

**Los Angeles Community College District
District-wide Governance Committee Self-
Evaluation Form**


Committee Name: DISTRICT BUDGET COMMITTEE

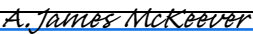
For Fiscal Year: 2023-2024

Date of Self Evaluation: October 23, 2024

Month	Date	Attendees	Agenda Posted in Advance	Minutes Posted	Please List Major Issues/Tasks Addressed at Each Meeting
Jul. 2023	Cancelled				
Aug. 2023	08/09/2023	22 members 26 guests	X	X	<ol style="list-style-type: none"> 1. Received and discussed enrollment updates and reports. 2. Reviewed 2023-24 college budget balances. 3. Reviewed, discussed, and approved 2023-24 Final Budget
Sep. 2023	Cancelled				
Oct. 2023	10/11/2023	25 members 23 guests	X	X	<ol style="list-style-type: none"> 1. Discussed Chancellor's directive regarding Allocation Model 2. Performed DBC self-evaluation for FY 2022-23 3. Reviewed 5-year financial forecast
Nov. 2023	Cancelled				
Dec. 2023	12/06/23	24 members 29 guests	X	X	<ol style="list-style-type: none"> 1. Reviewed 2023-24 year-end balance projection. 2. Received and discussed Allocation Model Taskforce update
Jan. 2024	01/31/2024	25 members 25 guests	X	X	<ol style="list-style-type: none"> 1. Received update on Governor's 2024-25 budget proposal. 2. Reviewed 2023-24 year-end balance projection as of end of quarter 2. 3. Discussed 2% salary increase
Feb. 2024	Cancelled				
Mar. 2024	03/13/2024	22 members 30 guests	X	X	<ol style="list-style-type: none"> 1. Reviewed 2023-24 2nd quarter financial status by location. 2. Reviewed 2022-23 recalculation and 2023-24 P1 update. 3. Reviewed 5-year financial projections. 4. Discussed 2024-25 preliminary budget allocations. 5. Reviewed updates Board Policy
Apr. 2024	04/17/2024	22 members 28 guests	X	X	<ol style="list-style-type: none"> 1. Discussed Assessment Model Task Force recommendations. 2. Reviewed updates to Board policies
May 2024	05/08/2024	22 members 34 guests	X	X	<ol style="list-style-type: none"> 1. Reviewed 2023-24 3rd quarter 311 Report. 2. Approved 2024-25 Proposed Tentative Budget
Jun. 2024	06/05/2024	21 members 19 guests	X	X	<ol style="list-style-type: none"> 1. Reviewed enrollment updates 2. Reviewed 2023-24 year-end balance projections by location. 3. Discussed the election of President Co-Chair
Average Attendance		49			

Major Committee Accomplishments & Achievements in Past Year	<ol style="list-style-type: none"> 1. Continued to successfully address and resolve issues and problems collegially. 2. Continued successful committee operations remotely which facilitated increased participation. 3. Reviewed and approved the annual budget. 4. Reviewed the assessment model. 5. Reviewed the 5-year budget projections. 6. Started assessing the long-term fiscal outlook for the district.
Major Obstacles/Problems with Committee Function	<ol style="list-style-type: none"> 1. Improve the scheduling of the meetings. 2. Ensure all materials are distributed ahead of the meeting (72 hours). 3. Meeting expectations for transparency.
Recommendations for Improving Committee Process/Efficiency	<ol style="list-style-type: none"> 1. Review procedures for the conduct of the meetings. 2. Evaluate practices. 3. Monthly follow-up on recommendation and requests from DBC / EBDBC. 4. Provide training / workshops regarding budget development and allocation process, and how the district budget committee operates.
Committee Goals (If Appropriate) for Coming Year	<ol style="list-style-type: none"> 1. Review of Districtwide strategies addressing the district deficits. 2. Highlight effective fiscal strategies. 3. Review the curriculum coding. 4. Develop a districtwide budget information campaign and tools to enhance understanding and transparency of the budget. 5. Incorporate into DBC review updates on revenue generating strategies.

Chair/Co-Chair Signature:	 <small>Barry Gribbons (Dec 12, 2024 15:27 PST)</small>	Dec 12, 2024
Chair/Co-Chair Name:	Barry Gribbons	

Chair/Co-Chair Signature:	 <small>A. James McKeever (Dec 12, 2024 15:47 PST)</small>	Dec 12, 2024
Chair/Co-Chair Name:	James McKeever	











Pages from DBC Supporting Docs - Dec 2024

Final Audit Report

2024-12-12

Created:	2024-12-12
By:	Araceli Gutierrez (gutiera@laccd.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3VBjK_QmAWz8WwSErMxMTMnneCPY1tA1

"Pages from DBC Supporting Docs - Dec 2024" History

-  Document created by Araceli Gutierrez (gutiera@laccd.edu)
2024-12-12 - 11:08:22 PM GMT- IP address: 204.102.252.8
-  Document emailed to barry.gribbons@lavc.edu for signature
2024-12-12 - 11:09:21 PM GMT
-  Email viewed by barry.gribbons@lavc.edu
2024-12-12 - 11:27:18 PM GMT- IP address: 104.47.73.126
-  Signer barry.gribbons@lavc.edu entered name at signing as Barry Gribbons
2024-12-12 - 11:27:47 PM GMT- IP address: 207.233.48.102
-  Document e-signed by Barry Gribbons (barry.gribbons@lavc.edu)
Signature Date: 2024-12-12 - 11:27:49 PM GMT - Time Source: server- IP address: 207.233.48.102
-  Document emailed to mckeevaj@piercecollege.edu for signature
2024-12-12 - 11:27:59 PM GMT
-  Email viewed by mckeevaj@piercecollege.edu
2024-12-12 - 11:45:57 PM GMT- IP address: 98.152.133.190
-  Signer mckeevaj@piercecollege.edu entered name at signing as A.James McKeever
2024-12-12 - 11:47:05 PM GMT- IP address: 98.152.133.190
-  Document e-signed by A.James McKeever (mckeevaj@piercecollege.edu)
Signature Date: 2024-12-12 - 11:47:07 PM GMT - Time Source: server- IP address: 98.152.133.190
-  Agreement completed.
2024-12-12 - 11:47:07 PM GMT