 2014**

Attendees: DL Harrington, ESC; Barbara Dunsheath, ELAC; Adrienne Ann Mullen, ESC; Jessica Cristo, ESC; Crystal Kiekel, Pierce; Tim Russell, WLAC; Clare Norris, WLAC; Jeffery Nishimura, LACC; Sarah Master, LAMC; Anna Badalyan, LATTTC; Todd Scott, LACC; Maury Pearl, ESC; Cynthia Luis, LAMC; Adrienne Foster, WLAC

Pre-Agenda Conversation

Attendees were asked to introduced themselves and give an update of their college's equity planning. Colleagues from WLAC, LACC, LATTTC, & Pierce described their data collection and analysis as well as potential activities they will be supporting in their final plans. The activities included work with feeder high schools on building college preparedness and pathways to completion, as well as first year experience activities addressing achievement gaps. The colleges also described their Equity Planning process, with a particularly detailed description from Pierce: There is a subgroup within Student Success Committee (a committee which reports to Academic Senate) and includes those that are also part of the SSSP group; they are looking for ways to align the plans. The subgroup had 8 meetings, which started in the spring and lasted throughout the summer, to address each of the 5 metrics in the Equity Plan. Each meeting stuck to an indicator. They will have 3 additional meetings for vets, foster, and low income (the additional groups added in the final legislation).

Agenda Discussion

A. Discussed agenda item number 3 first, "Planning for the Student Equity Plan Roundtable meeting on September 19th. D. Harrington (ESC) asked the group what would be useful. C. Kiekel (Pierce) suggested that each college bring an executive summary that had "our major themes," as it would be nice to hear what the main themes are and the gaps. M. Pearl (ESC) agreed that it would be beneficial to know what are the one or two things that are the priorities of each college. M. Pearl (ESC) will bring a template for summarizing each college's Equity Plan to the Sept. 19th Equity Planning Roundtable.

B. Dunsheath (ELAC) asked how the Equity budget was being formulated for each college. M. Pearl stated that there is a formula from the state on how funding will be allocated to the district.

D. Harrington (ESC) stated to think about the main barriers and think about what PD activities and technical assistance SSI can support this year and the next to help implement college equity plans.

- B. Agenda item 1, Finalizing the Agenda and Facilitation of the 4 SSI summits (update provided by C. Kiekel, Pierce College and LARN Co-Coordinator).
1. Summits:
 - a. FYE: hosted by City
 - i. Keynote: coordinators will think about, D. Harrington (ESC) suggested PCC; J. Cristo (ESC) will follow up.
 - b. Summit on Assessment/Placement on Nov. 14th
 - i. ATD coaches would like to talk on Nov. 14th
 - ii. M. Pearl (ESC) suggested USC Rossier to discuss their study on math placements. He can see if they can give a summary of the populations, placement rules for Nov. 14th.
 - c. Dev Ed Pathways Redesign at Mission College on 2/27/15
 - d. Culturally Responsive Teaching and Learning at ELAC on 3/27/15
 - e. For the Equity and culturally responsive teaching and learning, Crystal is collaborating with Luis Chavez of the Career Ladders Project. Asked the group if they would like Skyline Community College to come to the Sep. 19th Equity Planning Meeting to discuss creating a culturally responsive campus.
 - i. Skyline will be at the Student Success Conference in October.
 - ii. The summit addressing this will be at East on 3/27/15
 - iii. BSI Sharing Event for LARN 5/8/15 at Mt. Sac, colleges will discuss their progress on their equity plans.
 - f. Agenda will include a read together curriculum, a keynote, a panel of our colleges, food, participants coming together with others in a similar role, and will discuss concrete next steps
 - g. September 11th CC Confer at 1:30 on summits.
 - h. Please share summit dates/invite people to attend.
- C. Agenda item 2, Organizing Poster Session for September 26th District Academic Senate Summit. Campuses can do a repeat of their May posters for the Student Success gallery walk.
- D. Group suggested that we have an SSI Calendar that has all events, including 3CSN, LARN, and SSI. The calendar will also say what needs to be brought to these meetings. J. Cristo (ESC) will work on this and send out by first week of the fall semester.
- E. D. Harrington (ESC) asked the group to find out when their AtD Coaches are coming by the next meeting. Some coaches may have changed; a list was passed around with the names of the coaches for each campus.
- F. Agenda item 6, updates on PIP, FTLA, and SSS Conference
 - a. FTLA 2015 will be the 7th Cohort. The applications will be out towards the end of Sept/early October.

- b. J. Cristo (ESC) updated group on the student focus groups and the upcoming focus groups with students on academic probation at Mission and West L.A. and those on the Dean's List at ELAC. PIP will give out a report that can use used on the campuses and possibly look at the data set for the student surveys on campus.