

RE: Process for Functional Area Updates

Kimble, Bobbi [kimbleb@email.laccd.edu]

Sent: Friday, July 24, 2015 7:02 PM**To:** #-ALO-Co-Chair Accreditation; #- District Planning and Accreditation Committee**Attachments:** ESC Functional Areas Man~1.docx (36 KB)

Attached is a list of District functional areas and managers. They are all out for review at this time, except a few in my own area (shoemaker's children, etc.). The process thus far is listed in the 2nd paragraph, below. When complete, these maps, along with recommended revisions to the Governance Handbook, will come back to the DPAC prior to review by constituent groups and adoption by the BoT (another item for the DPAC work plan).

Per your request, I am not sending you the individual files for each area. Let me know if you'd like me to do so and I can forward them next week. Thanks, and have a good weekend. BK

From: Kimble, Bobbi**Sent:** Friday, July 24, 2015 1:27 PM**To:** #-Presidents; #-VPs of Academic Affairs; #-VPs of Student Services; #-VPs of Administration; Waddell, Joanne S.; Butler, Velma; 'medrano952@aol.com'; Menzies, Leila; Dorado, Luis A; 'gwbook12@gmail.com'; 'dtrevino@seiu99.org'**Cc:** Roman, Alberto J.; Martinez, Monica M.; Tramel, Shawn B. (District Office)**Subject:** RE: Functional Area Updates - Human Resources

The attached Functional Areas for the **Human Resources Division** are being updated to comply with ACCJC requirements that *"The District/system CEO clearly delineates, documents and communicates the operational responsibilities of the district/system from those of the colleges and consistently adheres to this delineation in practice..."*

Currently, District Office Service Outcomes (DOSOs) are listed in the Governance and Functions Handbook (page 58 onwards). In late 2014, the **outcomes** were split off and formalized in program reviews for each ESC division. Divisions also updated their **functional areas**, which are now being sent out for review. When complete, the revised functional areas will be published in the updated Governance Handbook and posted on the LACCD website.

Action Needed:

Please review the attached and forward any questions or comments to Albert Roman, cc'd to me, by August 14, 2015 (sooner would be wonderful). Thank you very much for your assistance.

Bobbi Kimble, Interim Vice Chancellor
Educational Programs and Institutional Effectiveness
Los Angeles Community College District
213/ 891-2279
KimbleB@email.laccd.edu