



# Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT  
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

## AGENDA

### ORDER OF BUSINESS – SPECIAL MEETING

Friday, December 10, 2010 & Saturday, December 11, 2010

**Friday, December 10, 2010**  
**Sheraton Hotel**  
**Brasserie Restaurant, La Sala**  
**711 S. Hope Street**  
**Los Angeles, CA 90017**

- I. Roll Call (6:30 p.m.)
- II. Public Comment
- III. Presentation by Dr. Narcisa Polonio, Vice President for Research, Education, and Board Leadership Services, Association of Community College Trustees
- IV. Recess

**Saturday, December 11, 2010**  
**Educational Services Center**  
**Hearing Room, First Floor**  
**770 Wilshire Boulevard**  
**Los Angeles, CA 90017**

- I. Roll Call (9:00 a.m.)
- II. Public Comment
- III. Presentation by Dr. Narcisa Polonio
  - A. Roles and Responsibilities
    1. Obligations, Commitment, and Unity
    2. Standards of Good Practices and Ethical Conduct
    3. Confidentiality
    4. Engagement and Responsibilities
    5. Organizational/Support/Committee Structure
  - B. Review and New Tools
- IV. Break

V. Presentation by Dr. Narcisa Polonio

A. Strategic Goals: What is the role of the Board in supporting and overseeing strategic priorities/initiatives?

1. Emphasis on Student Completion
2. Community Outreach
3. Preparation for Transition

B. Defining/Refining Action Plan

VI. Adjournment

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**Next Regularly Scheduled Board Meeting**  
**Wednesday, December 15, 2010**  
**(Public Session scheduled for 3:30 p.m.)**  
**Educational Services Center**  
**Board Room – First Floor**  
**770 Wilshire Blvd.**  
**Los Angeles, California 90017**  
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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Board meeting.

# LOS ANGELES COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### MINUTES – SPECIAL MEETING

Friday, December 10, 2010 • 6:30 p.m.  
Sheraton Hotel • Brasserie Restaurant, La Sala  
711 S. Hope Street • Los Angeles, CA 90017  
Saturday, December 11, 2010 • 9:00 a.m.  
Educational Services Center • Hearing Room  
770 Wilshire Boulevard • Los Angeles, California 90017

The special meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order on Friday, December 10, 2010 at 6:30 p.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Kelly Candaele, Mona Field, Georgia L. Mercer, Tina Park, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Linda L. Tong was present.

Chancellor Daniel J. LaVista was present.

#### **PUBLIC COMMENT**

None.

#### **PRESENTATION BY DR. NARCISA POLONIO, VICE PRESIDENT FOR RESEARCH, EDUCATION, AND BOARD LEADERSHIP SERVICES, ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES**

Dr. Polonio gave a presentation to the Board and Chancellor LaVista.

#### **RECESS**

There being no objection, the special meeting was recessed for the evening at 8:50 p.m.

#### **RECONVENE SPECIAL MEETING**

The special meeting of the Board of Trustees of the LACCD reconvened on Saturday, December 11, 2010 at 9:10 a.m. with President Georgia L. Mercer presiding.

On roll call the following members were present: Kelly Candaele, Mona Field, Georgia L. Mercer, Tina Park, Nancy Pearlman, Miguel Santiago, and Sylvia Scott-Hayes. Student Trustee Linda L. Tong was present.

Chancellor Daniel J. LaVista was present.

#### **PUBLIC COMMENT**

None.

#### **PRESENTATION BY DR. NARCISA POLONIO**

A document entitled "Los Angeles Community College District Board Retreat December 10-11, 2010" was distributed.

Dr. Polonio gave a powerpoint presentation and discussed the document with respect to "Roles and Responsibilities" and "Review and New Tools."

**PRESENTATION BY DR. NARCISA POLONIO**

Following the lunch break, Dr. Polonio continued the PowerPoint presentation and discussed the document with respect to "Strategic Goals" and "Defining/Refining Action Plan."

The following additional documents were distributed:

- The Six Essentials of Good Board/CEO Relations
- Standards of Good Practice
- Trustee Code of Ethics
- Assessing Your Board's Health
- 5 Things You Should Know About ACCT
- Board Leadership Services & Resources
- Community College National Legislative Summit
- Two Crucial Learning Opportunities for New Trustees
- Governance Leadership Institute 2011
- ACCT Publications
- Board Retreat Evaluation

**ADJOURNMENT**

There being no objection, the special meeting was adjourned at 3:50 p.m.

DANIEL J. LAVISTA  
Chancellor and Secretary of the Board of Trustees

By: Laurie Green  
Laurie Green  
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Georgia L. Mercer  
Georgia L. Mercer  
President of the Board

Date January 12, 2011