

Re: Proposal for changes to the District Planning and Accreditation Committee

Background:

The District Planning and Accreditation Committee has served the dual function of district planning and supporting accreditation. The charge of the committee is to:

Facilitate the sharing of information and effective practices related to institutional effectiveness, planning, and accreditation. Annually review the District Strategic Plan, including the District Mission Statement, and proposes changes as necessary. Coordinate the review of and oversight over district-wide accreditation resources on a regular basis including:

- Biennial District Student Survey
- Governance and Functions Handbook
- Annual review and evaluation of District Governance including Governance and Decision-Making Survey and District-level governance committee
- Accreditation Evidence

Coordinate timelines for submission of Institutional Effectiveness report to LACCD Board of Trustees.

With the recent focus on the accreditation visits, the committee has had limited time to dedicate to the elements planning, governance and effectiveness reporting. It is clear that the required workload for accreditation will continue on at least a cyclical basis, leaving the committee to forgo needed dialog on the remaining charges.

In addition, the committee had recently voted to take on the role of developing the new District Strategic Plan. In past instances, this work was conducted through ad hoc groups or with the aid of a consultant. The committee believes that it can develop a plan that will have significant buy-in, be meaningful to all constituencies and serve as a guiding document for the development of college educational and strategic master plans. However, to achieve these ends and address the issues related to accreditation workload, the committee must re-focus its charge and re-evaluate its composition.

Recommendation:

The District Planning and Accreditation Committee recommends that the committee be split into two committees; the District Accreditation Committee and the District Planning Committee. The committees will have the following charges and membership.

District Planning Committee

The DPC will serve as the central committee focused on the development, implementation and evaluation of the District Strategic Plan. The committee will also coordinate district and college planning and presentations of institutional effectiveness reports related to the fulfillment of the District Strategic Plan as well as state institutional effectiveness requirements. The DPC will

coordinate the evaluation of District Shared Governance processes and facilitate the sharing of institutional best practices.

To serve this role, the committee will bring together diverse representation from across all levels of district leadership.

Chair: Representative of the Division of Educational Planning and Institutional Effectiveness

Co-Chair: Representative of the District Academic Senate

Ex Officio: Vice Chancellor of Educational Programs and Institutional Effectiveness

- President's Representative
- 9 Administrative Representatives (selected by college president)
- 9 Academic Senate Representatives (one per college)
- 1 Student Representative
- 2 Classified Staff Representatives (1 AFT 1521A Staff Guild, 1 selected by non-staff guild)
- 1 AFT 1521 Faculty Guild Representative

25 total voting membership

District Accreditation Committee

The District Accreditation Committee will serve as a workgroup of DPC and coordinate the submission of all accreditation documents and oversee the development of Districtwide responses required in the self-evaluation and follow-up processes. The committee will work to assure that all accreditation standards, eligibility requirements and recommendations are met and develop best practices for collecting, compiling and reporting evidence. The committee will make recommendation to other governance and operational groups as needed to meet accreditation requirements. The group will meet on an ad hoc basis, as needed in the accreditation cycle, and at least twice per primary semester. The Accreditation Committee and District Planning Committee will host joint meetings twice per year to align overlapping work and assure that all integrated planning is conducted in a manner reflecting accreditation requirements. Additionally, regular reports on accreditation will be provided to the DPC as needed.

To serve this role, the committee will bring together diverse representation from across all levels of district leadership.

Chair: Vice Chancellor of Educational Programs and Institutional Effectiveness

Co-Chair: Representative of the District Academic Senate

- 9 Accreditation Liaison Officers (1 per college)
- 9 Faculty Accreditation Co-Chairs (1 per college)
- President's Representative
- DAS representative

22 Total members