



Personnel Commission

Classified Service Schematic Listing of Class Titles by Occupational Series and Groupings

I. Administration Series
A. Accounting Group
Director of Budget and Management Analysis
Director of Accounting
Assistant Director of Accounting
Payroll Systems Manager
Finance Project Manager-Bond and Special Funding
Accounting Manager
Payroll Systems Coordinator
Supervising Accountant
Accounting Systems Analyst
Senior Accountant
Assistant Accounting Systems Analyst
Accountant
B. Administration Group
Vice Chancellor/Chief Financial Officer
Director of Business Services
Vice President, Administrative Services
Associate Vice President, Administrative Services
Senior Administrative Analyst
Administrative Analyst (Confidential)
Administrative Analyst
Division Operations Specialist
Assistant Administrative Analyst (Confidential)
Assistant Administrative Analyst
Administrative Intern (Confidential)
Administrative Intern
C. Administrative Assistance Group
Administrative Officer to the Chancellor
D. Auditing Group
Director of Internal Audit
Supervising Auditor
Auditor
Assistant Auditor

I. Administration Series (cont.)
E. Business Group
Risk Management Coordinator
Workers' Compensation Claims Specialist
Insurance Claims Specialist
F. Facilities Group
Facilities Programs Specialist
Facilities Systems Analyst
G. Finance Group
College Financial Administrator
Senior Financial Analyst
Financial Analyst
Assistant Financial Analyst
H. Legal Group
General Counsel
Associate General Counsel
Assistant General Counsel
I. Legislative and Governmental Relations Group
Legislative and Governmental Relations Officer
J. Paralegal Group
Paralegal
Paralegal (Litigation)

I. Administration Series (cont.)
K. Personnel Group
Vice Chancellor of Human Resources
Personnel Director
Director of Human Resources
Director of Diversity, Inclusion, Equity, and Accessibility
Director of Employee and Labor Relations
Assistant Director of Employee and Labor Relations
Assistant Personnel Director
Health Benefits Manager
Recruitment and Assessment Manager
Senior Employee and Labor Relations Specialist
Senior Assessment and Selection Analyst
Senior Compliance Investigator
Compliance Officer
ADA Compliance Officer
Compliance Investigator
Employee and Labor Relations Specialist
Employee Health and Wellness Specialist
Assessment and Selection Analyst
Recruitment Specialist
Personnel Analyst
College Human Resources Officer
Assistant Personnel Analyst
Assignment Auditor
L. Procurement Group
Procurement Manager
Senior Procurement Specialist
Procurement Specialist
Assistant Procurement Specialist
M. Public Affairs Group
Director of Communications and Marketing
College Public Relations Manager
Public Information Officer
Digital Media Specialist
Sports Information Specialist
N. Resource Development Group
Chief Advancement Officer
Director of Foundation
Foundation Development Officer
Grants Coordinator

I. Administration Series (cont.)
O. Safety and Security Group
Director of Safety and Emergency Services
Safety and Emergency Preparedness Manager
Environmental and Occupational Health and Safety Specialist
Investigator
P. SAP/ERP Group
SAP/ERP Manager
ERP Team Leader (Student Systems)
SAP Functional Team Leader
Sr SAP Functional Business Analyst
SAP Functional Business Analyst
ERP Functional Business Analyst (Student Systems)
Assistant Functional ERP Business Analyst
Q. Satellite Operations Group
Manager of Satellite College Operations
Assistant Manager of Satellite College Operations
R. Training and Development Group
Training and Staff Development Manager
Professional Development Coordinator
II. Facilities Series
A. Carpentry Group
Lead Carpenter
Carpenter
Locksmith
B. Construction Inspection Group
Supervising Construction Inspector
Construction Inspector
C. Crafts Supervisory Group
General Foreman
D. Custodial Group
Senior Custodial Supervisor
Custodial Supervisor
Pool Operations Technician
Custodian

II. Facilities Series (cont.)
E. Electrical Group
Lead Electrician
Electrician
F. Electronics Group
Supervising Television/Cinema Engineer
Television/Motion Picture Engineer
Sound Engineer
Electronics Technician
G. Equipment Repair Group
Machinist
Automotive Mechanic
Power Equipment Mechanic
H. Facilities Operations Group
Swimming Pool Supervisor
Theater Management Assistant
College Event and Venue Coordinator
College Event and Venue Technician
I. Facilities Project Group
Vice Chancellor/Chief Facilities Executive
Associate Vice Chancellor of Fac. Planning and Development
Associate Vice Chancellor of Bond Capital Construction
Maintenance and Operations Standards Coordinator
Sustainability and Utility Program Manager
Utility Systems and Controls Specialist
Facilities Project Manager
Central Plant/Utility Infrastructure Project Manager
J. Gardening Group
Gardening Supervisor
Lead Gardener
Gardener
Groundskeeper
K. Heating and Air Conditioning Group
Lead Heating and Air Conditioning Technician
Heating and Air Conditioning Technician

II. Facilities Series (cont.)
L. Maintenance Operations Group
Maintenance Assistant
M. Management Group
Director of College Facilities
Operations Manager
N. Painting Group
Lead Painter
Painter
O. Plastering Group
Plasterer
P. Plumbing Group
Lead Plumber
Plumber
Q. Stock Control Group
Stock Control Supervisor
Stock Control Assistant
Stock Control Aide
III. Information Technology Series
A. Computer and Network Support Group
Network Architect
Senior Network Engineer
Network Engineer
B. Data Center Group
Computer Operations Supervisor
Computer Systems Operator

III. Information Technology Series (cont.)
C. Data Warehouse Group
SAP Business Data Warehouse Developer
D. Documentation Group
Technical Writer
E. Information Security Group
Chief Information Security Officer
Information Security Analyst
F. Management Group
Vice Chancellor/ Chief Information Officer
Deputy Chief Information Officer, College Technology and Infrastructure Services
Chief Information Technology Manager, Engineering and Technology Service Delivery
District IT Manager, College Technology Services
Network Infrastructure Systems Manager
Technology Project Manager
G. SAP ABAP Programming Group
Team Leader, SAP ABAP Programming
SAP Basis Administrator
Senior SAP ABAP Programmer
SAP Quality Assurance Analyst
SAP Netweaver Portal Developer
SAP ABAP Programmer
Assistant SAP ABAP Programmer
H. Software Systems Group
Supervising Software Systems Engineer
Software Systems Engineer
I. Systems and Programming Group
Applications and Programming Manager
Team Leader, Applications Development and Programming
Data Base Administrator
Senior Applications Developer/Programmer
Applications Developer/Programmer
Assistant Applications Developer/Programmer
J. Technical Service Desk Group
Technology Service Desk Manager
K. Technical Training Group
Technical Training Coordinator

III. Information Technology Series (cont.)
L. Technology Services Group
Supervising Technology Services Specialist
Technology Services Specialist
Assistant Technology Services Specialist
M. Web Group
Web Architect
Web Designer
IV. Instructional Services Series
A. Agricultural Group
Farm Manager
Sr Agricultural Technician
Agricultural Technician
Agricultural Assistant
B. Allied Health Group
Patient Care Simulation Technician
C. Athletics Group
Athletic Trainer
Fitness Center Coordinator
Physical Education/Athletics Facilities Assistant (Female)
Physical Education/Athletics Facilities Assistant (Male)
D. Catering Services Group
Catering Event Coordinator
E. Community Services Group
Community Services Manager
Community Services Specialist
Community Services Assistant
Community Services Aide
F. Institutional Research Group
Senior Research Analyst
Research Analyst
Assistant Research Analyst

IV. Instructional Services Series (cont.)
G. Instructional Assistance Group
Instructional Assistant - Administration of Justice
Instructional Assistant - Architecture
Instructional Assistant - Art
Instructional Assistant - Assistive Technology
Instructional Assistant - Automotive Technology
Instructional Assistant - Child Development
Instructional Assistant – Computer Applications and Office Technologies
Instructional Assistant - Culinary Arts
Instructional Assistant – Dental Hygiene
Instructional Assistant - Dietetics
Instructional Assistant - Horticulture
Industrial Assistant - Industrial Technology
Instructional Assistant - Information Technology
Instructional Assistant, Journalism
Instructional Assistant - Language Arts
Instructional Assistant - Mathematics
Instructional Assistant-Media Arts
Instructional Assistant - Music
Instructional Assistant, Nursing
Instructional Assistant - Photography
Instructional Assistant - Registered Veterinary Technology
Piano Accompanist/Coach
Costume Maker
Instructional Aide - Liberal Arts
Instructional Aide - Vocational Arts
Computer Laboratory Assistant
H. Instructional Resource Group
Online Multimedia Specialist
Supervising Instructional Media Technician
Projectionist
Graphic Designer
Instructional Media Specialist
Online Technical Support Assistant
Instructional Media Technician
Graphic Design Assistant

IV. Instructional Services Series (cont.)
I. Laboratory Technical Group
Chemistry Laboratory Technician
Cosmetology Laboratory Technician
Electronics Laboratory Technician
Engineering Laboratory Technician
Life Sciences Laboratory Technician
Physical Sciences Laboratory Technician
J. Library Group
Library Technician
Library Assistant
K. Performing Arts Group
Performing Arts Technician
V. Office Administration Series
A. Administrative Support Group
Executive Assistant to the Chancellor
Executive Assistant to the Board of Trustees
Administrative Assistant to the Chancellor
Administrative Assistant to the Board of Trustees
Executive Legal Assistant
Executive Assistant (Confidential)
Executive Assistant
Senior Administrative Assistant
Senior Administrative Assistant (Confidential/Steno)
Senior Administrative Assistant (Confidential)
Academic Scheduling Specialist
Facilities Operations Technician
Administrative Operations Technician
Data Management Support Assistant
Administrative Assistant
Legal Secretary
Secretary
B. Courier Group
Courier
C. Exam Proctor Group
Senior Examination Proctor
Examination Proctor

V. Office Administration Series (cont.)
D. Human Resources Assistance Group
Senior Human Resources Technician
Senior Human Resources Assistant
Human Resources Assistant
E. Office Administration Group
Procurement Technician
Senior Office Assistant
Office Assistant
F. Office Machine Operations Group
General Services Supervisor
Lead Support Services Assistant
Reprographic Equipment Operator
G. Payroll Group
Supervising Payroll Systems Technician
Senior Payroll Systems Technician
Payroll Systems Technician
Payroll Assistant
H. Technical Accounting Group
Supervising Accounting Technician
Senior Accounting Technician
Accounting Technician
Accounting Assistant
VI. Specially Funded Programs Series
A. SFP Group
SFP Program Director
SFP Program Specialist
SFP Program Technician
SFP Program Office Assistant

VII. Student Services Series

A. Admissions and Records Group

- Registrar
- Senior Admissions and Records Office Supervisor
- Admissions and Records Office Supervisor
- Admissions and Records Evaluation Technician
- Admissions and Records Assistant
- Registration Assistant

B. Art Gallery Group

- Art Gallery and Museum Director
- Curator of Educational Programs, Vincent Price Art Museum
- Art Gallery Preparator

C. Cashier Group

- Senior Cashier
- Cashier

D. Child Care Group

- Child Development Center Assistant
- Child Development Center Assistant (Infant Care)

E. College Store Group

- College Store Manager
- College Store Supervisor
- College Store Buyer
- College Store Assistant (Intermittent Employment Only)

F. Financial Aid Group

- Financial Aid Manager
- Financial Aid Systems Specialist
- Financial Aid Supervisor
- Assistant Financial Aid Systems Specialist
- Financial Aid Technician
- Financial Aid Assistant

G. Food Services Group

- Child Development Center Food Services Aide

VII. Student Services Series (cont.)
H. Health Services Group
Student Health Center Assistant
I. Recreation Group
Event Assistant
Pool Lifeguard
Sports Event Technician
Sports Photographer/Videographer
Youth Camp Assistant
J. Special Services Group
Senior Sign Language Interpreter Specialist
Sign Language Interpreter Specialist II
Sign Language Interpreter Specialist I
Special Services Assistant
K. Student Recruitment Group
Student Recruitment Coordinator
Student Recruiter
L. Student Services Group
Student Programs Specialist
Student Support Services Coordinator
Student Services Specialist
Student Services Assistant
Foundation Development Assistant
Student Support Services Representative
Student Services Aide

SUMMARY:

Total of:

- 7 Occupational Series
- 81 Occupational Groupings
- 325 Job Classifications