

## FTES Projections for Planning

Source: Past year's Apportionment Attendance Report (CCFS 320 Report)  
CENRdb - Official files used to report FTES to State on July 15. (ex. for 2013-14, Files Runs 7/9/14)  
WSCH Section / WSCH Enrollment Table  
DSCH Enrollment Table  
PA Section / PA Enrollment Table  
FOCUS Reports - laccd.edu, Faculty & Staff, Intranet, Focus Reports  
D3982A - WSCH  
D3983 - DSCH  
D3975 - PA

### Calculating FTES and Section Counts (Prior Year and Available Files for Current Year)

WSCH Section - accounting method 5; accounting method 1 or 2 that are 16 weeks long with begin and end date that are coterminous (primary term)  
match WSCH Section with WSCH Enrollment

WSCH Enrollment - Residence Code not 400s or 600s  
Take all enrollments with WENR\_HOURS > 0  
if accounting method = 5 then  $WENR\_Hours * 16.5/525 = FTES$   
if accounting method = 2 then  $WENR\_Units * 16.5/525 = FTES$   
if accounting method = 1 and WENR\_ACCOUNTING\_METHOD\_opt = "A" then  $WENR\_SUBJECT\_hours * 16.5/525 = FTES$   
if accounting method = 1 and NOT WENR\_ACCOUNTING\_METHOD\_opt = "A" then  $WENR\_UNITS * 16.5/525 = FTES$   
Group by Term & Accounting Method and sum enrollment FTES  
Group by Term & Accounting Method and Count Sections that generated FTES

DSCH Enrollment - Residence Code not 400s or 600s  
Take all enrollments with DENR\_CENSUS1\_HOURS > 0  
 $DENR\_CENSUS1\_HOURS/525 = FTES$   
Group by Term & Accounting Method and sum enrollment FTES  
Group by Term & Accounting Method and Count Sections that generated FTES

PA Section - PSEC\_SUBJ\_LETT = "CE" or "T" => NonCredit, else CREDIT  
match PA Section with PA Enrollment

PA Enrollment - For CREDIT only - Residence Code not 400s or 600s  
Take all enrollments with PENR\_Hours > 0  
 $PA\_Hours / 525 = FTES$   
  
For NON CREDIT only - include Residence Code 400s and 600s  
Take all enrollments with PA\_Hours > 0  
 $PA\_Hours / 525 = FTES$   
  
Group by Term & Cr/NonCr and sum enrollment FTES  
Group by Term & Cr/NonCr and Count Sections that generated FTES

### For Projecting Future Terms

If schedule of classes/sections are in SIS/DEC  
Count all sections (include 0 enrollment sections if still early) by accounting method  
Take previous year term FTES yield and multiply to current schedule

If schedule of classes/sections are not available  
Assume same scheduling pattern  
Take previous year term Section Counts and FTES yield and apply to current schedule

Refer to Budget reports to see starting FTES Base for funding for current year and current year FTES Targets